

Norris Water Commission

Monday, September 18, 2023, 6:00 P.M.

- I. Call to Order
- II. Approve the Agenda
- III. Hear the Public
- IV. Minutes
 - M-1: Consideration of Approving August 21, 2023 Regular Meeting Minutes
- V. Old Business
 - O-1: Benny Carden Memorial
 - O-2: WTP – Telemetry/Tank Project
 - O-3: WWTP
 - O-4: Distribution
 - O-5: Collection
 - O-6: Cross Connection
 - O-7: Water Line Inventory
 - O-8: SB845 TN Board of Utility Regulation
 - O-9: Review of Policies and Procedures
 - 1. Utility Bill Adjustments
 - 2. Disconnections
 - 3. Bad Debt
 - 4. Deposits/Service Connections
 - O-10: Alternative Water Supply Update
 - O-11: Wastewater Regionalization Study
 - O-12: Watershed Spraying
 - O-13: Capital Equipment Discussion
 - O-14: Norris Dam State Park – Waterline Improvements
 - O-15: Norris Waterworks Employees – New Hires
 - O-16: Status of Commissioner Training Requirements
- VI. New Business
 - N-1: Training - Employees
- VII. Reports
 - R-1: Superintendent August Report
 - R-2: August Financial Report
 - R-3: August Unaccounted-for Water Report
- VIII. Adjournment



NORRIS WATER COMMISSION MEETING MINUTES

August 21, 2023

Members Present: Bill Grieve, Mayor Chris Mitchell, Loretta Painter, Charles Nicholson, Will Grinder

Secretary/Treasurer: Adam Ledford

Water Superintendent: Tony Wilkerson

Quorum Met

- I. **Call to Order:** The meeting was called to order by Charles Nicholson at 6:00 pm.
- II. **Approval of the Agenda:**
 1. Loretta Painter proposed adding under old business a recap of the training/tour conducted on August 18, 2023.
- III. **Hear the Public:**
 - Jim McGann spoke on behalf of the Norris Community Gardens. He proposed a project to install a new outdoor hydrant to support the gardens closer to their location on the southside of the middle school property. They desire to eliminate the current 300 foot of hose used across the road. Waterworks Superintendent Wilkerson clarified this proposal would include a water tap, stem valve, reduce pressure/backflow preventer, meter, and facet installed on the city side of the water line to the school.

Mr. McGann explained that they had approached the school system about installing it after the school's meter, but the school's plumber was concerned about backflow. Charles Nicholson indicated the water should be metered for the use and not absorbed by the NWC. Loretta Painter indicated that someone would need to be responsible for the tap and monthly usage fees.

The Commission took no action at this time.
 - Ron Hill appeared before the commission requesting an adjustment for his water bill. Mr. Hill had no answer for how the water reported could have been used during the period of time. A plumber had tested the property for topsoil moisture and found no evidence of a waterline leak.

Superintendent Wilkerson confirmed that the meter was accurately read, the meter is no longer showing signs of high usage, and that the meter shows no signs of functioning incorrectly. He further confirmed that, in his opinion, the NWC's policy provided no relief under the current presented conditions.

City Manager Ledford explained that meters are mechanical devices and by design slow down or stop working when they malfunction. It is extremely rare to find a meter to fail a test resulting in excess usage.

Will Grinder made a motion to adjust Mr. Hill's bill to reflect average usage. Motion died for lack of a second.

Mr. Hill questioned the authority of the policy currently being followed for utility adjustments. Superintendent Wilkerson indicated that the currently policy was approved by the Norris Water Commission in 2015. Plans were shared by several commission members to review the current policy and potentially update it.

Mr. Hill also asked what the appeal process would be. City Manager Ledford indicated a decision of the NWC could be appealed to the Norris City Council. Mr. Hill requested a copy of the current policy.

The Commission took no action at this time.

City Manager Ledford reminded the Commission that before them was a written request to consider a bill adjustment for Lloyd Farrar. Superintendent Wilkerson confirmed Mr. Farrar had a leak and it was directly related to a commode.

The Commission took no action at this time.

