NORRIS CITY COUNCIL
REGULAR MEETING

August 10, 2026 – 6:00 p.m.

Agenda

I. **Call to Order**

II. **Agenda Approval**

III. **Hear the Public**

IV. **Minutes/Notes**
   a. Consideration of Approving June 13, 2026 Regular Meeting Minutes

V. **Continuing Business**
   a. Update on SIA Sawmill Road Project
   b. Update on Recodification Project
   c. Capital Outlay Note – Utility
   d. Community Visioning and Strategic Plan

VI. **New Business**
   a. Presentation of Pavement Condition Assessment Supplemental Analysis **(Requested by City Manager)**
   b. Consideration of **Resolution 14-2026, entitled,** "A Resolution of the City of Norris Authorizing the Pursuit of Funding Opportunities for Road Improvement Projects Within the City of Norris." **(Requested by Councilman Honeycutt)**
   c. Consideration of Mayoral Appointments to Board and Commissions
      i. Planning Commission (Two interested: Angela Jordan & Scott Haythorn)

VII. **Department Reports**
   a. City Manager
   b. Police
   c. Fire
   d. Water & Sewer
   e. Public Works

VIII. **Bills Payable**

IX. **Minutes and Reports**
   a. Recreation Commission
   b. Watershed Board
   c. Tree Commission
   d. Animal Shelter Commission
   e. Community Development Board
   f. Little Theatre
   g. Planning/BZA
   h. Archives Board

X. **Adjourn**

Norris City Council
Regular Meeting

July 13, 2026
6:00 p.m.

Minutes

The regular meeting of the City Council of Norris Tennessee convened July 13, 2026, at 6:00 pm.

The following Councilmembers were present: Bill Grieve, Travis Honeycutt, Chris Mitchel and Chuck Nicholson.

Also, present were Bailey Whited, City Manager, Sandy Johnson, City Recorder and representatives of the press from the Norris Bulletin and The Courier News.

Meeting was called to order by Mayor Mitchell.

APPROVAL OF AGENDA

Mayor Mitchell requested to move New Business item "Consideration of Filling City Council Vacancy" up after the approval of the minutes.

Councilmember Grieve requested Council to begin each of their meetings with the Pledge of Allegiance.

HEAR FROM THE PUBLIC

None

MINUTES

Consideration of Approving June 8, 2026 Public Hearing Minutes

Councilmember Grieve moved to approved the revised version and Councilmember Honeycutt seconded the motion. The motion passed by voice vote with Councilmembers Grieve, Honeycutt, Nicholson and Mayor Mitchell voting "aye."

Consideration of Approving June 8, 2026 Regular Meeting Minutes

Councilmember Honeycutt moved to approved the revised version and Councilmember Nicholson seconded the motion. The motion passed by voice vote with Councilmembers Grieve, Honeycutt, Nicholson and Mayor Mitchell voting "aye."

NEW BUSINESS (Item moved up)

Consideration of Filling City Council Vacancy

The two residents who applied for the vacant Council position were Zack Cross and Alex Munro. Each were given the opportunity to address Council briefly regarding their interest in serving. Each applicant had previously submitted a letter of intent, allowing council members adequate time to review their qualifications. Both individuals were highly qualified, bringing a range of skills and experiences, and each expressed a strong belief in the uniqueness of the community and a desire to preserve the character of Norris.

Councilmember Nicholson moved to approve the process that each council member would vote for one candidate and Mayor Mitchell seconded. The motion passed by voice vote with Councilmembers Grieve, Honeycutt**,** Nicholson and Mitchell voting "aye."

Councilmember Nicolson voted for Zack Cross. Those voting for Alex Munro were Mayor Mitchell, Councilmembers Grieve and Honeycutt. Majority vote was 3 to 1. Councilmember Nicholson moved to nominate Alex Munro and Councilman Honeycutt seconded. The motion passed by voice vote with Councilmembers Grieve, Honeycutt**,** Nicholson and Mitchell voting "aye."

Mr. Munro was then sworn in and immediately took his seat at the council table. He will complete the unexpired term of office ending in November 2026.

CONTINUING BUSINESS

Update on SIA Sawmill Road Project

Mr. Whited reported the project is under construction and no new updates at this time.

Update on Historic Downtown Route Improvements

No new update.

Update on Recodification Project

No new update.

Capital Outlay Note – Utility

No new update.

Margaret Norris from the University of Tennessee Municipal Technical Advisory Service (MTAS) led a discussion on Strategic Planning and Community Visioning Process

Ms. Norris gave a brief overview of some ideas and things to consider, pointing out that strategic planning and visioning is certainly two different things. Following an extensive discussion, Council and residents in attendance shared their comments and feedback. Newly elected Councilmember Munro was selected to serve as the project champion and oversee the initiative. Councilmember Munro then moved to schedule the first public meeting for Tuesday, September 8, 2026, at 6:00 p.m. Additional details and public notices will be provided as they become available.

NEW BUSINESS (Continued)

Consideration of Awarding Bid for the Norris Square Sidewalk Project

Mr. Whited gave a brief overview of the bidding process and asked council for their consideration to award the bid to Tri-Star Contracting of East Tennessee, LLC. Councilmember Honeycutt moved to approve and Councilmember Grieve seconded. The motion passed by voice vote with Councilmembers Grieve, Honeycutt, Munro, Nicholson and Mayor Mitchell voting "aye."

Consideration of Resolution #12-2026, entitled, "A Resolution of the City of Norris to Enter into an Agreement with Tri-Star Contracting of East Tennessee, LLC for the Construction of a Sidewalk Along Norris Square."

Councilmember Honeycutt moved to approve and Councilmember Munro seconded. The motion passed by voice vote with Councilmembers Grieve, Honeycutt, Munro, Nicholson and Mayor Mitchell voting "aye."

Consideration of Resolution #13-2026, entitled, "A Resolution of the City of Norris to Declare Certain Property Owned by the City to be Surplus to the City's Needs and Directing Disposal of the Same."

Councilmember Honeycutt moved to approve and Councilmember Grieve seconded. The motion passed by voice vote with Councilmembers Grieve, Honeycutt, Munro, Nicholson and Mayor Mitchell voting "aye."

CONSIDERATION OF MAYORAL APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS

Mayor Mitchel moved to approve the nomination of Ken Barry to the Planning/BZA Board and Councilmember Honeycutt seconded**.** The motion passed by voice vote with Councilmembers Grieve, Honeycutt, Munro, Nicholson and Mayor Mitchell voting "aye."

DEPARTMENT REPORTS

CITY MANAGER'S REPORT – A copy of the report as presented is attached as "Exhibit A

POLICE DEPARTMENT – A copy of the report as presented is attached as "Exhibit B"

FIRE DEPARTMENT – A copy of the report as presented is attached as "Exhibit C"

NORRIS WATER COMMISSION (NWC) – A copy of the report as presented is attached as "Exhibit D"

PUBLIC WORKS - A copy of the report as presented is attached as "Exhibit E"

BILLS PAYABLE – No report.

MINUTES AND REPORTS (BOARDS AND COMMISSIONS)

WATERSHED BOARD – Councilmember Grieve reported the deer hunt permit draw will be August 12, 2026.

RECREATION COMMISSION, TREE COMMISSION, COMMUNITY DEVELOPMENT BOARD (CDB), **ANIMAL SHELTER COMMISSION, LITTLE THEATRE and PLANNING/BZA –** No report.

ARCHIVES BOARD
Joe Feeman reported they will be applying for a state grant to help with the funding to digitize their records and to purchase a fire proof file cabinet.

ADJOURNMENT
Councilmember Nicholson moved to adjourn at 7:43 p.m. and Councilmember Honeycutt seconded**.** The motion passed by voice vote with Councilmembers Grieve, Honeycutt, Munro, Nicholson and Mayor Mitchell voting “aye.”

_____
Sandy Johnson, City Recorder

APPROVED BY CITY COUNCIL
August 10, 2026

_____
Chris Mitchell, Mayor

City of Norris

Pavement Condition Report Analysis

Bailey Whited, City Manager

August 2026

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Purpose of the Analysis

In June 2026, Applied Pavement Technology, Inc. presented the City of Norris with a Pavement Condition Report. This report, utilizing collected field data, assigns a condition score and category to every road in the City of Norris. While the data provides the City objective information on roadway conditions, the report does not factor the importance of road segments or provide cost estimates.

This supplemental analysis is intended to be paired with that report, laying the foundation for future decision-making as it relates to paving projects in the city.

The conclusions drawn from this analysis are not intended to be a definitive plan for the city, but rather to establish a foundation for evaluating future roadway projects. As funding becomes available, city staff will make further evaluations to determine which project(s) make the most sense at that time.

Pavement Condition Assessment Overview

Consultant and Scope of Work

As part of the Knoxville Regional Transportation Planning Organization's regional pavement-management support services, Applied Pavement Technology, Inc. (APTech) evaluated the City of Norris roadway network in May 2026. The purpose of the evaluation was to provide the City with current, objective information regarding the condition of its approximately 15 miles of City-maintained asphalt roadways.

APTech's scope of work included conducting automated pavement-condition surveys, calculating a Pavement Condition Index (PCI) for each roadway segment, and providing the results through an updated geographic information system (GIS) database. APTech also created an online viewer through which the City can review the pavement data collected during the assessment. The final report documents the completion of this work and provides a summary of the resulting pavement-condition findings.

Assessment Methodology

APTech surveyed the City's paved roadway network in May 2026 using an automated data-collection vehicle equipped with laser imaging technology. The survey collected pavement-surface images and measurements used to identify cracking, rutting, roughness, and other pavement distresses.

The collected data were processed using automated analysis and reviewed by trained APTech staff in accordance with ASTM D6433-20. The validated distress data were then used to calculate a Pavement Condition Index (PCI) for each roadway segment. PCI is expressed on a scale from 0 to

100, with higher scores representing better pavement condition. Additional details regarding the assessment methodology are provided in the attached report.

Intended Use of the Assessment

The assessment provides objective, current information regarding the condition of the City's roadway network. The results are intended to support maintenance and rehabilitation planning, project prioritization, budgeting, and the pursuit of funding for future roadway improvements.

