

**Norris City Council  
Regular Meeting**

**January 8, 2024  
6:00 p.m.**

**Minutes**

The regular meeting of the City Council of Norris Tennessee convened January 8, 2024 at 6:00 pm.

The following Councilmembers were present: Bill Grieve, Will Grinder, Mayor Chris Mitchell, Chuck Nicholson and Loretta Painter.

Also, present were Charles Adam Ledford, City Manager, Bailey Whited, Assistant City Manager and Sandy Johnson, City Recorder and representatives of the press from Courier News and the Norris Bulletin.

Meeting was called to order by Mayor Mitchell.

**APPROVAL OF AGENDA**

Mayor Mitchell moved item #1 up from New Business, the representative of Pugh CPA up and also moved up Minutes and Reports (Boards and Commissions) Recreation Commission, Brianne Kibler, Chair, Recreation Commission, before Minutes.

**HEAR FROM THE PUBLIC**

Larry Beeman, representative of Norris' 75<sup>th</sup> Anniversary Celebration, distributed a summary of upcoming planned events.

(Items moved up per approval of agenda)

**MINUTES AND REPORTS (BOARDS AND COMMISSIONS)**

**RECREATION COMMISSION** – Brianne Kibler reported a public meeting of the Parks and Recreation Master Plan is scheduled for Thursday, January 18, 2024 at 6 p.m. and encouraged everyone to attend. She also thanked the residents for their participation in Norris Shines.

**NEW BUSINESS**

Travis Lowe, representative of Pugh CPA, presented the 2022-23 Annual Audit and findings.

(Revert back to agenda)

**MINUTES**

**APPROVAL OF THE DECEMBER 11, 2023 REGULAR MEETING MINUTES**

Councilmember Grieve made a motion to approve and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting "Aye."

**APPROVAL OF THE DECEMBER 11, 2023 PUBLIC HEARING MEETING MINUTES**

Councilmember Nicholson made a motion approve and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting "Aye."

**OLD BUSINESS**

**SAFE ROUTES TO SCHOOL**

Mr. Whited reported we are still in that process of waiting on the Environmental approval from the State. The March deadline is quickly approaching and preparing what our next steps are of either extending that project or exploring other options. Mayor Mitchell stated he would be willing to drive to Nashville to get closure on this project. He advised Council to give their comments and opinions regarding this matter to Mr. Whited.

## **SIA SAWMILL ROAD PROJECT**

Mr. Ledford reported since the beginning of the year, he has reached out, emailed and left messages to the gentleman who was assigned to this project. He stated today he looked up the State contact to notify him that we haven't been contacted regarding this project and didn't receive any feedback thus far. Mayor Mitchell stated his opinion regarding this topic is the same as the other, he is ready for movement.

### **Update on Facilities Condition – Setting a Facilities Meeting**

Mr. Ledford reached out to the gentleman who performed our inspection of the McNeely Building last summer and asked him to do a walk-through of community building, no date has been set. Council agreed to leave this item on the agenda and schedule a meeting date after the assessment report is brought back to council.

### **Capital Outlay Note**

Mayor Mitchell stated he wants to leave this on the agenda until it is needed.

### **Second Reading of Ordinance #663, Entitled, “An Ordinance of the City of Norris, Tennessee, To Repeal and Replace Title 9, Chapter 1, Peddlers, Solicitors, Etc.**

Councilmember Grinder moved for approval of ordinance with an amendment to section 9-105 by adding the following sentence to the end of the section: “This section shall not apply to solicitors for charitable or religious purposes as defined in 9-101(3)” and Councilmember Grieve seconded. The ordinance was adopted unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting “Aye.”

### **Discussion on Storm Sewer System – Ordinances, Job Description and Organizational Chart**

Mr. Ledford provided an overview of the items in the packet. After a brief discussion, Mayor Mitchell encouraged council to have their issues defined and communicate them back to Mr. Ledford and staff ahead of time so they can prepare for the discussion. Councilmember Nicholson moved to approve and scheduled a workshop on Thursday, February 1, 2024 at 5:00 p.m. and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting “Aye.”

### **Consideration of the Second Reading of Ordinance #670, Entitled, “An Ordinance Authorizing the Vacation of Alley and Street Easements within Parcel 043-022.05, City of Norris, Anderson County, Tennessee”**

Councilmember Nicholson moved to adopt the ordinance on second reading and Councilmember Painter seconded. The ordinance was adopted unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting “Aye.”

### **Consideration of the Second Reading of Ordinance #671, Entitled, “An Ordinance of the City of Norris, Tennessee, Amending the Annual Budget for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024”**

Councilmember Grinder moved to adopt the ordinance with an amendment by changing account number 110-44400-900 to 110-41000-900 for \$5,400.00 and Councilmember Nicholson seconded. The ordinance was adopted unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting “Aye.”

### **Strategic Planning Schedule**

Mr. Ledford provided an overview of the schedule. Mayor Mitchell stated he would like for Council to pencil this item in on their calendar for a meeting sometime in August 2024.

## **NEW BUSINESS**

### **Review and Consideration of Budget Development Schedule**

Councilmember Grinder moved to approve and scheduled meetings at 5:00 p.m. on April 8, April 15 and April 29, 2024 and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting “Aye.”

**Consideration of Confirming Mayoral Appoints to City Boards, Commissions, and Committees**

Mayor Mitchell stated if Council so desires, George Miceli has agreed to extend his membership on the Community Development Board. Councilmember Grinder moved to re-elect Mr. Miceli for a three (3) year term of office and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting "Aye."

**Review and Consideration of Norris Entrance Sign Upgrade**

Councilmember Grinder moved to approve and scheduled a workshop for Monday, February 5, 2024 at 5:00 p.m. and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter, and Mayor Mitchell voting "Aye."

**DEPARTMENT AND COMMISSIONS REPORTS**

**CITY MANAGER'S REPORT** – A copy of the report as presented is attached as "Exhibit A"

**POLICE DEPARTMENT** – A copy of the report as presented is attached as "Exhibit B"

**FIRE DEPARTMENT** – A copy of the report as presented is attached as "Exhibit C"

**NORRIS WATER COMMISSION (NWC)** – A copy of the report as presented is attached as "Exhibit D"

**PUBLIC WORKS** - A copy of the report as presented is attached as "Exhibit E"

**BILLS PAYABLE** – No report.

**MINUTES AND REPORTS (BOARDS AND COMMISSIONS)**

**WATERSHED BOARD** – Joe Feeman reported they are still preparing for timber sale.

**TREE COMMISSION** – No report.

**ANIMAL SHELTER COMMISSION** – No report.

**COMMUNITY DEVELOPMENT** – Councilmember Grinder reported they are ready to transfer Concerts on the Commons to Bailey Whited, Recreation Director.

**LITTLE THEATRE** – May Boardman reported they are still looking for participants to audition for the 75<sup>th</sup> Anniversary Celebration play.

**PLANNING/BZA** – Joe Feeman reported they are working on zoning ordinances.

**ARCHIVES** – Joe Feeman reported they are still trying to get the data off the old computer.

**ADJOURNMENT**

Councilmember Grinder moved to adjourn at 8:11 p.m. and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting "Aye."

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Sandy Johnson, City Recorder

**APPROVED BY CITY COUNCIL**

February 12, 2024

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Chris Mitchell, Mayor