

**Norris City Council
Regular Meeting**

**May 13, 2024
6:00 p.m.**

Minutes

The regular meeting of the City Council of Norris Tennessee convened May 13, 2024 at 6:00 pm.

The following Councilmembers were present: Bill Grieve, Will Grinder, Mayor Chris Mitchell, Chuck Nicholson and Loretta Painter.

Also, present were Charles Adam Ledford, City Manager, Bailey Whited, Assistant City Manager, and Sandy Johnson, City Recorder and representatives of the press from Courier News and the Norris Bulletin.

Meeting was called to order by Mayor Mitchell.

APPROVAL OF AGENDA

No changes

HEAR FROM THE PUBLIC

Ron Hill, resident, reported a sidewalk near his residence that is broken-up and stated it could possibly be a liability for the city and he feels it needs attention.

Brianne Kibler, resident, reminded council and the public of Norris' 75th celebration where the remake of the photo will be taken Saturday, May 18, 2024 at 2:00 p.m. on the Commons. There will also be music and food vendors at this event and the public is invited to attend.

MINUTES

APPROVAL OF THE APRIL 8, 2024 REGULAR MEETING MINUTES

Councilmember Nicholson moved to approve and Councilmember Grieve seconded. The motion passed by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting "Aye." Councilmember Grinder abstained.

APPROVAL OF THE APRIL 8, 2024 PUBLIC HEARING MINUTES

Councilmember Grieve moved to approve and Councilmember Nicholson seconded. The motion passed by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting "Aye." Councilmember Grinder abstained.

APPROVAL OF THE MAY 6, 2024 LPRF GRANT WORKSHOP MINUTES

Councilmember Painter moved to approve and Mayor Mitchell seconded. The motion passed by voice vote with Councilmembers Grieve, Painter and Mayor Mitchell voting "Aye." Councilmembers Grinder and Nicholson abstained.

APPROVAL OF THE MAY 9, 2024 LPRF GRANT WORKSHOP MINUTES

Councilmember Painter moved to and Councilmember Grieve seconded. The motion passed by voice vote with Councilmembers Grieve, Painter and Mayor Mitchell voting "Aye." Councilmembers Grinder and Nicholson abstained.

OLD BUSINESS

SAFE ROUTES TO SCHOOL

Mr. Whited gave a brief recap from last month's council meeting of the following directions. We want a complete solution; minimal impact on the trees; stay cost effective; and get the project done this year. He proposed rather than continue with the grant we could do the majority of the work in-house and it would be done by the end of this year. After a brief discussion, Council gave Mr. Whited approval to receive internal and external costs on paving the sidewalk for both 3 foot and 5 foot wide sidewalks. Mayor

Mitchell suggested we get separate quotes on school zone flashing lights. He also stated the goal is to do this project after Norris Day.

SIA SAWMILL ROAD PROJECT

Mr. Ledford stated he informed TDOT of the recent court judgement regarding Covenant Life Church. Councilmember Painter requested Mr. Ledford to find out who gets to name the new road.

Update on Facilities Condition – Setting a Facilities Meeting

Mr. Ledford reported there are new leaks in the building and we will be looking at patching those places. We are prepared to move forward with the future discussions regarding the community building. A date will be scheduled at the next council meeting.

Capital Outlay Note

Mayor Mitchell stated he wants to leave this on the agenda until it is needed.

Social Media presence and Website – Councilmember Nicholson reported he will have a resolution or ordinance to discuss at the next council meeting.

Discussion on Storm Sewer System – Fee Structure and Budget

Mr. Ledford stated the next step in establishing a Norris Stormwater Utility is to advertise the fee structure. State law requires the public be given 30 days to comment before any fee structure can be implemented. This ordinance will be considered at the July 8, 2024 City Council meeting.

Second Reading of Ordinance #674, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE TO AMEND TITLE 20, CHAPTER 1, WATERSHED DEPARTMENT TO ORGANIZE QUORUM AND ANNUAL REPORT”

Councilmember Painter moved to approve the ordinance and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #675, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE TO AMEND TITLE 2, CHAPTER 5, ANIMAL SHELTER COMMISSION TO ORGANIZE OFFICERS, QUORUM, AND ANNUAL REPORT”

Councilmember Painter moved to approve the ordinance and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #676, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE TO AMEND TITLE 20, CHAPTER 3, NORRIS ARCHIVES TO ORGANIZE OFFICERS, QUORUM, AND ANNUAL REPORT”

Councilmember Painter moved to approve the ordinance and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #677, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE TO AMEND TITLE 2, CHAPTER 2, COMMUNITY DEVELOPMENT BOARD TO ORGANIZE OFFICERS, QUORUM, AND ANNUAL REPORT”

Councilmember Painter moved to approve the ordinance and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #678, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE TO AMEND TITLE 2, CHAPTER 7, NORRIS LITTLE THEATRE BOARD TO ORGANIZE OFFICERS, QUORUM, AND ANNUAL REPORT”

Councilmember Painter moved to approve the ordinance and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #679, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE TO AMEND TITLE 2, CHAPTER 1, RECREATION COMMISSION TO ORGANIZE OFFICERS, QUORUM, AND ANNUAL REPORT”

Councilmember Painter moved to approve the ordinance and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #680, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE TO AMEND TITLE 2, CHAPTER 3, TREE COMMISSION TO ORGANIZE OFFICERS, QUORUM, AND ANNUAL REPORT”