Limitations of PCI Data

PCI Data provides an objective condition assessment of a given roadway. However, the PCI data does not factor in how important the roadway segment is to the City of Norris' road network. While APTech's report breaks down the Area-Weighted PCI scores between local roads (PCI=66) and minor collector roads (PCI=61) in Figure 7, this binary sorting strategy does not fully capture the relative importance of certain roadways within the City of Norris.

Summary of Assessment Findings

Overall Roadway System Condition

APTech's condition survey found that the City street network has an overall area-weighted PCI of 65, corresponding to a Fair condition category, which is stated to be a moderate outcome.

When distributed by PCI condition category, Figure 6 in the report shows that 60% of the network had a Fair or better classification, and 49 percent of the network area has a PCI above 70.

Key Observations

APTech's report indicates that there is not a major condition divide between local streets and those categorized as minor collectors. Based on the results, APTech states that the City should consider maintenance and preservation approaches to extend the performance of streets in Good, Satisfactory, and Fair condition, preserving their longevity and allowing more resources to be directed towards extensive repairs and rehabilitation on those roadways rated as Poor or below. The report further indicates that over the long term, preservation and maintenance treatments are a more efficient use of resources in managing a roadway network than a worst-first work-planning program.

Project Area Methodology

Division of the Roadway System into Ten Project Areas

To more effectively break down the network into potential project areas, staff has divided the entire roadway network into ten smaller "project areas." While actual roadway project scopes will be determined at later stages, this division aims to show theoretical project areas largely driven by geographic area.

For the purpose of this breakdown, certain roadway segments were excluded from all project areas (shown below). For all except Sawmill Road, these segments received a PCI score of 95 or above, indicating they need the least attention in the network. In the case of Sawmill Road, the ongoing SIA project will include some overlay paving on the existing Sawmill Road, which was not considered in the PCI data. Portions of those roads scoring below a 94 PCI have been included in a project area.

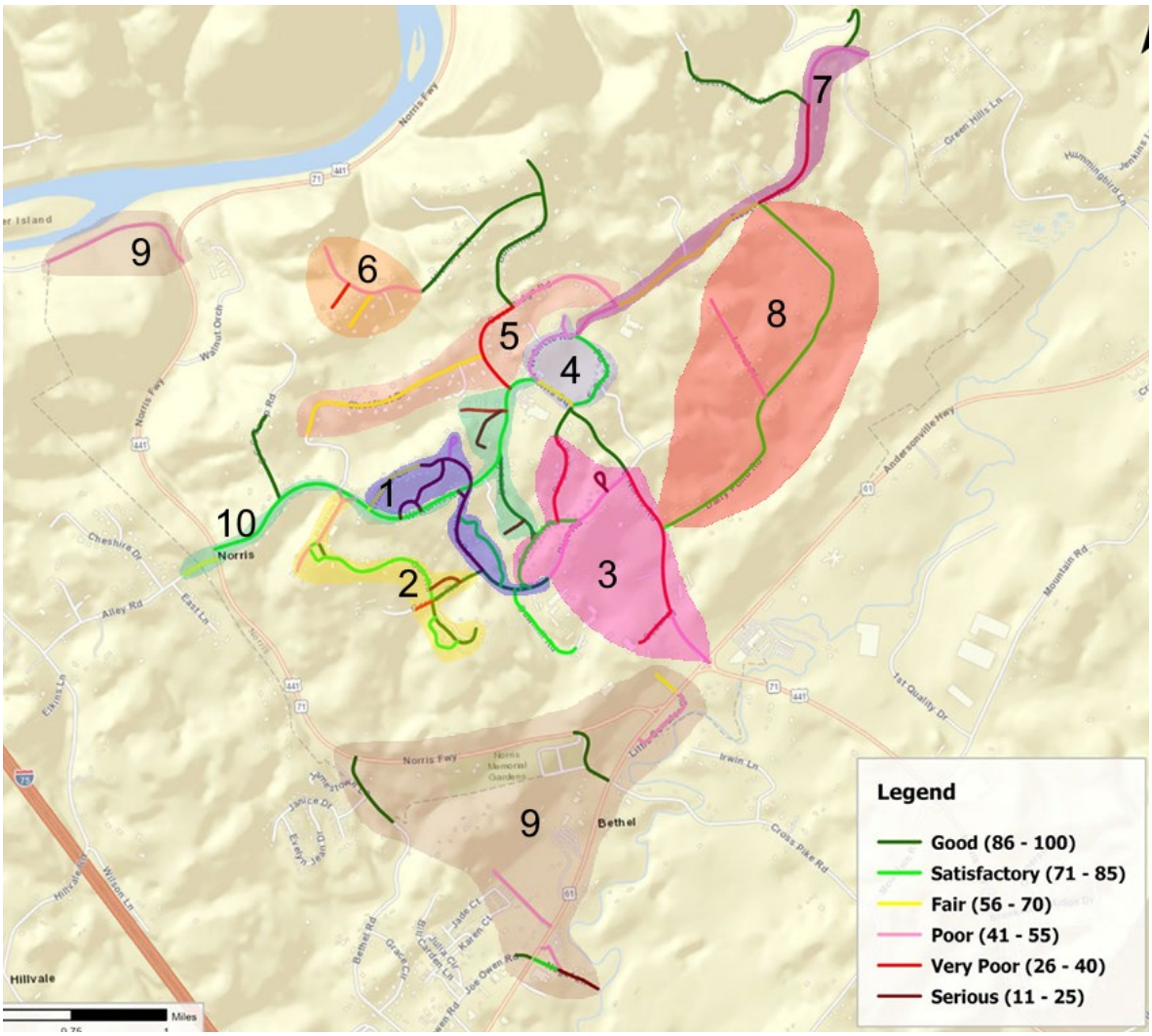
Street Name	Section ID	PCI
BETHEL RD	1	94
BUTTERNUT DR	1	100
CCC CAMP RD	1	97
CROSS PIKE RD	1	100
DALE RD	1	95
DOGWOOD RD	1.1	100
E NORRIS RD	4	100
GARDEN RD	1	98
HICKORY TR	1.1	100
ORCHARD RD	2	98
PINE RD	1.2	95
RESERVOIR HILL RD	1	99
SAWMILL RD	1	76

Basis for Project Area Boundaries

The road network was divided into 10 project areas for analysis purposes. Square footage of roadway in project areas ranged from 60,724 sq. ft. to 162,214 sq. ft. with an average of roughly 116,000 sq. ft. Generally, roads within a project interconnect as project boundaries were chosen to represent theoretical roadway project scopes.

Project Area Map

The map below shows the division of road segments into project areas.



Project area numbers do not indicate prioritization or importance. The project areas are as follows:

1. Hilltop Ln. / Orchard Rd. / W. Norris Service Area
2. Oak Rd. / Ridgeway Rd. / Oak & Garden Service Areas
3. E. Norris Rd. / Pine Rd. / Dogwood Rd. / Crescent Rd. / Cedar Pl.
4. E. Circle Rd. / W. Circle Rd. / Norris Square
5. Chestnut Dr. / Deer Ridge Rd.
6. Hickory Trail / Hawthorn Pl. / Hickory Pl.
7. Reservoir Rd.
8. Dairy Pond Rd. / Laurel Pl.
9. River Rd. / Highway 61-Adjacent Streets
10. W. Norris Rd.

Limitations on the Segmentation

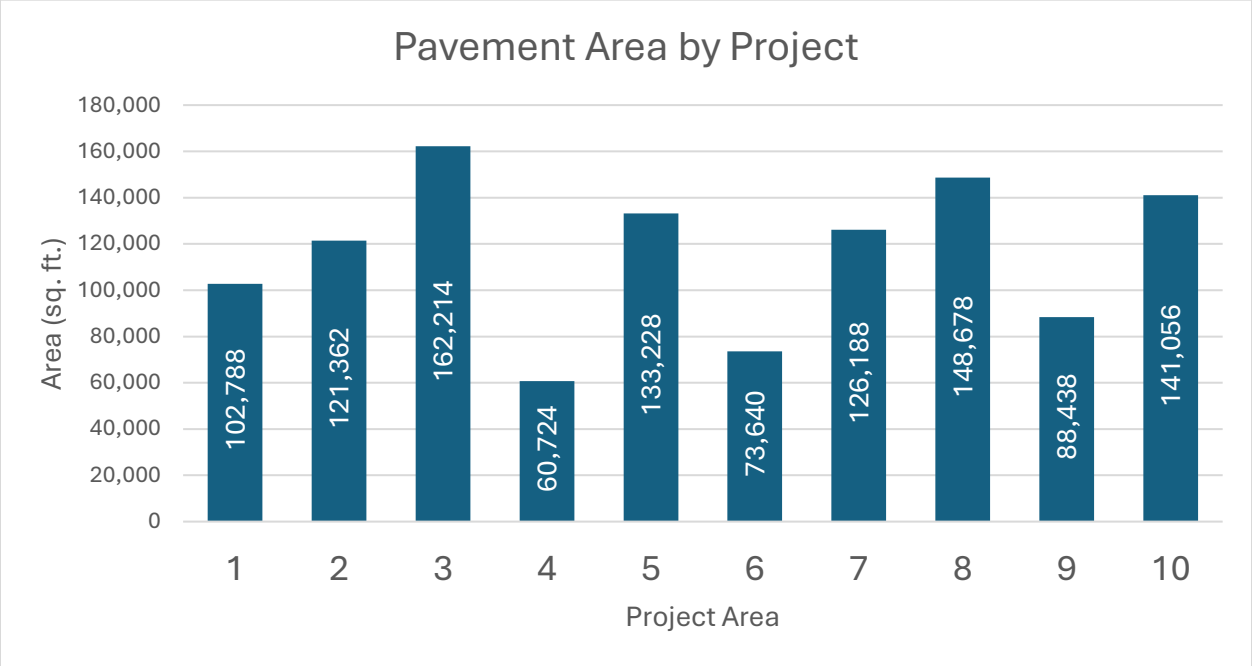
While the division of roadway segments helps parse the data and considering potential projects, it does have limitations. Primarily, both the number of boundaries and the boundaries themselves are subjective. The network could easily be divided into a greater number of smaller project areas, or certain road segments could be moved from one project area to another to try and decrease the range between the largest and smallest project areas.