IV. Minutes

1. July 17, 2023 NWC Minutes

A motion was made by Bill Grieve and seconded by Loretta Painter **to approve the July 17, 2023 meeting minutes including a minor amendment.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Bill Grieve, Mayor Chris Mitchell, Loretta Painter, Charles Nicholson

Abstain: Will Grinder

V. Old Business

1. Benny Carden Memorial

Superintendent Wilkerson shared the next step was to go before council to approve placements and arrange a ceremony.

2. Norris Middle School Project

Superintendent Wilkerson reported that NWC's involvement is finished. As part of the project the NWC was able to repair sanitary sewer lines in the area that initially suggest dramatic improvements to INI. He shared his appreciation for the involvement of city staff on the project.

3. NPDES Draft Permit

Superintendent Wilkerson reported that the new permit has been awarded. No increase in standards occurred while rolling phosphate totals were adjusted.

4. WTP/Telemetry

Superintendent Wilkerson shared that the new SCADA system was operational. An additional plan was in place to eliminate an antiquated landline. The new wireless system will cost roughly \$6,800. Mayor Chris Mitchell's security concerns were addressed.

Mayor Chris Mitchell made a motion and seconded by Loretta Painter **to recommend future capital expenditures be diverted to the current fiscal year budget amendment to address wireless upgrades to the SCADA system.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Bill Grieve, Mayor Chris Mitchell, Loretta Painter, Charles Nicholson, Will Grinder

5. **WWTP/Grants Update**
Loretta Painter pointed out that plant improvements identified by Cannon and Cannon are due in July of 2024.
6. **Water Distribution**
Superintendent Wilkerson had nothing to add beyond his written report.
7. **Collection System**
Superintendent Wilkerson indicated he needed to purchase another pump for the pump station.

Loretta Painter asked for an update on addressing lateral improvements. Superintendent Wilkerson suggested moving forward with notifications to the public during the month of September. After a detailed conversation, the Commission indicated a desire to move forward directly on communication and follow-up contact.

Will Grinder requested an update on Phase 1 INI repairs. Superintendent Wilkerson notified the Commission that a plan is prepared and the recent communication with TDEC has extended the start date for this portion of the project by 6 months.

8. **Cross Connection**
No new updates.
9. **Water Line Inventory**
Testing of personal devices are being scheduled once training of the new staff is further along.
10. **SB845 New TN Board of Utility Regulation**
No new updates.
11. **Review of Policies and Procedures (Bill Adjustments, Disconnections, Bad Debt, Deposits, Service Connection Fees, Penalty Distribution)**
The City Manager Ledford lead a review of recommendations he was proposing for consideration. A lengthy review resulted in plans to present further updates at the next meeting.

In the end, City Manager Ledford recommended returning deposits from the previous legacy process.

A motion was made by Will Grinder and seconded by Bill Grieve **to credit customers for legacy utility deposits.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Bill Grieve, Mayor Chris Mitchell, Loretta Painter, Charles Nicholson, Will Grinder

12. **Alternative Water Supply (AWS)**
City Manager Ledford reported that Will Littlejohn at Cannon and Cannon understood the desire to delay moving forward immediately. Plans to delay moving forward until later in 2024 were being acted upon.
13. **Wastewater Regionalization Study**
Mayor Chris Mitchell shared his belief that the application for grants were favorable.
14. **Watershed Spraying**
Superintendent Wilkerson reviewed communication from TDEC related to the Watershed's proposed product to spray. He expressed concern over clarifying who was responsible in the

result of damages or issues related to the spraying. Further he stressed concern over the paramount priority of clean water.

The Commission debated the need to address evasive species versus any risk to water supply. Charles Nicholson indicated his belief that after reviewing data on the chemicals proposed there was no reasonable risk. He further requested a formal proposal from the watershed before the Commission acted.

15. **Commission Training Requirements**

Charles Nicholson thanked Superintendent Wilkerson for providing the tour of facilities in August. Loretta Painter suggested developing some training for a better understanding of ARPA and SRF funding tools. She suggested potentially having it arranged by Community Partners prior to Thanksgiving.

VI. **New Business**

1. **Capital Equipment Discussion**

Superintendent Wilkerson reported that the backhoe was still inoperable. The City departments are sharing the cost of renting equipment to continue to be prepared for any need. He recommended the NWC consider a plan to acquire a new mini-excavator, skid steer, and jet trailer.

