

**Norris City Council  
Regular Meeting**

**July 10, 2023  
6:00 p.m.**

**Minutes**

The regular meeting of the City Council of Norris Tennessee convened July 10, 2023 at 6:00 pm.

The following council members were present: Bill Grieve, Will Grinder, Mayor Chris Mitchell and Loretta Painter. Chuck Nicholson was absent.

Also present were Charles Adam Ledford, City Manager and Bailey Whited, Assistant City Manager, Sandy Johnson, City Recorder and representatives of the press from Courier News and the Norris Bulletin.

Meeting was called to order by Mayor Mitchell.

**APPROVAL OF AGENDA**

No changes were made.

**HEAR FROM THE PUBLIC**

A resident reported she had heard that Archers Market had been approved to sell wine however, the City of Norris had to now submit documentation to complete the licensing process. No one from that entity has reached out to the city office for assistance, however, the issuance of wine permits must be approved through the state.

Spencer Boardman, resident of Reservoir Road, requested the City Manager contact AT&T for assistance in removing a fallen branch tangled in the wires on his property.

Ms. Chris Campbell, resident of Oak Ridge, asked Council how to get Norris properly posted on Google Maps as she is having issues with delivery persons finding Norris. Council did not have an answer to the issue.

George Miceli, resident of Butternut Drive, asked if a downed tree totally blocking the utility right of way behind his home could be reported to CUB for tree removal.

**MINUTES**

**APPROVAL OF THE JUNE 12, 2023 PUBLIC HEARING MINUTES** – Councilmember Painter made a motion to approve the minutes, and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting “Aye.”

**APPROVAL OF THE JUNE 12, 2023 REGULAR MEETING MINUTES** - Councilmember Painter made a motion to approve the minutes, and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting “Aye.”

**APPROVAL OF THE JUNE 26, 2023 PUBLIC HEARING MEETING MINUTES** - Councilmember Grieve made a motion to approve the minutes, and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting “Aye.”

**APPROVAL OF THE JUNE 26, 2023 SPECIAL MEETING MINUTES** - Councilmember Grinder made a motion to approve the minutes, and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting “Aye.”

**OLD BUSINESS**

**(This item was moved from New Business)**

Mr. Ledford gave a brief report on the outstanding balances totaling \$27,465.32 for both Real and Personal delinquent property taxes dated April 2023, this amount does not include the total penalties of interest and fees from the county. After a lengthy discussion, Linda Tafelski, resident, addressed council to request forgiveness on property tax penalties. Councilmember Grinder made a motion for Mr. Ledford to contact

the county and ask them to forgive their fees for Ms. Tafelski and Mayor Mitchell seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting "Aye."

**SAFE ROUTES TO SCHOOL** - Mr. Whited reported that some paperwork needs to be updated, and the deadline has been extended to March, 2024.

**SIA SAWMILL ROAD PROJECT**- Mr. Ledford reported that TDOT is still in the land acquisition phase through December.

**UPDATE ON FACILITIES CONDITION** - Mr. Ledford reported the maintenance actions continue and the air conditioning in the Library/Recreation room has been replaced and is now operatable. The list of other issues is being worked on with some items remaining open and some have already been completed. A special called meeting has been scheduled for Tuesday, August 8, 2023 at 6:00 p.m. to discuss and help define goals regarding future needs for city facilities.

**CAPITAL OUTLAY NOTE** – No update.

### **NEW BUSINESS**

**CONSIDERATION OF THE FIRST READING OF ORDINANCE #656, ENTITLED, "AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE, TO ESTABLISH NEW PURCHASING POLICIES"** - Councilmember Grinder made a motion to approve the ordinance, and Councilmember Painter seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting "Aye."

**CONSIDERATION OF RESOLUTION #7-2023, ENTITLED, "A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF NORRIS AND CANNON & CANNON INC FOR NWC ALTERNATIVE WATER SUPPLY STUDY"** - Councilmember Grinder made a motion to approve the ordinance, and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting "Aye."