Future decision-makers must remember that this division of project areas is just one potential division for theoretical planning purposes; conditions such as funding, increased deterioration on certain road segments, or other factors may considerably change how certain road segments should be evaluated.

Project Area Condition Analysis

Pavement Area by Project

The bar chart below shows the square footage of roads within each project area. Project Area 4 (E. Circle Rd. / W. Circle Rd. / Norris Square) has the lowest total area with only 60,724 sq. ft. Project 3 (E. Norris Rd. / Pine Rd. / Dogwood Rd. / Crescent Rd. / Cedar Pl.) has the largest total area with 162,214 sq. ft.



Area-Weighted Average PCI

A straight average of the road segment PCI scores within a project area would not provide an accurate depiction of roadway conditions in that project. Doing so would allow smaller road segments like service drives to skew the average. Instead, Average PCI must be weighted by pavement area. The following formula is used to calculate Area-Weighted Average PCI for a Project Area:

$$\text{Area-Weighted Avg. PCI} = \frac{\sum_{i=1}^{n} (A_i \times PCI_i)}{\text{Total Area of Project}}$$

Where:

A_i is the roadway area of each individual road segment
PCI_i is the PCI score of each individual road segment
n is the total number of road segments in a Project Area

The importance of an area-weighted PCI average is best shown in Project Area 10, which includes W. Norris Rd., W. Norris Service Drive, Dale Pl., and a portion of Alley Rd. By far, W. Norris Road makes up the majority of road area in Project Area 10, and no segment of W. Norris Rd. scored below a 72 PCI. However, the poor conditions of the W. Norris Service Drive and Dale Pl. bring the straight average down to 60.9. The area-weighted average PCI for Project 10 is 71.1.

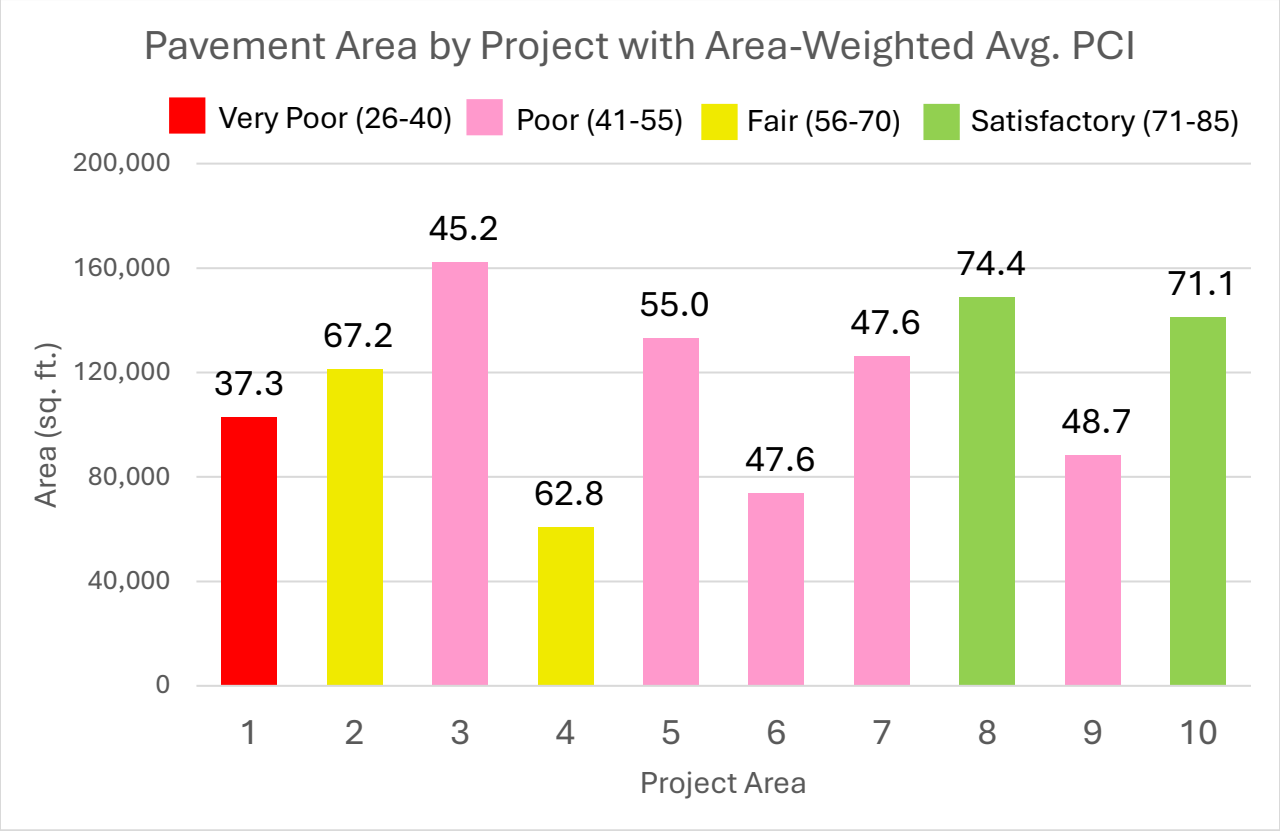
Percentage of Area Rated Poor and Below

APTech states throughout its report that roads scoring in the Good, Satisfactory, and Fair PCI categories might be better targets for maintenance and preservation treatment methods rather than a complete resurfacing or rehabilitation. Conversely, roads in the Poor or worse PCI categories will likely need extensive repairs. The table below highlights the percentage of project areas that are scored in Poor or worse condition. Areas with a low Poor and Below Percentage could be better targets for a cost-effective preventative maintenance approach whereas areas with a higher Poor and Below Percentage will likely need extensive rehabilitation work to meet the City's expectations.

Project Area	Total Area (sq. ft.)	Poor and Below Area (sq. ft.)	% Poor and Below
1	102,788	72,054	70.1%
2	121,362	39,392	32.5%
3	162,214	132,928	81.9%
4	60,724	22,292	36.7%
5	133,228	63,940	48.0%
6	73,640	57,848	78.6%
7	126,188	76,288	60.5%
8	148,678	28,098	18.9%
9	88,438	76,206	86.2%
10	141,056	9,688	6.9%

Comparison of Project Area Conditions

The chart below shows the area in square feet of each project area with labels and colors indicating the Area-Weighted Average PCI for each project area.



Project Area 3 (E. Norris Rd. / Pine Rd. / Dogwood Rd. / Crescent Rd. / Cedar Pl.) stands out as not only the project area with the largest pavement area, but also the second lowest average PCI. Project Areas 8 (Dairy Pond Rd. / Laurel Pl.) and 10 (W. Norris Rd.), while having the second- and third-highest pavement area, respectively, score in the Satisfactory PCI category.

Most of the project areas fall within the Poor PCI category, though it is important to remember that the roads in the best condition throughout the city, those scoring a PCI of 95 or above, are excluded from these areas.

Functional Importance Analysis

Purpose of the Functional Importance Score

A noted weakness of the PCI data is that the score does not reflect each road segment's importance relative to the city's network. However, the importance of a road segment, be it the functional classification, the number of properties it serves, or other factors, is vital information to consider when prioritizing future roadway projects. Thus, for the purposes of this analysis, each roadway segment has been assigned a Functional Importance Score (FIS).

Functional Importance Score Criteria

The Functional Importance Score used a 1-5 scale:

Score	Classification Criteria
5	Principal entrance, collector, major through-route, or roadway serving substantial communitywide traffic
4	Important neighborhood connector, public-facility access route, or significant secondary route
3	Local street serving multiple connecting streets or a moderately sized residential area
2	Minor local street, short residential street, or roadway with limited connectivity
1	Service drive, cul-de-sac, isolated access road, or roadway serving very limited traffic

Assignment of Scores to Roadway Sections

Each roadway segment in the city's network was assigned a value on the above scale. In general, a score of 5 was reserved for those roads classified as minor collector roads in the Knoxville Regional TPO database. A select handful of service drives were scored as 2 if they provided significant residential access. Otherwise, the assignment of scores was largely subjective and based on staff knowledge with no traffic pattern data utilized.

Area-Weighted Average Functional Importance Score

Like PCI, assigning an average Functional Importance Score requires weighting the data by pavement area. The following formula was used:

$$\text{Area-Weighted Avg. FIS} = \frac{\sum_{i=1}^{n} (A_i \times FIS_i)}{\text{Total Area of Project}}$$

Where:

- A_i is the pavement area of an individual road segment
- FIS_i is the Functional Importance Score of an individual road segment
- n is the total number of road segments in a Project Area