2. **Norris Dam State Park – Waterline Improvements**

Superintendent Wilkerson shared that the Norris Dam State Park had a grant to replace their waterlines. The park had asked the NWC offer their support for the project and continue to express their intent to supply water for their use. He ended the discussion by signing their requested letter of support.

3. **Norris Waterworks Employees – New Hires**

Superintendent Wilkerson reported that he has 2 new employees. Loretta Painter questioned the current staffing numbers as compared to the approved ordinance.

Mayor Chris Mitchell made a motion and Bill Grieve seconded **to authorize the City Manager and Waterworks Superintendent present a change in the budget ordinance to allow time for crossover employment and adjustments in headcount during staffing changes when the budget allows.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Bill Grieve, Mayor Chris Mitchell, Loretta Painter, Charles Nicholson, Will Grider

VII. **Reports**

1. **Superintendent July Report**

2. **July Financial Report**

Loretta Painter inquired about reflecting the 10% of increased revenue being restricted.

3. **July Unaccounted Water Report**

VIII. **Adjournment: 8:45 p.m.**, Motion by Chuck Nicholson and seconded by Bill Grieve to adjourn, All: AYE

To: Norris Water Commission (Interim) Board

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From: Tony Wilkerson, Waterworks Superintendent

Date: September 18,2023

RE: Superintendent Report

Old Business:

0-1-Benny Carden-Memorial-Supt. Wilkerson reports the one plaque is in process of being installed at the Norris Community Building. Open Discussion of when to recognize with inviting the family.

0-2-: WTP-Telemetry/Tank Project: Supt Wilkerson reports approval has been granted thru Capitol Improvements to proceed with WIRELESS -Tank to WTP Telemetry. This will in near future eliminate the need for hard wire lines down Reservoir Hill, preventing fallen trees of interrupting the On/off of the high service pumps. Reviewing the elimination of the hard wired telephone line, in return would have a clean cost saving to NWC of approximately \$1,200.00 a year.. It will include a subscription for wireless of about 10.00 a month.(\$120.00 a year) = to savings of est. of \$1080.00 per yr.

***0-3 WWTP:** Update on the following-Directors Order, City Council Update, CCI update-Open for any discussion/Also See #4-

0-4: Distribution- See Supt Report-see #7 and # 8

0-5: Sewer Collection-See Supt report #9

0-6: Cross-Connection: Supt. Wilkerson reports Operator Cameron Scott is in working process of inspecting customers (RPBP devices) reduced pressure backflow preventers within our distribution system.

0-7:-Distribution System-Water Line Inventory: Galvanize pipe-Supt. Wilkerson is reviewing Lead Service Line Inventories procedures. NWC Team is in the process of collecting data out in the system. This will be on-going up to a year.

0-8: SB845 TN Board of Utility Regulation

0-9: Review of Policies & Procedures Update: City Mgr.

Utility Bill Adjustments

Disconnections

Bad Debit

Deposits/Service Connections

0-10: Alternative water supply Project Update: Open for discussion

0-11: Wastewater Regionalization Study

0-12: USE OF HERBICIDES in Watershed

O-14.: Norris Dam State Park-water line Improvements-Supt Wilkerson provided letter of support for NDSP.

O-15:Norris Waterworks Employees-New Hires

-We welcome Mr. Xan Ridenour and Mr. Adam Roberson , to the Team !!!

Each New employee is doing a great job, currently.

N-4: Norris Dam State Park-Sewer Plant-Contract Renewal

Waterworks SUPERINTENDENT REPORT-August 2023 Report

1. **Water Pumped MG/Sold/% loss**—See attached
Sold to ACWA: Alley-/Alley Road-/Res.- MG,000 each location
2. **Water Budget**-see financial reports thru 2023

3)Rainfall August 2023 - _"-YTD:" Source ok presently-

4 . **WWTP-Non-Compliance**-VIOLATIONS—(NO VIOLATIONS)- In the month of August 2023

-8-15-2023-1.49" of rain-High Flow alarm-12:15AM-Supt arrived-pumped from Aeration to Digester stopped at 2:00 AM-NO VIOLATION