Councilmember Painter moved to approve the ordinance and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #681, entitled, “An Ordinance to Amend the Norris Municipal Code to Adopt the Most Recent Edition of the International Building Code”

Councilmember Nicholson moved to approve the ordinance and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #682, entitled, “An Ordinance to Amend the Norris Municipal Code to Adopt the Most Recent Edition of the International Plumbing Code”

Councilmember Nicholson moved to approve the ordinance and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #683, entitled, “An Ordinance to Amend the Norris Municipal Code to Adopt the Most Recent Edition of the International Residential Code”

Councilmember Nicholson moved to approve the ordinance and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #684, entitled, “An Ordinance to Amend the Norris Municipal Code to Adopt the Most Recent Edition of the International Mechanical Code”

Councilmember Nicholson moved to approve the ordinance and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #685, entitled, “An Ordinance to Amend the Norris Municipal Code to Adopt the 2018 Edition of the International Energy Conservation Code”

Councilmember Nicholson moved to amend the second paragraph of the ordinance as follows:
Whereas, the state minimum standard, and as general assembly approval the state’s maximum standard, for the energy conservation code is the 2018 Edition of the International Energy Conservation Code published by the Internal Codes Council and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Second Reading of Ordinance #686, entitled, “An Ordinance of the City of Norris, Tennessee, to Amend Title 17, Refuse and Trash Disposal, Chapter 1: Refuse, Section 17-107, Refuse Collection Fees”

Councilmember Painter moved to approve the ordinance and Councilmember Nicholson seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Consideration of Mayoral Appointments to Boards and Commissions - None at this time

NEW BUSINESS

Resolution #9-2024, entitled, “A Resolution of the City of Norris, Tennessee to Enter into an Agreement with Carlson Consulting Engineers, Inc. to Provide Engineering Services for the 2024 Parks and Recreation Grant Program”

Councilmember Nicholson moved to approve the resolution and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Resolution #10-2024, entitled, “A Resolution of the City of Norris, Tennessee to Enter into an Agreement with Community Development Partners, LLC to Provide Administrative Services for the 2024 Parks and Recreation Fund Grant”

Councilmember Grieve moved to approve the resolution and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Resolution #11-2024, entitled, “A RESOLUTION OF THE CITY OF NORRIS, TENNESSEE TO APPLY FOR THE 2024 LOCAL PARKS AND RECREATION FUND GRANT.”

Councilmember Painter moved to approve the resolution and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Resolution #12-2024, entitled, “A RESOLUTION OF THE CITY OF NORRIS, TENNESSEE TO ENTER INTO AGREEMENTS WITH VARIOUS ENTITIES FOR THE 2024 CONCERTS ON THE COMMONS.”

Councilmember Painter moved to approve the resolution and Councilmember Nicholson seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Resolution #13-2024, entitled, “A RESOLUTION OF THE CITY OF NORRIS, TENNESSEE TO ENTER INTO AN AGREEMENT WITH AMERICAN YOUTH SOCCER ORGANIZATION REGION 796 FOR USE OF CITY FACILITIES AND SPACES.”

Councilmember Painter moved to approve the resolution and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

First Reading or Ordinance #687, entitled, “AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE, TO MAKE TEXTUAL AMENDMENTS TO VARIOUS ORDINANCES TO PROPERLY MAKE THEM AMENDMENTS TO THE NORRIS MUNICIPAL ZONING ORDINANCE”

Councilmember Painter moved to approve the first reading of ordinance and Councilmember Nicholson seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

First Reading of Ordinance #688, entitled, “An Ordinance of the City of Norris, Tennessee, Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2024, and Ending June 30, 2025”

Councilmember Grieve moved to approve the resolution and Councilmember Nicholson seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Consideration of Approving 2024 Fireworks

Councilmember Grieve moved to approve and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Discussion and Consideration of the Proposed Norris Freeway Scenic Byway CMP as presented by the Norris Lake Project/Scenic Byway Committee

Councilmember Nicholson moved to approve, contingent on Planning Commissions review and approval and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Consideration of Mayoral Appointments to Boards and Commissions - None

DEPARTMENT AND COMMISSIONS REPORTS

CITY MANAGER'S REPORT – A copy of the report as presented is attached as “Exhibit A”

POLICE DEPARTMENT – A copy of the report as presented is attached as “Exhibit B”

FIRE DEPARTMENT – A copy of the report as presented is attached as “Exhibit C”

NORRIS WATER COMMISSION (NWC) – A copy of the report as presented is attached as “Exhibit D”

PUBLIC WORKS - A copy of the report as presented is attached as “Exhibit E”

BILLS PAYABLE – No report.

**MINUTES AND REPORTS (BOARDS AND COMMISSIONS)
WATERSHED BOARD –**

TREE COMMISSION – Councilmember Nicholson reported the school board purchased replacement trees for the Norris Middle School and they had approximately 18 people volunteer to help plant those trees and clean up the Commons.

ANIMAL SHELTER COMMISSION – No report.

COMMUNITY DEVELOPMENT – No report.

LITTLE THEATRE – Councilmember Painter reported the 75th Anniversary play was a huge success.

PLANNING/BZA –

ARCHIVES – Councilmember Painter reported the Archives Committee is in need of members, if anyone is interested, please reach out to Mayor Mitchell.

ADJOURNMENT

Councilmember Grieve moved to adjourn at 7:54 p.m. and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Nicholson, Painter and Mayor Mitchell voting “Aye.”

Sandy Johnson, City Recorder

APPROVED BY CITY COUNCIL

June 10, 2024

Chris Mitchell, Mayor