Limitations of the Functional Importance Scoring Method

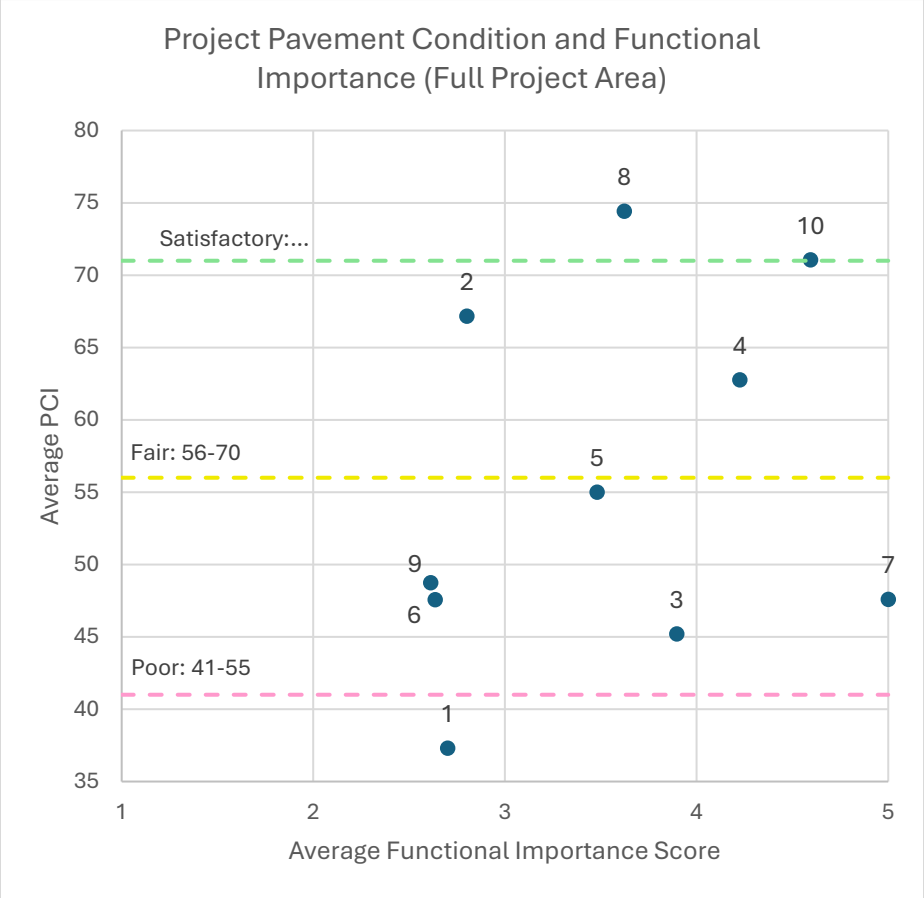
While assigning FIS values provides a convenient method for considering roadway importance, the scoring system has limitations. The scores rely partly on staff judgment and would be improved by incorporating traffic volume and travel pattern data if such information becomes available. The five-point scale also simplifies differences among roadways and may not fully account for emergency access, public-facility access, network redundancy, periodic increases in use, or future development.

Area weighting presents an additional limitation because it gives longer and wider roadway segments greater influence over a project area's average FIS, although pavement area does not necessarily correspond directly with functional importance. The calculation also treats the difference between each score as equal, even though the practical difference between scores may vary. Accordingly, FIS should be treated as a planning aid rather than a definitive measure of roadway priority.

Combined Condition and Functional Analysis

Scatter Plot of Average PCI and Functional Importance Score

The scatter plot below shows Project Areas plotted by the Area-Weighted Average Functional Importance Score and Area-Weighted Average PCI. Thresholds have been added to the graph to indicate PCI category thresholds as presented in APTech's report:



Interpretation of Project Area Position

In the above scatter plot, Functional Importance Scores are shown on the x-axis. Project areas that are further to the right on the graph have a higher average FIS, indicating that the road segments have a higher relative importance to the overall network.

PCI scores are shown on the y-axis. Project areas that are lower on the graph have a lower average PCI score, indicating that the road segments will likely require more significant remediation methods.

Identification of Higher-Priority Project Areas

By analyzing the above data, potential project priorities can be assessed. As APTech identifies in its report, for roads scoring in the Fair or higher PCI categories, preventative maintenance is typically more cost-efficient than a full rehabilitation project. The data indicates that the Fair-or better portions of Project Areas 8 (Dairy Pond Rd. / Laurel Pl.) and 10 (W. Norris Rd.) are prime candidates for this type of work.

Conversely, there are many project areas in the Poor PCI category that APTech identifies would likely require more significant repairs. Prioritizing these "poor" sections of road depends on whether more weight is given to condition or relative roadway importance.

If the most value is placed strictly on average PCI, Project Area 1 (Hilltop Ln. / Orchard Rd. / W. Norris Service Area) has the lowest average score (37.3). This is driven primarily by half of Hilltop Lane and Orchard Road scoring in the Serious PCI category (PCI=11-25).

If the most value is placed on FIS, Project 7 (Reservoir Rd.) has an FIS of 5 as Reservoir Road is considered a minor collector road, and the project area does not contain any other roads. Reservoir Road has an average PCI of 47.6.

The last area that stands out is Project 3 (E. Norris Rd. / Pine Rd. / Dogwood Rd. / Crescent Rd. / Cedar Pl.) at a PCI of 45.2 (second worst) and an FIS of 4.2 (fourth highest). E. Norris Road's inclusion in this section makes it an especially attractive candidate for rehabilitation. The city's most recent paving effort including portions of E. Norris Rd. and Dogwood Rd., but there is still considerable work to be done on E. Norris Road. On its own, the portion of E. Norris Road that was not paved during the 2025 project averages a PCI score of 37.7. Its FIS of 5 makes it a primary target for rehabilitation.

Another area warranting discussion is Project 9 (River Rd. / Highway 61-Adjacent Streets). Although 86.2% of its pavement area is rated at Poor or Below, the project area has the lowest average FIS at 2.7. Additionally, Project Area 9 comprises several noncontiguous roadways located outside the central Norris roadway network. Because these roads cannot be practically incorporated into another contiguous project area, they may need to be evaluated individually or package together based on available funding and bidding considerations.

Preliminary Cost Analysis

Unit-Cost Assumptions

For planning purposes, estimated resurfacing costs assume a uniform two-inch mill-and-replace treatment. Asphalt quantities were estimated using an application rate of 110 pounds per square yard per inch of compacted pavement, consistent with TDOT estimating guidance. An estimated unit cost of $325 per ton was then applied to the calculated tonnage, which was calculated by applying a 10% adjustment to the 2025 per ton rate and rounding the result to $325. Staff acknowledges that this is a high estimate based on a relatively small project area (32,796 sq. ft.).

These assumptions provide a consistent basis for comparing project areas. They are not intended to prescribe the treatment ultimately used on each roadway; actual treatment depths, project limits, and costs would require further review and competitive bidding.

Estimated Cost to Resurface Entire Project Areas

The cost estimates below assume a two-inch mill-and-replace treatment on all roadways within the listed Project Areas. Staff acknowledge that not all roadways presented will require a full two-inch mill-and-replace treatment; however, for planning purposes, the assumption is applied consistently to each project area. Additionally, these estimates do not include engineering services; if a project engineer is required due to grant requirements or unforeseen circumstances, those costs will need to be factored in at a later date.

Project Number	Area (sq. ft)	Area-Weighted Average PCI	Cost (2")
1	102,788	37.3	$ 408,297
2	121,362	67.2	$ 482,077
3	162,214	45.2	$ 644,350
4	60,724	62.8	$ 241,209
5	133,228	55.0	$ 529,211
6	73,640	47.6	$ 292,514
7	126,188	47.6	$ 501,247
8	148,678	74.4	$ 590,582
9	88,438	48.7	$ 351,295
10	141,056	71.1	$ 560,306
Total	1,158,316	56.4	$ 4,601,089

Estimated Cost to Address Poor-and-Below Pavement

Consistent with APTech's statement that most roads rated Fair or higher would likely not need a full rehabilitation and could be addressed more cost-effectively through other, more preventative measures, the table below shows the estimated cost to resurface only roadway segments rated Poor or below in each of the project areas:

Project Number	Poor and Below Area (sq. ft)	Area-Weighted Average PCI	Cost (2")
1	72,054	24.1	$ 286,215
2	39,392	36.3	$ 156,474
3	132,928	37.5	$ 528,020
4	22,292	46.2	$ 88,549
5	63,940	45.3	$ 253,984
6	57,848	44.7	$ 229,785
7	76,288	42.1	$ 303,033
8	28,098	45.0	$ 111,612
9	76,206	44.4	$ 302,707
10	9,688	17.2	$ 38,483
Total	578,734	39.2	$ 2,298,860

Factors Not Included in the Estimates

The estimates do not include engineering or design services, utility work that the City may wish to complete before resurfacing, or costs resulting from unforeseen site conditions. They also do not account for project-specific conditions that may require additional preparation, repair, or changes to the treatment assumed. Accordingly, the estimates should be used for preliminary planning purposes and should not be interpreted as final project budgets.

Potential Refinement of Project Limits and Treatments

The estimates could be refined through a project-specific review of appropriate pavement treatments. Rather than applying a uniform two-inch mill-and-replace assumption, individual roadway segments could be evaluated for preservation treatments, thinner overlays, localized repairs, full-depth reconstruction, or other approaches based on their observed conditions.

The assumed cost per ton could also be refined using multiple comparable projects, current regional bid information, and contractor estimates. The present rate is based largely on the City's most recent paving project, whose relatively small size resulted in a higher per-ton cost due to mobilization and other fixed expenses. Larger projects may produce lower unit costs through economies of scale.

Preliminary Prioritization

The preceding analysis does not produce a single definitive ranking of project areas. Pavement condition, functional importance, estimated cost, treatment type, available funding, and coordination with other planned work must all be considered before projects are selected. However, the results support grouping the project areas into preliminary planning categories.

Preservation Candidates

Project Areas 8 and 10 should be considered for preventative maintenance or preservation treatments. Both have area-weighted average PCI values in the Satisfactory category and contain important roadways. Timely preservation work may extend their useful lives and delay the need for more costly rehabilitation. These projects should be evaluated separately from areas that have already deteriorated to the point of requiring substantial repairs.

Primary Rehabilitation Candidates

Project Areas 1, 3, and 7 warrant the closest consideration for rehabilitation, although each emerges for a different reason.

Project Area 1 has the lowest area-weighted average PCI and includes roadway sections in the Serious condition category. Its priority is therefore driven primarily by pavement conditions.

Project Area 7 consists entirely of Reservoir Road, which has the highest possible FIS and an average PCI in the Poor category. Its priority is driven primarily by its function as a minor collector and its importance within the roadway network.

Project Area 3 combines a comparatively low average PCI with a relatively high FIS. The remaining unpaved portion of East Norris Road is particularly notable because of its Poor condition and its role as a principal roadway. Of the rehabilitation candidates, Project Area 3 presents the strongest balance between condition and functional importance.

Other Project Areas

The remaining project areas should continue to be monitored and evaluated based on the amount of pavement rated Poor or below, estimated rehabilitation cost, and opportunities to coordinate work with nearby projects. Some may contain isolated roadway sections requiring attention even where the project-area average does not indicate an immediate systemwide priority.

Cost and Project Packaging Considerations

Final prioritization should also consider the City’s available funding and the practicality of packaging roadway segments for bidding. Adjacent sections may be combined to reduce mobilization costs, while larger project areas may need to be divided into phases. Planned utility

work should be completed before resurfacing whenever practicable to avoid disturbing newly paved roads.