- a. -Reports-Monthly to TDEC-(3 monthly)
- b. Dailey Inspections (84 points to inspect) and Operations
 - i. Recorded Dailey on Log Book and Computer
 - ii. DO,PH, Sett Solids-Aeration-Digester, chlorination/dichlorination, TP/TN checked daily -Results of each determines when and what/how to move solids around in the plant.
- c. **WWTP-Training**-Adam Roberson (new employee)
- d. **Press Sludge**-__1__ times this month.
- e. **Supernatant**-_3__ times
- f. **Pumped Aeration to Digester**-__7__times mth
 - Tons of sludge hauled- 8.70
 - Rain:-5.89" at STP
 - Ferm Zone-Dailey mixing/logging
 - Ground Maintenance-weekly-mowe/weedeat
 - **Final Sampler**-Back in Operation
 - **Chlorine Feeder**-Malfunction-8-6-2023-Supt arrived-repaired-back in operation
 - **Supt** reviewing options and cost of purchasing NEW chlorine feeders and will present to City Mgr.
 - **WWTP- SCDA system needed** -in order to provide alarm if POWER goes out. Supt Wilkerson is reviewing cost and will provide to the Board-NWC experienced a power outage on Sunday 9-17-23 that happened on 9-16-23-CUB was notified and Power restored on Sunday.

5. WTP-Water Plant:

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- -Reports-Monthly-to TDEC completed (4 monthly-7quarterly)
- -Dailey Inspections conducted (7 days a week) morning-evening inspection (52 points of inspection each time entered the plant)
- Dailey Testing conducted morning /evening
 - a) Change charts, check High service pumps-oil level-temperature
 - b) Fill alum barrel-record /record NTU readings -Turbidity
 - c) Lab Testing-PH-Fluoride-Alkalinity-Hardness-Chlorine-Bench Top
 - d) Review hours HS operated
 - e) Record Dailey on Log Book and Computer
- – Samples- Bacteriological ,Lagoon and quarterly Samples collected
- -Backwashed Filters- 6 this month-Requires 6 hours each BW. (coating)
- -Kevin Jeffer-PTE-is training in the operations of the WTP, and NDSP operation
- TVA-Fill Sump tank-completely drained and refilled-6 days to fill
- Ground Maintenance -weekly-mow and weed-eat
- Reservoir – Transducer Malfunction-Storm/Lightening -8-13-2023 -OT-Operator Snelson and Supt Wilkerson-removed and replaced Transducer-Telemetry back in operation
- Chlorine Feeder-Malfunction-No Violations-repaired-back in operation
 - a) Supt Wilkerson reviewing options and cost of replacement/upgrade
- High Service Pump #2-changed oil on Pump Side-Supt Wilkerson reviewing with Tennessee Associated/Planning to repack the packing -eliminating excess water from spraying into stuffing box-Planned for Week of Sept. 18, 2023
- TDEC -visited the Water Plant and collected raw water samples-testing for PFAS in our source water-results could provide information as to our next step in eliminating PFAS in drinking water

7. Distribution System:

- a.-Read Meters/Rereads-4 day
- b.-Bact Samples-Collected 2-regular
- c.-Spring – checked 6 times this month
 - a. Ground Maintenance
- d.-Service Calls- for the month of August 2023 (See attached)
- e.30 Dairy Pond-water service line repair
 - Preparing for Galvanize replacement in September 2023
- g. 199 West Norris Road-Repaired 2” water line leaking-eliminated 75’ of Galvanized piping by installing a valve

- h. 133 West Norris Road-6" gate valve-eliminated packing leaking
- i. Delinquent Notices-NWC Staff hung notices on doors

8. Flushing Program: NWC Team flushed -Orchard Road-Fire Hydrant, Oak Road-Pine Road-West Norris Road

9. Sewer Collection System:

- Sewer Stoppages (see service calls list)
- Lift Station #1—Replaced 2" Galvanized guide rails with stainless steel
 - Installed NEW Grinder Pump #1 Pump
- Oak Road-Sewer Line inspection-Home owner replaced service lateral

10. Equipment:

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Supt Wilkerson reports receiving the BACKHOE back on 9-8-2023 and all seals have been replaced.

Supt Wilkerson reports 2009 F150 pickup-had NEW set of tires installed

11. Training: Supt. Wilkerson and Operator Scott attended the "Business of Running a Utility" conducted by Tennessee Association of Utility District-3days and presented Norris Water Sample for runner up in the "Best Tasting Water Contest" in the state. Each received 6 hrs CE credits towards operator licenses.