**CONSIDERATION OF THE FIRST READING OF ORDINANCE #657, ENTITLED, "AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE, TO AMEND TITLE (18) EIGHTEEN, WATER AND SEWER CHAPTER (1) ONE, WATER AND SEWERS SECTIONS 18-116, 18-118, AND 18-119, WATER AND/OR SEWER SERVICE TO BE INITIATED OR TERMINATED ONLY AUTHORIZED PERSONNEL, WATER AND SEWER SERVICE TO BE CHARGED FOR AS A UNIT, AND REPAIR AND MAINTENANCE SERVICES AND SUPPLIES AND CHARGES THEREFOR"** - Councilmember Painter made a motion to approve the ordinance, and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting "Aye."

**CONSIDERATION OF THE FIRST READING OF ORDINANCE #658, ENTITLED, "AN ORDINANCE OF THE CITY OF NORRIS, TENNESSEE, TO AMEND TITLE (4) FOUR, MUNICIPAL PERSONNEL, BY REPEALING CHAPTER (4) FOUR, SEXUAL HARASSMENT AND SECTION 4-204, WORKPLACE HARASSMENT OF CHAPTER (2) TWO"** - Councilmember Painter made a motion to approve the ordinance, and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting "Aye."

**CONSIDERATION OF RESOLUTION #8-2023, ENTITLED, "A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF NORRIS AND EAST TENNESSEE DEVELOPMENT DISTRICT FOR LOCAL PLANNING ADVISORY SERVICES"** - Councilmember Painter made a motion to approve the ordinance, and Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting "Aye."

**SETTING A PUBLIC HEARING MEETING FOR ABOVE MENTIONED ORDINANCES #656, #657, AND #658** – Councilmember Painter made a motion to schedule a public hearing on August 14, 2023 at 5:30 p.m. and Councilmember Grieve seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter, and Mayor Mitchell voting "Aye."

### **DEPARTMENT AND COMMISSIONS REPORTS**

**CITY MANAGER'S REPORT** – A copy of the report as presented is attached as "Exhibit A"

**POLICE DEPARTMENT** – A copy of the report as presented is attached as “Exhibit B”

**FIRE DEPARTMENT** – A copy of the report as presented is attached as “Exhibit C”

**NORRIS WATER COMMISSION (NWC)** – A copy of the report as presented is attached as “Exhibit D”

**PUBLIC WORKS** - A copy of the report as presented is attached as “Exhibit E”

**BILLS PAYABLE** – Nothing to report

**MINUTES AND REPORTS (BOARDS AND COMMISSIONS)**

**RECREATION COMMISSION** – Mayor Mitchell reported he had visited several events and it has been a great summer program.

**WATERSHED BOARD** – Councilmember Grieve reported Norris Day was a great success and they sold all of their fundraiser t-shirts.

**TREE COMMISSION** – Councilmember Grieve reported they mulched the Foster Garden and it looks much better. Suggested everyone check out the trees that were planted along Sycamore Place.

**ANIMAL SHELTER COMMISSION** –No report

**COMMUNITY DEVELOPMENT** – Concerts on the Common are complete and it was a good season. They will be discussing branding again, and replacing the signage near the entrances.

**LITTLE THEATRE** – May Boardman reported they are on tract for their commitment to the City’s 75<sup>th</sup> Anniversary Celebration play in 2024 and to watch for audition opportunities.

**PLANNING/BZA** – Joe Feeman reported they are working on Subdivision regulations and service drives on status with Bailey Whited.

**ADJOURNMENT**

Councilmember Grieve made a motion to adjourn at 7:21 p.m. Councilmember Grinder seconded. The motion passed unanimously by voice vote with Councilmembers Grieve, Grinder, Painter and Mayor Mitchell voting “Aye.”

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Sandy Johnson, City Recorder

**APPROVED BY CITY COUNCIL**

August 14, 2023

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Chris Mitchell, Mayor