Preliminary Conclusion

Based on the current analysis, Project Areas 8 and 10 should be evaluated for near-term preservation treatments, while Project Areas 1, 3, and 7 should receive the most immediate review for rehabilitation. This grouping is intended to guide further planning and should not be interpreted as a final construction schedule. Treatment recommendations, refined cost estimates, available funding, and coordination with other infrastructure work may change the order or scope of individual projects.

Next Steps

Review of Treatment and Rehabilitation Methods

As the City moves toward developing a future paving project, staff will further refine the estimated costs associated with the available treatment and rehabilitation methods. More reliable cost estimates will be necessary to determine the amount of roadway work that can reasonably be included in a bid package within the City's available funding.

Staff will also research preventative maintenance methods that may provide cost-effective alternatives to full rehabilitation for appropriate roadway segments. These treatments could help extend pavement life, slow further deterioration, and allow the City to address a greater portion of the roadway network with available resources.

Refinement of Project Boundaries

Staff will further evaluate and refine the preliminary project-area boundaries to identify practical limits for future paving projects. This review will consider roadway condition, logical beginning and ending points, available funding, project size, and opportunities to combine or separate roadway segments to improve construction and bidding efficiency. The ten project areas used in this analysis are intended as an initial planning framework and do not represent final project boundaries.

Development of Funding Scenarios

Staff will develop potential project packages based on different levels and types of available funding. These scenarios may include projects that could be completed through the City's current paving allocation, projects appropriate for grants requiring engineering or other specific conditions, and larger projects that could be advanced if substantial unrestricted funding becomes available. This approach will allow the City to respond efficiently to funding opportunities while matching each funding source with a practical and appropriate roadway project.

Preparation of Multiyear Paving Plan

Staff will work with City Council to develop a multiyear paving plan based on the resources expected to be available and the roadway priorities identified through this analysis. The process will require Council to consider both the level of funding it wishes to dedicate to pavement maintenance and rehabilitation and how those funds should be allocated among preservation, rehabilitation, and other roadway needs. The resulting plan will establish a general sequence of projects while retaining flexibility to respond to changing pavement conditions, project costs, and outside funding opportunities.

Periodic Reassessment and Updating of PCI Data

The City may periodically update its PCI data after substantial roadway improvements, when similar cost-sharing opportunities become available, or when further pavement deterioration warrants a systemwide reassessment. Updated data would allow future planning decisions to reflect the roadway network's current condition.

RESOLUTION NO. 14-2026

A RESOLUTION OF THE CITY OF NORRIS AUTHORIZING THE PURSUIT OF FUNDING OPPORTUNITIES FOR ROAD IMPROVEMENT PROJECTS WITHIN THE CITY OF NORRIS

WHEREAS, the City of Norris recently engaged an independent third party to conduct an assessment of the condition of streets and roadways maintained by the City; and

WHEREAS, he resulting road condition assessment provides objective information regarding pavement conditions and identifies potential priorities for future paving, resurfacing, rehabilitation, and related road improvement projects; and

WHEREAS, the City intends to use the findings and recommendations of the assessment to inform its planning, budgeting, and prioritization of road improvement projects; and

WHEREAS, the City recognizes that the cost of completing the identified projects may exceed the funding presently available from local sources; and

WHEREAS, federal, state, regional, and other governmental or private funding opportunities may be available to assist the City in completing needed road improvement projects; and

WHEREAS, the Mayor and City Council desires to formally authorize City representatives to pursue such funding opportunities while preserving the City's discretion to determine whether the conditions associated with any award are financially feasible and in the City's best interests.

NOW, THEREFORE, BE IT RESOLVED BY THE NORRIS CITY COUNCIL, AS FOLLOWS:

SECTION 1. The Mayor and City Manager, or their respective designees, are hereby authorized to communicate with federal, state, regional, and other funding entities; submit requests, letters of interest, applications, and supporting documentation; and take other reasonable actions on behalf of the City to seek funding for paving, resurfacing, rehabilitation, and other road improvement projects identified through the City's road condition assessment or otherwise approved by the City Council.

SECTION 2. The City of Norris expresses its intent to act in good faith in considering and accepting funding opportunities that advance the completion of needed road improvement projects and that do not impose an undue financial, operational, or long-term maintenance burden upon the City.

SECTION 3. Nothing in this Resolution shall obligate the City to accept any grant, appropriation, award, or other funding opportunity; provide matching funds; incur debt; or make any expenditure not otherwise authorized and appropriated in accordance with applicable law and City policy. Any funding award requiring a material local match, continuing financial commitment, or other significant obligation shall remain subject to review and approval by the City Council.

SECTION 4. This Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

PASSED AND APPROVED THIS 10th DAY OF AUGUST 2026 BY A VOTE OF THE NORRIS CITY COUNCIL.

_____

Signed, Mayor

_____

Attest, City Recorder

TO: **Norris City Council**
DATE: **August 10, 2026**
FROM: **Bailey Whited**
RE: **City Management Report**

1. **General Administration**
    a. **SIA Sawmill Road Project:** Construction is underway.
    b. **Recodification:** Signed copies of ordinances have been sent to MTAS. Council will be notified when a further update is given.
    c. **Facilities Update:** Bid packet being developed to repair the gymnasium roof. Expect to be out to bid this week. Will complete project in phases with the roof coming first. Siding and AC to follow.
    d. **Stormwater Mapping Project:** Expected to receive the final report soon.
    e. **Roadway Pavement Condition Assessment:** Supplemental analysis has been included with the Council Packet. The report expands our planning foundation for future road projects.
    f. **Norris Middle School Sidewalk:** Work has completed on the sidewalk in front of Norris Middle School. Tri-Star Contracting completed the work before school began. The orange fencing will remain up for some time to allow the grass to grow. Appreciative of Public Works Director Hevel for managing this project from bid through construction and City Council for approving the budget and contract for the project.
    g. **Solid Waste Updates:** An ordinance that modifies the rate for Commercial Refuse fees will be presented in September. The current ordinance names a specific rate, but our contract with Waste Connections increases annually due to CPI. The historical intent is to provide the service at cost. The new language will state that the monthly fee will be equal to what is paid to the contractor plus a small nominal administrative fee to offset some of the costs of postage, labor, etc.
    h. **TextMyGov:** I want to thank Christina Huskie in the office for assisting me with getting the notification system up and running AND for assisting in getting notifications sent out. Residents are encouraged to sign up for the text alert service by texting the following key words to 91896 (you must sign up for each separately):
        i. **NORRISALERTS:** For emergency notifications, such as road closures or other urgent messages
        ii. **NORRISEVENTS:** For information about city events, such as the concerts, recreational activities, Norris Day, etc.
        iii. **NORRISTN:** For general, non-urgent, city notifications, such as trash delays, city office closures, etc.
        iv. **NORRISMEETINGS:** For information about city meetings, such as the monthly meeting schedule, posting of agendas, etc.
        v. **NORRISWATER:** For information about the water and sewer utility, such as outages
    i. **School Zone Beacons:** So far we have observed the school zone beacons to be working as intended. We will continue to observe.

j. **Annual Audit:** Auditors from Pugh CPAs will be on site at the end of this month to conduct the annual audit.

k. **2026 Property Taxes:** 2026 Property Tax notices were sent out in mid-July and are due by August 31. I want to thank City Recorder Johnson and the office staff for their hard work in getting those sealed and sent out.

l. **Website Development:** I have begun early coordination with city boards and commissions to determine what information they would like to see featured on the city's website. This is part of an ongoing process that will culminate in the city utilizing its .gov domain. The intended goal of the new site is to make information that residents want easier to find.

m. **Christina Huskie Award:** I want to congratulate our very own Christina Huskie for receiving the 2026 Customer Service Award of Excellence from the Kentucky/Tennessee Section of the American Waterworks Association. The honor is well deserved.

n. **Archives Grant:** Coordinating with the Norris Archives to complete a grant application through the State of Tennessee that would provide roughly $5,000 to improve their archives storage capabilities.

2. Parks and Recreation

a. **Local Parks and Recreation Fund (LPRF) Grant Updates:** Met with grant administration and engineering teams to discuss timelines. Will be getting paperwork together that allows us to complete the demolition ourselves. Awaiting final construction documents from engineer. According to grant admin, we can expect a quick turnaround from the state once the plans are submitted. The project must be completed by January 2028.

3. Finances

a. **Revenues**

Revenues (FY27/FY26 Comparison)			
Fund	**FY2026 YTD**	**FY2027 YTD**	**Over (Under)**
General (Operating)	$ 179,520	$ 138,196	$ (41,324)
General (Non-Op)	$ 50,000	$ 10	$ (49,990)
State Street Aid	$ 5,385	$ 4,704	$ (681)
Watershed	$ 27,017	$ 22,012	$ (5,005)
Solid Waste	$ 14,610	$ 15,174	$ 564
Waterworks (Operating)	$ 102,684	$ 114,568	$ 11,884
Waterworks (Non-Op)	$ 3,043	$ -	$ (3,043)
Stormwater	$ 2,227	$ 2,227	$ -
Drug	$ -	$ -	$ -

Notes by Fund:

General: Property tax collections lagging significantly behind to date collections last year.

Street Aid: Revenues will be down compared to last year due to decreased interest earnings.

Watershed: Rifle Range permit sales have begun for FY2027.

Solid Waste: Expected revenues in July. Commercial rate ordinance to be presented in August.

Waterworks: Water billing revenue expected to exceed budget again this year unless certain customer habits change. We will continue to monitor.

Stormwater: Service charge revenues continue at expected rate.

Drug: Minimal activity.

b. **Expenditures**

Expenditures (FY27 Budget to Actual Comparison)			
Fund	**FY2026 Budget**	**FY2026 YTD**	**% Budget Used**
General (Operating)	$ 1,826,616	$ 207,005	11.3%
General (Non-Op)	$ 1,036,550	$ 14,111	1.4%
State Street Aid	$ -	$ -	#DIV/0!
Watershed	$ 134,570	$ 6,268	4.7%
Solid Waste	$ 145,000	$ 11,143	7.7%
Waterworks (Operating)	$ 1,207,652	$ 113,831	9.4%
Waterworks (Non-Op)	$ 3,074,950	$ 10,963	0.4%
Stormwater	$ -	$ 5,853	#DIV/0!
Drug	$ -	$ -	#DIV/0!