Fund : 413 Water And Sewer

Monthly Comparative

16.67%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% Unrealized
33100	Federal Grants	815,140.00	0.00	0.00	815,140.00	100.00%
36100	Interest Earnings	3.00	0.00	(0.11)	2.89	96.33%
37110	Metered Water Sales	525,000.00	(47,461.18)	(94,970.77)	430,029.23	81.91%
37120	Flat Rate Water Sales To Gen Customers	4,000.00	(307.86)	(615.72)	3,384.28	84.61%
37130	Fire Service And Hydrant Rentals	12,200.00	0.00	0.00	12,200.00	100.00%
37191	Forfeited Discounts And Penalties	13,000.00	0.00	0.00	13,000.00	100.00%
37195	Installation Charges	4,800.00	(140.00)	(140.00)	4,660.00	97.08%
37196	Water Tap Fees	1,100.00	0.00	0.00	1,100.00	100.00%
37199	Miscellaneous	2,000.00	(604.23)	(6,766.53)	(4,766.53)	-238.33%
37210	Sewer Service Charges	510,000.00	(42,896.03)	(85,792.06)	424,207.94	83.18%
37220	Sewer Inspection Fees	550.00	0.00	0.00	550.00	100.00%
37290	Other Operating Rev-Sewer Stoppages	150.00	0.00	0.00	150.00	100.00%
37299	Miscellaneous	500.00	0.00	0.00	500.00	100.00%
37990	Other Revenue	11,000.00	0.00	0.00	11,000.00	100.00%
Total For Fund:	413	1,899,443.00	(91,409.30)	(188,285.19)	1,711,157.81	90.09 %

City of Norris
Statement of Expenditures and Encumbrances
August 2023

Fund : **413**

Monthly Comparative:

16.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
52113		Purification						
110			(69,777.00)	(69,777.00)	9,517.18	(60,259.82)	13.64%	5,845.26
	Personnel		0.00		0.00			0.00
112			(3,800.00)	(3,800.00)	1,000.00	(2,800.00)	26.32%	800.00
	Over-Time Personnel		0.00		0.00			0.00
114			(9,620.00)	(9,620.00)	8,713.34	(906.66)	90.58%	5,153.65
	Part-Time Personnel		0.00		0.00			0.00
134			(217.00)	(217.00)	0.00	(217.00)	0.00%	0.00
	Christmas Bonus		0.00		0.00			0.00
137			(1,700.00)	(1,700.00)	0.00	(1,700.00)	0.00%	0.00
	Certification Bonus		0.00		0.00			0.00
141			(6,512.00)	(6,512.00)	1,451.00	(5,061.00)	22.28%	889.23
	Payroll Taxes (Ssa-Med.)		0.00		0.00			0.00
142			(34,539.00)	(34,539.00)	3,248.39	(31,290.61)	9.40%	1,850.53
	Hospital And Health Insurance		0.00		0.00			0.00
143			(2,627.00)	(2,627.00)	358.52	(2,268.48)	13.65%	217.35
	Retirement - Current		0.00		0.00			0.00
148			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
170			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Fees		0.00		0.00			0.00
241			(40,500.00)	(40,500.00)	6,698.42	(33,801.58)	16.54%	3,337.10
	Electric		0.00		0.00			0.00
244			(6,000.00)	(6,000.00)	58.00	(5,942.00)	0.97%	0.00
	Gas		0.00		0.00			0.00
245			(6,000.00)	(6,000.00)	535.22	(5,464.78)	8.92%	264.24
	Telephone And Other Communications		0.00		0.00			0.00
260			(15,000.00)	(15,000.00)	507.50	(14,492.50)	3.38%	507.50
	Repair And Maintenance Services		0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
August 2023

Fund : **413**

Monthly Comparative:

16.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
291			(240.00)	(240.00)	0.00	(240.00)	0.00%	0.00
	Physical/Drug Testing		0.00		0.00			0.00
320			(2,500.00)	(2,500.00)	1,234.66	(1,265.34)	49.39%	211.99
	Operating Supplies		0.00		0.00			0.00
322			(15,000.00)	(15,000.00)	9,517.68	(5,482.32)	63.45%	6,438.93
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
329			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Other Oper. Supplies		0.00		0.00			0.00
389			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Independent Lab Anaylsis		0.00		0.00			0.00
900			(41,000.00)	(41,000.00)	0.00	(41,000.00)	0.00%	0.00
	Capital Outlay		0.00		0.00			0.00
52114	Transmission And Distribution							
110			(37,980.00)	(37,980.00)	2,279.32	(35,700.68)	6.00%	1,548.52
	Personnel		0.00		0.00			0.00
112			(4,600.00)	(4,600.00)	157.80	(4,442.20)	3.43%	157.80
	Over-Time Personnel		0.00		0.00			0.00
114			(9,620.00)	(9,620.00)	1,945.85	(7,674.15)	20.23%	1,256.70
	Part-Time Personnel		0.00		0.00			0.00
134			(108.00)	(108.00)	0.00	(108.00)	0.00%	0.00
	Christmas Bonus		0.00		0.00			0.00
137			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Certification Bonus		0.00		0.00			0.00
141			(4,117.00)	(4,117.00)	333.79	(3,783.21)	8.11%	226.33
	Payroll Taxes (Ssa-Med.)		0.00		0.00			0.00
142			(22,334.00)	(22,334.00)	204.35	(22,129.65)	0.91%	44.06
	Hospital And Health Insurance		0.00		0.00			0.00
143			(1,538.00)	(1,538.00)	84.80	(1,453.20)	5.51%	59.37
	Retirement - Current		0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
August 2023

Fund : **413**

Monthly Comparative:

16.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
260			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Repair And Maintenance Services	0.00		0.00			0.00
291			(240.00)	(240.00)	0.00	(240.00)	0.00%	0.00
		Physical/Drug Testing	0.00		0.00			0.00
320			(1,000.00)	(1,000.00)	448.42	(551.58)	0.00%	0.00
		Operating Supplies	0.00		0.00			0.00
322			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Chemical, Laboratory, And Medical Supplies	0.00		0.00			0.00
331			(9,000.00)	(9,000.00)	1,340.44	(7,659.56)	14.89%	551.88
		Fuel Charges	0.00		0.00			0.00
332			(3,000.00)	(3,000.00)	77.60	(2,922.40)	2.59%	77.60
		Motor Vehicle Parts	0.00		0.00			0.00
338			(26,000.00)	(26,000.00)	1,228.91	(24,771.09)	4.73%	844.16
		Repair Parts For Water Or Sewer Lines, Meters,	0.00		0.00			0.00
341			(1,000.00)	(1,000.00)	199.05	(800.95)	19.91%	164.08
		Consumable Tools	0.00		0.00			0.00
391			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Water Meters	0.00		0.00			0.00
900			(44,000.00)	(44,000.00)	0.00	(44,000.00)	0.00%	0.00
		Capital Outlay	0.00		0.00			0.00
934			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
		Drainage, Water Supply And Storage, Sewage	0.00		0.00			0.00
52211		Sewer Collection (Lines)						
110			(19,118.00)	(19,118.00)	389.80	(18,728.20)	2.04%	389.80
		Personnel	0.00		0.00			0.00
112			(6,600.00)	(6,600.00)	0.00	(6,600.00)	0.00%	0.00
		Over-Time Personnel	0.00		0.00			0.00
114			(9,620.00)	(9,620.00)	1,694.54	(7,925.46)	17.61%	1,025.65
		Part-Time Personnel	0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
August 2023

Fund : **413**

Monthly Comparative:

16.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
137			(750.00)	(750.00)	0.00	(750.00)	0.00%	0.00
		Certification Bonus	0.00		0.00			0.00
141			(2,761.00)	(2,761.00)	159.47	(2,601.53)	5.78%	108.29
		Payroll Taxes (Ssa-Med.)	0.00		0.00			0.00
142			(11,513.00)	(11,513.00)	0.00	(11,513.00)	0.00%	0.00
		Hospital And Health Insurance	0.00		0.00			0.00
143			(921.00)	(921.00)	0.00	(921.00)	0.00%	0.00
		Retirement - Current	0.00		0.00			0.00
148			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Employee Education And Training	0.00		0.00			0.00
241			(1,300.00)	(1,300.00)	166.02	(1,133.98)	12.77%	82.67
		Electric	0.00		0.00			0.00
260			(7,500.00)	(7,500.00)	1,659.35	(5,840.65)	22.12%	1,461.81
		Repair And Maintenance Services	0.00		0.00			0.00
291			(240.00)	(240.00)	0.00	(240.00)	0.00%	0.00
		Physical/Drug Testing	0.00		0.00			0.00
320			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Operating Supplies	0.00		0.00			0.00
900			(10,000.00)	(10,000.00)	12,884.91	2,884.91	128.85%	12,884.91
		Capital Outlay	0.00		0.00			0.00
934			(815,140.00)	(815,140.00)	7,000.00	(808,140.00)	0.86%	7,000.00
		Drainage, Water Supply And Storage, Sewage	0.00		0.00			0.00
52213		Sewer Treatment And Disposal						
110			(64,597.00)	(64,597.00)	12,866.28	(51,730.72)	19.92%	7,843.30
		Personnel	0.00		0.00			0.00
112			(6,100.00)	(6,100.00)	761.76	(5,338.24)	12.49%	200.00
		Over-Time Personnel	0.00		0.00			0.00
134			(2,008.00)	(2,008.00)	0.00	(2,008.00)	0.00%	0.00
		Christmas Bonus	0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
August 2023

Fund : **413**

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16.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
137			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
		Certification Bonus	0.00		0.00			0.00
141			(5,677.00)	(5,677.00)	1,032.06	(4,644.94)	18.18%	608.80
		Payroll Taxes (Ssa-Med.)	0.00		0.00			0.00
142			(17,727.00)	(17,727.00)	3,597.82	(14,129.18)	20.30%	2,198.79
		Hospital And Health Insurance	0.00		0.00			0.00
143			(4,319.00)	(4,319.00)	763.12	(3,555.88)	17.67%	445.44
		Retirement - Current	0.00		0.00			0.00
148			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Employee Education And Training	0.00		0.00			0.00
170			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
		Fees	0.00		0.00			0.00
241			(35,000.00)	(35,000.00)	4,833.93	(30,166.07)	13.81%	2,425.38
		Electric	0.00		0.00			0.00
245			(5,000.00)	(5,000.00)	732.26	(4,267.74)	14.65%	381.67
		Telephone And Other Communications	0.00		0.00			0.00
260			(16,500.00)	(16,500.00)	12,196.02	(4,303.98)	73.92%	9,101.37
		Repair And Maintenance Services	0.00		0.00			0.00
295			(15,000.00)	(15,000.00)	1,459.46	(13,540.54)	9.73%	25.00
		Landfill Services	0.00		0.00			0.00
320			(10,000.00)	(10,000.00)	1,488.18	(8,511.82)	14.88%	1,488.18
		Operating Supplies	0.00		0.00			0.00
322			(21,000.00)	(21,000.00)	5,738.18	(15,261.82)	27.32%	2,858.50
		Chemical, Laboratory, And Medical Supplies	0.00		0.00			0.00
326			(5,000.00)	(5,000.00)	972.96	(4,027.04)	19.46%	365.76
		Clothing And Uniforms	0.00		0.00			0.00
329			0.00	0.00	92.01	92.01	No Budget	5.60
		Other Oper. Supplies	0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
August 2023

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Monthly Comparative:

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52316 Customer Accounting & Collection								
211			(6,000.00)	(6,000.00)	2,136.90	(3,863.10)	35.62%	2,051.00
	Postage, Box Rent, Etc.		0.00		0.00			0.00
255			(14,000.00)	(14,000.00)	15,010.74	1,010.74	107.22%	331.25
	Data Processing Services		0.00		0.00			0.00
52317 Administrative & General Expenses								
110			(99,999.00)	(99,999.00)	19,714.33	(80,284.67)	19.71%	10,961.55
	Personnel		0.00		0.00			0.00
111			(9,000.00)	(9,000.00)	1,153.80	(7,846.20)	12.82%	692.28
	Secretary/Treasury Personnel		0.00		0.00			0.00
112			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Over-Time Personnel		0.00		0.00			0.00
114			0.00	0.00	448.20	448.20	No Budget	0.00
	Part-Time Personnel		0.00		0.00			0.00
133			(750.00)	(750.00)	375.00	(375.00)	50.00%	0.00
	City Bonus		0.00		0.00			0.00
134			(217.00)	(217.00)	0.00	(217.00)	0.00%	0.00
	Christmas Bonus		0.00		0.00			0.00
137			(6,000.00)	(6,000.00)	3,000.00	(3,000.00)	50.00%	0.00
	Certification Bonus		0.00		0.00			0.00
141			(8,566.00)	(8,566.00)	1,870.13	(6,695.87)	21.83%	884.99
	Payroll Taxes (Ssa-Med.)		0.00		0.00			0.00
142			(17,727.00)	(17,727.00)	3,956.40	(13,770.60)	22.32%	2,198.79
	Hospital And Health Insurance		0.00		0.00			0.00
143			(6,597.00)	(6,597.00)	1,147.49	(5,449.51)	17.39%	662.04
	Retirement - Current		0.00		0.00			0.00
146			(10,100.00)	(10,100.00)	0.00	(10,100.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00

