

NORRIS MUNICIPAL WATERSHED BOARD MEETING

AGENDA

September 25, 2025

- I. Call to Order – 6:00 p.m. EST
- II. Approval of the Agenda
- III. Approval of Minutes:
 - August 21, 2025 Meeting
- IV. Hear the Public
- V. New Business
 - TRWA Classes
- VI. Continuing Business
 - 2025 Deer Inventory Update
 - Youth Hunt Event
 - Water Recharge and Analysis Project Update
 - Clear Creek Parking Area Improvements
 - Management Plan State Park & TVA Agreements
 - Mapping Update
 - Review of the 2025 Work Plan
- VII. Reports
 - Budget
 - Public Works
 - Public Safety
 - Resource Management
- VIII. Adjourn



**NORRIS WATERSHED BOARD MINUTES
August 21, 2025**

The following members were present:

Chairperson: Ralph Jordan	Absent	3yr. Term Expiration – 1/2028
Member: Robin Sain	Present	3yr. Term Expiration – 1/2026
Member: Allen Hendry	Present	3yr. Term Expiration – 1/2026
Member: Gene Lane	Present	3yr. Term Expiration – 1/2028
Member: Dennis Yankee	Present	3yr. Term Expiration – 1/2028
Member: Don Barger	Present	3yr. Term Expiration – 1/2027
Member: Bill Grieve	Present	City Council Representative

Quorum Met

I. Call to Order

The meeting was called to order by Allen Hendry at 6:00 pm.

II. Approval of the Agenda

Allen Hendry requested the addition of a Rails to Trails discussion.
Don Barger requested a discussion on credit card systems.

Allen Hendry authorized the amendments as requested.

III. Minutes:

A motion was made by Bill Grieve and seconded by Don Barger **to approve the minutes of the July 17, 2025, meeting as presented.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Gene Lane, Bill Grieve, Robin Sain, Allen Hendry, Don Barger

IV. Hear the Public:

Robin Sain – Shared that an organization has offered to provide the safety vest for the youth hunt.

Cody Edrington – Thanked the Board and Don especially for his work on updating the watershed management plan.

Charles Edrington – Encouraged the board to follow up with TRWA for the training classes.

Don Barger – The bench at Observation Point needs to be repaired and possibly moved if possible.

V. New Business

Dennis Yankee arrives.

- **Anderson County High School NJROTC Orienteering Event** – Mr. Young requested the Board allow the watershed to be used as part of the area 8 orienteering championship on February 7, 2026. He anticipates 100 to 150 kids taking part over roughly 8 hours. The route would primarily be off trail. City public safety support would be used for emergencies, but traffic would be provided by the county and state.

Robin Sain expressed concern about the impact created by up to 150 kids off-trail.

Allen asked Mr. Young to return with a map for final approval. He further recommended that Ralph Jordan, Adam Ledford, Dennis Yankee, and Joe Feeman be consulted on the path chosen.

Bill Grieve indicated that litter control would need to be addressed.

Don Barger moved, and Bill Grieve seconded **to authorize the mapping work in conjunction with watershed staff.**

The proposal passing on a vote of 6 to 0 as follows:

Yes: Gene Lane, Bill Grieve, Robin Sain, Allen Hendry, Don Barger, Dennis Yankee

- **2025 Hunting Raffle Review** – City Manager Ledford reported that roughly 35 of the archery permits remain. The city office is aware that the youth permits are set to be offered on a first-come, first-served basis on November 3, 2025.

Don Barger suggested using more flexed responsibilities at the processing stages and permitting stages. He further suggested more handouts related to rules and regulations.

- **Moving the September Meeting** – Allen Hendry presented that Ralph Jordan requested the September meeting be moved to the 25th of the month.

Robin Sain and Gene Lane both indicated they would not be available for a meeting in September.

- **Rails to Trails** – City Manager Ledford indicated a representative of the regional association wanted to setup a meeting with the Board to discuss the establishment of a new trail in the area.

Don Barger inquired why the watershed was approached when no rails ran through the property.

VI. Continuing Business

- **Youth Hunt Event** – City Manager Ledford requested the Board address adult supervision during the event. He understood Ralph Jordan would be presented some further details at an upcoming meeting.
- **Water Recharge and Analysis Project** – Dennis Yankee reported that water level reading devices had been installed in multiple locations to gage impacts. Samples of water were collected and distributed to the labs for analysis over the next few weeks.
- **Management Plan** – City Manager Ledford reported that the new plan was on the website.

Don Barger indicated that in future copies the agreements with the state park and TVA should be included in the appendixes. It was indicated that Joe Feeman had copies of each.

- **Rifle Range Improvements** – Don Barger reported that some minor improvements were being made associated with the recent limestone drainage system.
- **2025 Deer Inventory** – Dennis Yankee inquired about the state of the new inventory being conducted by Lindsay Shaw. Allen indicated Mrs. Shaw was in the process of setting up and had all the cameras needed.

VII. Reports

- **Budget** – Written report submitted. City Manager Ledford reported that revenue for rifle ranges shows low, however, credit card sales have not been reported from the conversion to the office. He indicated that a part of Boards reserve was earmarked for rifle range mitigation or closing and currently funded by an annual set aside of 10% of range permit sales. He further suggested that at the end of the fiscal year the Board could choose to transfer additional unspent funds to the earmarked fund.
- **Norris Public Works** – Written report submitted. City Manager Ledford reported that they continue to employ 1 of the seasonal staff for a few more weeks.