Notes by Fund:

General: First of the year payouts (i.e. certification bonuses, vacation buyouts, etc.) drive first month above expected percentage spent.
Purchased the Public Works lawnmower pursuant with budget. Cost of sidewalk will be reflected in August numbers.

Street Aid: No activity budgeted.

Watershed: Minimal activity.

Solid Waste: New contract year pricing will be reflected in August numbers.

Waterworks: Spending at expected level.

Stormwater: Some Stormwater mapping expenses outstanding. The expenses reflected will likely be accounted for the in FY26 budget. May need a budget amendment as the project drug into this fiscal year.

Drug: No activity.

Norris Police Department

Chief of Police Mike Poole
9 west circle road, Norris TN 37828
865-494-0880

August 4th, 2026

To: The Norris City Manager

From: Chief Mike Poole

Re: July 2026 End of Month Report

City Manager Whited,

In July, the Norris Police Department had documented a total of 911 Calls for service. Of the total entries, 228 came in by complainant or were self-initiated and required some type of police action. Officers conducted a total of 144 Patrols / checks in and through the Norris Watershed with an additional 6 calls for service answered. This accounted for a total of 150 calls for service and 62.7 hours spent in or on the Norris Watershed. Please see the attached report for a breakdown of the calls for service fielded by officers in June.

Thank you

Chief Mike Poole
Norris Police Department

Description	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	% Total
ABANDONED VEHICLE	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
ALARM -- BURGLAR	0	0	0	0	0	0	4	0	0	0	0	0	4	0.44
ANIMAL COMPLAINT	0	0	0	0	0	0	7	0	0	0	0	0	7	0.77
BOLO -- APB	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
BURGLARY -- VEHICLE	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
BURN PERMIT	0	0	0	0	0	0	8	0	0	0	0	0	8	0.88
BUSINESS CHECK	0	0	0	0	0	0	228	0	0	0	0	0	228	25.03
BUSINESS CHECK WALK THRU	0	0	0	0	0	0	36	0	0	0	0	0	36	3.95
CASE FOLLOW-UP	0	0	0	0	0	0	16	0	0	0	0	0	16	1.76
CHILD ABUSE OR NEGLECT	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
CIVIL MATTER	0	0	0	0	0	0	2	0	0	0	0	0	2	0.22
COMMUNITY EVENT	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
DELIVER EMERGENCY MESSAGE	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
DISABLED VEHICLE	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
DISTURBANCE	0	0	0	0	0	0	2	0	0	0	0	0	2	0.22
DOMESTIC PROBLEM	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
EDP -- MENTAL PERSON	0	0	0	0	0	0	2	0	0	0	0	0	2	0.22
ELDER ABUSE	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
(EMS) BLEEDING NONTRAUMATIC	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
(EMS) CHEST PAIN/HEART PROBLEMS	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
(EMS) CHOKING	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
EXTRA PATROL	0	0	0	0	0	0	49	0	0	0	0	0	49	5.38
EXTRA PATROL	0	0	0	0	0	0	31	0	0	0	0	0	31	3.40
FIRE ALARM COMMERCIAL	0	0	0	0	0	0	5	0	0	0	0	0	5	0.55
(FIRE) SERVICE CALL-TREES DOWN	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
FIRE VEHICLE	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
HARASSMENT	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
ILLEGAL PARKING	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11

Description	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	% Total
INVESTIGATION BY OFFICER	0	0	0	0	0	0	4	0	0	0	0	0	4	0.44
JUVENILE PROBLEM	0	0	0	0	0	0	2	0	0	0	0	0	2	0.22
MISSING ADULT	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
MVA -- INJURY	0	0	0	0	0	0	2	0	0	0	0	0	2	0.22
MVA -- NON-INJURY	0	0	0	0	0	0	4	0	0	0	0	0	4	0.44
MVA -- PROPERTY DAMAGE	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
OFFICER ASSIST	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
OPEN DOOR	0	0	0	0	0	0	6	0	0	0	0	0	6	0.66
OUT FOR VEHICLE MAINTENANCE	0	0	0	0	0	0	4	0	0	0	0	0	4	0.44
OUT - POLICE BUSINESS	0	0	0	0	0	0	6	0	0	0	0	0	6	0.66
OUT TRAINING	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
PROPERTY CHECK	0	0	0	0	0	0	185	0	0	0	0	0	185	20.31
PROPERTY -- FOUND (NOT STOLEN)	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
PUBLIC ASSIST	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
RECOVERY STOLEN VEHICLE	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
SPECIAL ASSIGNMENT	0	0	0	0	0	0	8	0	0	0	0	0	8	0.88
STATIONARY OBSERVATION	0	0	0	0	0	0	21	0	0	0	0	0	21	2.31
SUICIDAL PERSON	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
SUSPICIOUS ACTIVITY	0	0	0	0	0	0	8	0	0	0	0	0	8	0.88
SUSPICIOUS PERSON	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
SUSPICIOUS PERSON	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
SUSPICIOUS VEHICLE	0	0	0	0	0	0	7	0	0	0	0	0	7	0.77
THEFT -- IDENTITY	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
THEFT -- PROPERTY	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
THEFT -- VEHICLE	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
TRAFFIC COMPLAINT	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
TRAFFIC CONTROL	0	0	0	0	0	0	4	0	0	0	0	0	4	0.44
TRAFFIC ENFORCEMENT	0	0	0	0	0	0	59	0	0	0	0	0	59	6.48

Description	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	% Total
TRAFFIC HAZARD	0	0	0	0	0	0	10	0	0	0	0	0	10	1.10
TRAFFIC STOP	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
TRAFFIC STOP	0	0	0	0	0	0	25	0	0	0	0	0	25	2.74
TRESPASSING	0	0	0	0	0	0	1	0	0	0	0	0	1	0.11
WATER SHED PATROL	0	0	0	0	0	0	115	0	0	0	0	0	115	12.62
WELFARE CHECK	0	0	0	0	0	0	3	0	0	0	0	0	3	0.33
Totals:	**0**	**0**	**0**	**0**	**0**	**0**	**911**	**0**	**0**	**0**	**0**	**0**	**911**	

NORRIS FIRE **DEPARTMENT**

CAD Summary Statistics By Nature (by Month)

Received Dates From 06/01/2026 00:00 Through 07/31/2026 23:59

Description	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	% Total
(EMS) ABDOMINAL/BACK PAIN	0	0	0	0	0	1	0	0	0	0	0	0	1	1.56
(EMS) BLEEDING NONTRAUMATIC	0	0	0	0	0	0	1	0	0	0	0	0	1	1.56
(EMS) BREATHING DIFFICULTY	0	0	0	0	0	1	2	0	0	0	0	0	3	4.69
(EMS) CHEST PAIN/HEART PROBLEMS	0	0	0	0	0	1	3	0	0	0	0	0	4	6.25
(EMS) CHOKING	0	0	0	0	0	0	1	0	0	0	0	0	1	1.56
(EMS) DIABETIC EMERGENCY	0	0	0	0	0	1	1	0	0	0	0	0	2	3.13
(EMS) FALL	0	0	0	0	0	1	1	0	0	0	0	0	2	3.13
(EMS) LIFT ASSIST	0	0	0	0	0	1	0	0	0	0	0	0	1	1.56
(EMS) MEDICAL ALARM	0	0	0	0	0	1	1	0	0	0	0	0	2	3.13
(EMS) SEIZURES	0	0	0	0	0	1	0	0	0	0	0	0	1	1.56
(EMS) SYNCOPE/FAINTING	0	0	0	0	0	2	0	0	0	0	0	0	2	3.13
FIRE ALARM COMMERCIAL	0	0	0	0	0	4	5	0	0	0	0	0	9	14.06
FIRE ALARM RESIDENTIAL	0	0	0	0	0	1	0	0	0	0	0	0	1	1.56
FIRE BRUSH	0	0	0	0	0	1	0	0	0	0	0	0	1	1.56
FIRE OTHER	0	0	0	0	0	0	1	0	0	0	0	0	1	1.56
FIRE RESIDENTIAL	0	0	0	0	0	3	3	0	0	0	0	0	6	9.38
(FIRE) SERVICE CALL-GAS LEAK	0	0	0	0	0	1	0	0	0	0	0	0	1	1.56
(FIRE) SERVICE CALL-TREES DOWN	0	0	0	0	0	3	3	0	0	0	0	0	6	9.38
FIRE VEHICLE	0	0	0	0	0	1	1	0	0	0	0	0	2	3.13
INVESTIGATION BY OFFICER	0	0	0	0	0	1	0	0	0	0	0	0	1	1.56
MVA -- INJURY	0	0	0	0	0	2	3	0	0	0	0	0	5	7.81
MVA -- NON-INJURY	0	0	0	0	0	0	1	0	0	0	0	0	1	1.56
SUICIDAL PERSON	0	0	0	0	0	0	1	0	0	0	0	0	1	1.56
TRAFFIC HAZARD	0	0	0	0	0	7	2	0	0	0	0	0	9	14.06
Totals:	**0**	**0**	**0**	**0**	**0**	**34**	**30**	**0**	**0**	**0**	**0**	**0**	**64**	

VII. REPORTS

To: Norris Water Commission Board

From: Tony Wilkerson, Waterworks Superintendent

Date: July 27, 2026

RE**: R-a.**- **Waterworks Superintendent Report for JUNE 2026**

-Water Pumped MG/Sold/% loss—See attached

-Sold to ACWA: 602,000 Alley /332,700Alley Rd /1.3MG Reservoir Road – - - each location

-Sold to TVA-1,691,200-up for the month/year-Meter @ Dam
-Water Budget-see financial report see attached in packet