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148			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Employee Education And Training	0.00		0.00			0.00
220			(1,250.00)	(1,250.00)	401.30	(848.70)	32.10%	319.90
		Printing, Duplicating, Typing, And Binding	0.00		0.00			0.00
235			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
		Memberships, Registration Fees, And Tuition	0.00		0.00			0.00
237			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
		Advertising	0.00		0.00			0.00
250			(88,275.00)	(88,275.00)	7,356.32	(80,918.68)	8.33%	7,356.32
		Professional Services	0.00		0.00			0.00
252			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
		Legal Services	0.00		0.00			0.00
253			(13,000.00)	(13,000.00)	0.00	(13,000.00)	0.00%	0.00
		Accounting And Auditing Services	0.00		0.00			0.00
256			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Consultant's Services	0.00		0.00			0.00
280			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Travel	0.00		0.00			0.00
310			(2,500.00)	(2,500.00)	1,424.03	(1,075.97)	56.96%	1,424.03
		Office Supplies And Materials	0.00		0.00			0.00
320			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Operating Supplies	0.00		0.00			0.00
510			(22,064.00)	(22,064.00)	0.00	(22,064.00)	0.00%	0.00
		Liability Insurance	0.00		0.00			0.00
555			(2,000.00)	(2,000.00)	142.47	(1,857.53)	7.12%	2.00
		Bank Service Charges	0.00		0.00			0.00
948			(3,000.00)	(3,000.00)	937.35	(2,062.65)	31.25%	312.45
		Computer Equipment	0.00		0.00			0.00

City of Norris
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August 2023

Fund : **413**

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52523 Depreciation								
540			(100,000.00)	(100,000.00)	0.00	(100,000.00)	0.00%	0.00
	Depreciation		0.00		0.00			0.00
Total For Fund: 413			(1,963,105.00)	(1,963,105.00)	180,702.83	(1,782,402.17)	9.20 %	108,543.80
			0.00		0.00			0.00

NORRIS WATER COMMISSION Unaccounted for Water Report July2023-June 2024

MONTH	WATER PUMPED	WATER SOLD/ METERED	METERED FOR CONSUMPTION	FIRE DEPT. USAGE	FLUSHING	Tank Clean/Fill	Water BILL ADJ.	Water LOST	% LOST	# Cust.
			NOT SOLD							
July	8,067,000	6,329,600	653,400	5,000	580,000		31,600	472,400	5.86%	798
August	8,644,000	7,391,800	714,200		505,000		8,900	24,100	0.28%	798
Sept.								0	#DIV/0!	
Oct.								0	#DIV/0!	
Nov.								0	#DIV/0!	
Dec.								0	#DIV/0!	
Jan.								0	#DIV/0!	
Feb.								0	#DIV/0!	
March								0	#DIV/0!	
April								0	#DIV/0!	
May								0	#DIV/0!	
June								0	#DIV/0!	
Total	16,711,000	13,721,400	1,367,600	5,000	1,085,000	0	8,900	496,500		

	A	B	C	D	E	F	G	H	I	J
May		2023								
		West Norris Road-Valve			75,000					
		West Circle-Valve			80,000					
		Fire Hydrant/Deadend Flushing			150,000					
		*Orchard Road x2								
		199 West Norris Road			50,000					
		Ridgeway Road			150,000					
		Total-----			505,000					

Tony Wilkerson
Superintendent