- **Norris Public Safety** – Written report submitted.
- **Resource Management** – Joe Feeman submitted his report.

VIII. Adjournment

Motion by Bill Grieve and seconded by Don Barger to adjourn at 7:29 p.m., All: AYE

Chairperson: _____

Secretary: _____

Watershed Fund Balance Report

	2022-23			2024-25	2025-26	2025-26	2025-26	2025-26	
	Actual	Jul Actual	Aug Actual	Actual	Budget	Jul Actual	Aug Actual	Actual	
Revenues	\$ 162,044	\$ 26,941	\$ 16,204	\$ 119,964	\$ 115,600	\$ 27,017	\$ 9,676	\$ 36,693	31.74%
Expenses	\$ 112,367	\$ 6,875	\$ 11,023	\$ 99,253	\$ 139,365	\$ 8,642	\$ 27,315	\$ 35,957	25.80%
Balance	\$ 49,677	\$ 20,066	\$ 5,181	\$ 20,711	\$ (23,765)	\$ 18,375	\$ (17,639)	\$ 736	
Transfer to Special Projects	\$ 6,298	\$ -	\$ -	\$ 6,660	\$ 6,300	\$ -	\$ -	\$ -	
Balance after Transfer	\$ 43,379	\$ 20,066	\$ 5,181	\$ 14,051	\$ (30,065)	\$ 18,375	\$ (17,639)	\$ 736	
Beginning Fund Balance	\$ 318,517	\$ 368,194	\$ 388,260	\$ 368,194	\$ 367,792	\$ 388,905	\$ 407,280	\$ 389,641	
Ending Fund Balance	\$ 368,194	\$ 388,260	\$ 393,441	\$ 388,905	\$ 344,027	\$ 407,280	\$ 389,641	\$ 390,377	
Capital Outlays	\$ 31,192	\$ 246	\$ -	\$ 9,145	\$ 44,500	\$ -	\$ 14,990	\$ 14,990	

Resource Management Report
25 September 2025

I treated the kudzu on Mockingbird and part of the patch on Upper Clear Creek Road on September 10. Allen and I worked on the remaining Upper Clear Creek Road patch on September 17. We pulled, clipped, and flagged the vines and I sprayed the vines and then treated the other side of the road. We had rain prior to treating but haven't had any since. The kudzu was blooming, which seems a little later than normal.

Allen and I looked at the newly discovered kudzu patch on Belmont. Part of this area was the log landing for the 2014 timber harvest, and the other part was part of the harvest. We planted native grasses on the landing area after harvest but couldn't maintain it by mowing because of the stumps. We did weed eat periodically but it slowly became too brushy. The kudzu is very advanced with vines up in the treetops and creeping into the adjacent forest. It is not obvious from the road. My recommendation is to clear the area, pile the material and burn it. We will need to treat the vines in the adjacent forest area, and I will try to start this fall. Once it is cleared, we should keep it in open condition and closely monitor for kudzu. Clearing will be easy except for the stumps. Most of the area is small yellow poplar and other trees (up to 5-6" in diameter).

I found a small shoot of Japanese knotweed away from the treated plants, but all that I treated appeared dead. I pulled the shoot.

Clear Creek Trail crosses Lower Clear Creek Road at the ford. It goes across the creek and up along the old fish rearing structures. Because of dam leakage much of the creek goes down where the trail used to be. It is basically impassible most of the year and the old trail is rocky and rough. This is on TVA. The watershed trail crew maintains about 2.5 miles of TVA trails in what used to be a hand shake cooperative agreement. The watershed is doing all the work and has gotten nothing from TVA in many years. I would ask the watershed board to send a letter to TVA asking for them to build a new trail on the slope above the old one that won't flood. This will be difficult because of the steep slope but currently you have to cross the dam (which can be very slick and dangerous), try to get up the old trail (there is a down tree currently and when it is wet it is a stream), walk up the fish tanks (not an easy task), or walk up the road to continue on Clear Creek Trail.

Kerry is going to put rock on parts of the roads that were just re-worked. This is mainly the new section that was built at Boundary-Foresters intersection. One of the dips is washing on the bottom.

Kerry planted winter wheat on the new opening on Mockingbird, and we will have to see if it comes up. The ground is very hard and may need to be disked.

I looked at the Clear Creek access at the pumphouse. I think we can use coir rolls and fabric to cover the dangerous rooty areas. If we put in a keyway on the bottom of the stream and make an envelope with biotech fabric filling with gravel and dirt, then layer rocks on the fabric and attach coir logs or sheets. This would be done on the vertical parts with roots. We would probably have to put a mesh over the top and put medium to large rocks in to keep people from climbing on them. We could also plant small shrubs to keep people off. On the less vertical areas we could use rocks and fabric. We would need to put in steps between the two areas so kids could access the creek. And put bigger rocks (boulders) in place of the cable.

I am going to put together a history of the various agreements between TVA and the city concerning the watershed use and management. I had begun this while working on the plan but never got it all down.

I have not heard from Boyd about the trail map but have contacted him again. Hopefully I will know something at the meeting.

I may have more at the meeting.