1. **Rainfall JUNE 8.08" 2026 –29.53" YTD"** (@Water Treatment Plant- -) Source ok presently July 24,2026 as of 8.65"-38.18 YTD- (AVG 55.05 yr) 10.66" ahead for this time of year-which good DUE to may turn dry and effect Year end total for this area.
2. Operations Building/Equipment Shed. -Fire Extinguishers checked
   Cleaning brush from around fence and gate
3. **(b).** WTP-Water Plant:
   a. -Reports-Monthly-to TDEC completed (5 monthly-16 hrs.) CN1119 Water Pump-age Data -entered TDEC Water Portal system monthly
   b. *-Dailey Inspections conducted (7 days a week) morning-evening inspection (52 points of inspection each time entered the plant) (Sometimes up to 3 times of inspections daily*)
   Lab Testing in-house of chlorine, ph., alkalinity, hardness, fluoride, and turbidity
   c. Reservoir Tank: Inspect daily -seven days a week
   d. Dailey Testing conducted morning /evening
      i. Record Dailey on Logbook and Computer
   e. – Samples- Bacteriological Samples collected (2) in distribution system and backwash lagoon sample
   f. -**Backwashed Filters**-_13- times__ this month-Requires 6 hours each BW. (coating) OT required during June 28-30, 2026 Rain Event of 5 inches
   g. Clean Weekly
   h. Spring checked-daily
   Water Source-Spring-doing OK -GOT RAIN!!
   i. Alarm 06-18-2026 (OT) power glinch-Operator Xan Ridenour-Reset HS Pump Power
   j. Alarms 6-28-2026-CS/XR-Backwashed Filters-SHUT PLANT OPERATION DOWN-12 hrs. (OT) Rain Event- Operator Cameron Scott Monitored thru out the night on site.
   k. 6-29-2026 CS/JC--(OT) Rain event-CS monitored thru out the night
   l. 6-30-2026 Raw Water Pump #2 in operation and operated High Service Pump #1-pumps more GPM- to assist filling Reservoir back to Full Capacity (from 12 hour shut down) *DUE to High Turbidity in the Raw water.*
   m. Ground Maintenance-Mowe/Weed eat

4. (c.). **WWTP-non-compliance-(2) in the month of JUNE 2026-TDEC was notified Reason-excess rain event on 6-23-2026 Reason -1.90" - THEN on 6-28-2026 5.79" of rain fell" and-effluent was diverted thru chlorine contact-in which it was chlorinated/dechlorinated and aerated. OT-Inspections Required-Additional Testing was conducted thru out the process and addressed in house.**

   a. *Dailey Inspections (84 points to inspect) and Operations*
      i. Recorded Dailey on Logbook and Computer
      ii. Dailey Testing performed/Clean weekly
      iii. Monthly Reports-NWC Emor/DMR/NDSP Report (3 reports-16 hrs.)

   WWTP-Steven Balaksie (PTE)is training in the plant and doing very well.

   b. **Press Sludge-5** times this month. (4-6 hrs. each time)
   -NWC Team (ALL) have been involved in Training on the operation of the Sludge Press operation. -Continuing
   c. **Supernatant-** 0 times (8hrs each time)
   d. **Pumped Aeration to Digester-_5** times MTh (4-6 hrs. each time)

- Tons of sludge hauled- 7.73/8.77 two different days
- **Rain: -"8.96" inches of rainfall recorded at Wastewater Treatment Plant-June 2026**
- Ferm Zone-Dailey mixing/logging/depth
- Fill PT-190 /Bleach Barrel (chemical barrels-TP and filamentous protection)
- *EPA Nutrient Removal Case Study Project-Norris, TN:* COMPLETED-Reviewing all the RESULTS- No new Up-date
- Norris Dam State Park Sewage Treatment Plant: Inspect Dailey, collect samples and bring to Norris STP and analyze. (4 hrs. a day)
- Ground Maintenance-**Mowe and Weed-eat**
- NH3N-adjustments (RAS-pumping-locations of RAS) were conducted to bring NH3N results below 1.0 mg/l
- Timers on/off -**times were changed also**
- Blower #1-**Reset-Malfunction occurred-**

6. (d,) Distribution System:

a. -Read Meters/Rereads-3 days

b.- Samples Collected: 2-regular bacteriological samples collected

Fluoride Quarterly sample taken AND Backwash (Aluminum) water sample taken

c. Oak Road Pool-Filled 10 times this month
d. -Service Calls- for the month of JUNE 2026 (66 Qty)
e. Meter Pits: ACWA (Reservoir Road, Alley Rd x2), TVA 3" meter and NDSP-READ DAILY -5 days a week.
f. Norris Dam State Park-JUNE 2026-assisting with fill operation of the tank and flushing
g. Water Valve Program-NWC Staff identify water valves-locate-clean out-paint-CONTINUING-On Going Effort
h. Flushing Program: Oak Road, Reservoir Road, and West Norris Road
i. TVA-Pine Road-NWC Team dug up repaired 6" water main leaking
j. West Circle Road-Water Transmission Line-NWC Team dug up installed 1-8" Gate Valve and a 6" Gate Valve-And refilled Transmission water line and flushed. Road Closure was West Circle Road -Thank you the Norris Police Dept for assisting/working with NWC Team with Road Closure.
k. Dale Place-Team Member Kevin Jeffers hauled dirt-dressed up area of sewer project previous and seed / strawed
l. SAWMILL ROAD-NWC Team-rerouted water and sewer service line to a resident, performed road bore and installed (for future) two sections of 6" DIP Pipe and capped under road way where TDOT will be asphalting for the NEW Sawmill extension.
m. Fire Hydrant Maintenance-Team member Josh Colby and others have started. On going thru out the summer
n. 6-28-2026-Assisted Norris Fire Dept with removal of a tree out of the roadway on Dairy Pond with the backhoe-Tree fell during Rain Event.
o. SERVICE CALLS-66 Calls

Check Meter for leak on customer: 3

Seasonal Meter install: 0	Read/leave on: 15
Meter Change Out:	TN811- 44
Sewer Stoppages: 0	Final/Read/Lock off: 0
Temp Connect: 0	Lawn Meter install: 0
New Tap: 0	No Water: 0
Check for leak: 2	Check water compliant: 1

7.. (e.) Sanitary Sewer Collection System:

- Sewage Treatment-Pumping Stations-HICKORY TRAIL-Inspect daily

8. Cross-Connection: Operator Xan Ridenour has started conducting some testing of RPBP in the system.

9.. **Training/Health & Safety/Public Education**

Training of new Team members-daily operation of the Water Plant/Wastewater Plant/Distribution/Sewer Collection System -Requires time!

Cameron Scott-Congratulations on passing the Grade II Water Treatment Exam

Xan Ridenour-will be taking his Wastewater Grade III in the fall of 2026

Customer Service Award-KY/TN AWWA-Christina Huskie-presented on July 21,2026 in Lexington KTY at the WPC Conference. Thank You, Christina Huskie, for all you do for the city as a whole and the Water Department.

10. **Equipment**: service trucks-check weekly

2025-Chev Service Truck-/ 2015-checked-ok/ 2021 -GMC-checked -OK
2009- F150--(Review of seeking a new truck in 2026-2027 budget under capitol plan for replacement-Transmission Issues

1995 Dump truck-check weekly Issue-slave cylinder issues- add hydraulic oil

E48 Bobcat-Track hoe: checked OK----Backhoe-checked weekly

12. Administration: Supt.-takes Call/emails/ respond to residents-Field site inspection-Plants and operation, reports, attend meetings-Enters Water and Wastewater Monthly Operations Data into Net-DMR Portal and submits to EPA. Review/Plan Projects-Check fire extinguishers monthly-sign check off-Review Sewer Maps with Engineers-Review Regional Grant Update-*Attended Training Classes-Asset Management and Competent Person for Excavating-Virtual-CE Credits*

13. Office Staff: takes calls, provides service orders, public relations, prepares meter program, prepares water bills, take complaints-forward to necessary personnel, prepares payables of NWC-prepares request of water bill adjustments, and much more. Thank You for keeping a lot of paperwork coordinated/processed. *THANK YOU, Christina and Sandy and City Manager Bailey Whited.*

OPERATIONS BUILDING

OIL Tank-check level -clean facility weekly

Clean Shop Area

CITY OF NORRIS
DEPARTMENT OF PUBLIC WORKS
MONTHLY REPORT
July Year 2026

Community building Maint.	30
Public Works Building Maint.	2
Public Safety Building Maint.	1
McNeeley Building Maint.	14
Lions Pavilion & Gazebo	20
Equip. & Vehicle Maintenance	16
Watershed, Rifle Range, Trash & Litter	40
Street and Roads	16
Mowing	210
Sidewalks	220
Leaf Collection	0
Brush Pickup, Pruning, Mulching, Tree Work	125
Drainage (Gutter/Basins) Maintenance	32
Eric Harold Park	1
Oak Road Park	1
Ridgeway Park	1
Town Clean Up/ garbage, Litter in Town	82
Animal control	15
Signs repair and replace	2
Tree Commission	0
Over time	2
Administrative work	22

Loads

0	Leaves
26	Brush
10	Chips

Vehicle Report	Current Mileage	Miles for the Month
2017 Chev	N/A	N/A
2013 Chev	64627	98
2022 Kenworth	12733	245
2025 Chevy	11509	576

Equipment Report

Chipper, Vermeer 1995		CUB Walk Behin	
Leaf Vacuum 2000		Hustler X one	
Hustler X one		Hustler super z	
Bobcat		CUB rider	
Kubota		Kubota Tractor	

PUBLIC WORKS MONTHLY REPORT
Month & Year Work Completed
Page 2

1 Community
a) Clean up for The 4th

2 Community Building
a) Weekly cleaning and set ups
b) mow as needed
c) Estimates for Gym roof and HVAC

3 McNeeley Municipal Building
a) Weekly cleaning
b) mow as needed
c) Cut bushes back around building

4 Lion's Pavillion and Gazebo
a) Trash in trash cans picked up weekly
b) mow as needed

5 Vehicles and Equipment
a) Monthly checklist performed
b) Repaired mower switch and cable
c) Deck broke fabricated part and welded back together

6 Public Works Building
a) Weekly cleaning
b) mow as needed

7 Public Safety Building
a) mow as needed

7 Drainage
a) Cleaned as needed
b) Cleared lots of catch basins from the heavy rain
c) Repair areas from over flowing drains
d) Added a speed bump to help divert water from Middle school parking lot to city drain system. This should help with all the water on the commons.

8 Streets / Sidewalks / Right of Ways
a) Pot holes patched around town 7/31
b) Sidewalk was completed in front of Middle school with minimal damage and before school started. Waiting on grass to grow before removing construction fence.
Public Works added top soil, filled in around new sidewalk, Seeded grass, strawed, cleaned up parking lot and sidewalk, and added asphalt sidewalk connections to road.
c) Trees removed on East Norris Rd, Dale Rd and Cresent Rd intersection, Public Safety, and large dead limbs at two trees on West Norrsi Rd.
d) Trimmed limbs back for new sidewalk
e) Cleared fallen trees and limbs across roads

9 Parks
a) Monthly checklist performed
b) Mow as needed
c) Cleaned pool from all the rain and mud in pool

10 Watershed
a) Lots of fallen trees on trails. Working at getting them cut when time allows.
b) Repair bridge on lower Clear creek trail
c) Trail Crew is still working on maitenance of trails
Rifle Range
1) 7/10 1 board and mowed
2) 7/17 2 boards
3) 7/24 2 boards
4) 7/31 1 board and mowed

11 Brush Dump
1) piled brush with excavator
2) Planning on pushing brush dump next month to make more room.

12 Animal Control
a) Animals fed in the morning daily and walked if needed
b) 3 dogs in shelter
c) 4 cats in shelter
d) Mow shelter as needed

13 Comments:

Norris Recreation Commission Meeting
July 21, 2026

NRC Members: Lisa Higginbotham- Vice Chair (12/28), Brianne Kibler- Chair (12/26), Elizabeth Mason (12/26), Chuck Nicholson- City Council Rep (12/26), Chris Mitchell- Mayor (12/26), Ashley Irwin- Secretary (12/27)

Members in Attendance: Lisa Higginbotham, Brianne Kibler, Ashley Irwin, Chuck Nicholson

Members Not in Attendance: Elizabeth Mason, Chris Mitchell

Guests: Mike Mason, Bill Ross

Call to Order: Brianne Kibler calls meeting to order at 7:02

Hear from the Public: New sidewalks going in! Bill Ross said he would get us pricing on plaques for the sports complex -thank you!

Approve Minutes: Lisa Higginbotham motioned to approve the May minutes, and Ashley Irwin seconded. The motion passed unanimously

Old Business:

1. **Park & Rec Director Report**: (Bailey Whited)
   Chuck Walker apologized for the project delays and noted that remaining geotechnical work still needs to be completed. Follow up with Bailey on plans for gymnasium work.

   - LPRF Grant Project Update/Timeline Update:
   - Park/ Facility Updates: Creamery Park, Norris Community Building/Gym
   - Budget Updates/ Perpetual Fund:

2. **Programming Updates**:

   - Norris Disc Golf, Pickleball, Mahjongg, Painting Club- Some changes to the disc golf course with the new sports complex. Issue with hole two pad that is being addressed.

3. **NRC Annual Report/ Work Plan-** Has this been shared with City Council?

4. **Legacy Donation for Sports Complex:** We are putting a pause on this until the next meeting. Research and gather strong examples of successful fundraising proposals to review during the next session.

5. **Summer Recreation Program:** The program is complete. We will look at data next month. Zac and Wren did a great job!

6. **Norris Concert on the Commons:** We had 4 out of 5 concerts. Small Wars can be rescheduled for the Summer Picnic. The ice cream truck was a hit! We want to plan on having a food truck next year for 4th of July.

7. **Adopt a Park Program Update (Brianne Kibler):**

8. **Norris Lions Club Workday (Brianne Kibler):** Lions Club is currently working on the bog at Norris Elementary.

9. **Vacant Norris Recreation Commission Board Position:** Brianne is reaching out to a couple of people to gauge interest.

10. **Gymnasium Policy (After hours/ Weekend): (Bailey)**

New Business:

1. **Summer Picnic on the Commons:** Sunday, September 6th Summer Picnic rescheduling Small Wars for this date.
2. **Spanish Youth Program-**
   Will parents need to stay?

   Lisa Higginbotham motioned to approve the Spanish Youth Program as an official Norris Recreation program, and Chuck Nicholson seconded. The motion passed unanimously.

Next Meeting Date:

Other Important Dates:

~~5/23 Summer Rec. Signups~~
~~5/30 Summer Rec. Signups~~
~~6/3 Summer Rec Program Start Date~~
~~6/5: CC- Lennon Jones~~
~~6/12: CC- My New Favorites~~
~~6/26: CC- Liquid Velvet~~
~~7/4: Firecracker 4K (AM), 110 in the Shade Concert (PM)~~
~~7/10: CC- Small Wars:~~ CANCELED
? Summer Picnic on the Commons
10/24: Halloween Trail
10/31: Halloween on the Commons

Brianne Kibler motions to adjourn meeting at 8:13.

Respectfully, Ashley Irwin

Norris Animal Shelter Commission
July 20, 2026, 7:00pm

Current ASC Members: Lee Borgers (1/2028), Tracy Haley (1/2028), Hannah Lawson (1/2029), Leesa Campbell (1/2027), Robin Geaslin (1/2029), Jill Startup (1/2029)
Members present: Lee Borgers, Tracy Haley, Hannah Lawson, Robin Geaslin, Leesa Campbell, Jill Startup
Public Present: none
Meeting called to order at 7:00 pm

Hear the public: *none*

Approval of minutes: Robin moved to approve the minutes for May. Leesa seconded the motion. Motion passed unanimously.

Additions to Current Agenda:

-Georgie and Jerry added to Shelter Report
-Background check for potential adopters
-New City Website

Financial report: *Hannah*

June Revenue Report			June Expense Report		
Donations	$0		PCard Charges	$95	
Fees	$0		ACAH Bills	$1,371	
Adoptions Donations	$440				
Total June Revenue	*$440*	*YTD: $8,318*	*Total May Expenses*	*$1,466*	*YTD: $7,667*

Veterinary Costs incurred in May:

Chase 159	Marshall 144	Rocky 154	Skye 140	Zuma 140	Charlie 64
Harley 126	Keith 37	Goodie 142	Andy 83.20	Mick 37	**Total: 1,226.20**

Year end estimated Perpetual Fund balance: $24,062

Shelter Report: *Tracy*

Cats:

Charlie, Mick, Keith: intake on 6/15/26, they have been in foster care and are now residents in the shelter. Grey and black tabbies, all male, 7 weeks old on intake. Transferring to HSTV this week.
Harley: intake 6/29/26, white with black markings, male, adult. Trapped after hanging around a residence for a prolonged period. Will be transferring to HSTV this week.

Dogs:

Blake: intake 7/8/26, running loose in town. Black and tan, hound, adult male. Went into foster 7/17/26, possibly to adopt.
Georgie: intake 7/18/26, running loose on West Norris Rd. White and tan, hound mix, male, 6-8 months old. Possible transfer to Homeward Bound.
Jerry: intake 7/18/26, running loose on West Norris Rd. Tan, hound/lab mix, male, 6-8 months old. Possible transfer to Homeward Bound.

Further shelter report: There are still a lot of bees in the shelter yard. Tracy has informed Kerry and suggested a professional exterminator. Tracy has met with four new volunteers, of which 2 will be cuddlers. She will call the two people that wrote their name on the volunteer sign up sheet from Norris Day. There is some food that will not be used that Tracy would like to donate to another shelter. Jill will check around.

Old business:

Enlargement of kennel doors (Lee): No updates. Lee will ask Bailey for an update.
Updating and revising ordinances (Leesa): Leesa has developed a draft of the updated ordinances for the commission to review. There were several suggestions. Leesa will send the updated document to Bailey for his input. He will then send the document to council for approval.

Stray hold: determined officially to be three days.
Spay/Neuter vouchers/waiver (Tracy): no updates.
Domestic violence animal care protocol (Leesa): There does not need to be an ordinance change, only an internal policy change. A MOA (memorandum of understanding) of compassionate care of domestic pets when deemed necessary. There will be several stipulations and specific limitations. All paperwork will be considered private and must be protected. Leesa will contact Charice Davice, Anderson County Family Justice Center, who has offered to work with us to develop a plan for this policy. Leesa will send a proposal to Bailey for input. Then, the commission will vote to send to council for final approval. Leesa would like to complete this by October, Domestic Violence Awareness Month.
Norris Day (Hannah): We raised $430 and received 2 names on our volunteer sign up sheet.
Annual Report (Hannah): Hannah has completed the report except for our future goals for 2026-2027. She will add several suggestions from the commission.

Approval of Annual Report: Tracy moved to approve the Annual Report, with changes suggested by the commission. Leesa seconded the motion. Motion passed unanimously.

New business:
Shelter Upgrade/New Fencing (all): there are several areas at the shelter that need improvement/replacement. Everyone will bring ideas to the August meeting that will be drafted into a proposal and sent to Bailey and/or Council.
Chipping (Tracy): Micro chipping will be added to our basic services provided to each resident of the shelter. The registration information of the owner will be completed at the time of adoption.

Approval to Add Microchipping to Basic Services: Leesa moved to start chipping cats and dogs and upon adoption immediately register the animal to the new owner. Tracy seconded the motion. Motion passed unanimously.

Home Visits (Tracy): Home visits were suggested but deemed unnecessary. Instead, a background check and a call to a veterinarian would be adequate. If the person is known by Tracy or another commission member, or is a Norris resident, this will be considered unnecessary.
New City Website (Lee): Bailey has asked all commissions to provide answers to a list of questions, essentially what information we would like to have on the new city website. Current foster and adoption applications, volunteer forms, and background check forms. Process for reclamation of an animal, adoption, fostering, and becoming a volunteer. Information on the lifetime registration tags and donations. Basic information about the shelter.

Hannah will be absent for the August commission meeting, Robin has agreed to take the minutes.

Thank You Notes *(Robin)*

Our next meeting is scheduled for August17, 2026 at 7pm.
Commission meeting adjourned at 8:27 pm.

These minutes have been approved by the Animal Shelter Commission. Date: _____

Chairperson: _____

Secretary: _____