

Norris Water Commission

Monday, October 16, 2023, 6:00 P.M.

- I. Call to Order
- II. Approve the Agenda
- III. Hear the Public
- IV. Minutes
 - M-1: Consideration of Approving September 18, 2023 Regular Meeting Minutes
- V. Old Business
 - O-1: WTP
 - O-2: WWTP
 - O-3: Distribution
 - O-4: Collection
 - O-5: Cross Connection
 - O-6: Galvanized Project
 - O-7: SB845 TN Board of Utility Regulation
 - O-8: Review of Policies and Procedures
 - 1. Utility Bill Adjustments
 - 2. Disconnections
 - 3. Bad Debt
 - 4. Deposits/Service Connections
 - O-9: Wastewater Regionalization Study
 - O-10: State Park Contract Services
 - O-11: Commissioner Training Requirements
- VI. New Business
 - N-1: Application of Adjustments
- VII. Reports
 - R-1: Superintendent September Report
 - R-2: September Financial Report
 - R-3: September Unaccounted-for Water Report
- VIII. Adjournment



NORRIS WATER COMMISSION MEETING MINUTES
September 18, 2023

Members Present: Loretta Painter, Charles Nicholson, Will Grinder
Secretary/Treasurer:
Water Superintendent: Tony Wilkerson
Absent: Bill Grieve, Mayor Chris Mitchell

Quorum Met

- I. **Call to Order:** The meeting was called to order by Charles Nicholson at 6:00 pm.
- II. **Approval of the Agenda:**
 1. Chairperson Charles Nicholson proposed moving Watershed Spraying to the first item under old business.
- III. **Hear the Public:** Tom McEntee presented his request for an adjustment on his water bill related to an outside hose. The commission discussed if the request meets the standards for previous adjustments for altering just the sewer portion based on use.

A motion was made by Will Grinder and seconded by Chuck Nicholson **to adjust the sewer portion of the bill.**

The motion passing on a vote of 2 to 1 as follows:

Yes: Charles Nicholson, Will Grinder

No: Loretta Painter

IV. **Minutes**

1. **August 21, 2023 NWC Minutes**

A motion was made by Loretta Painter and seconded by Will Grinder **to approve the August 21, 2023 meeting minutes including a minor amendment.**

The proposal passing on a vote of 3 to 0 as follows:

Yes: Will Grinder, Loretta Painter, Charles Nicholson

V. **Old Business**

1. **Spraying in the Watershed**

Joe Feeman and Ralph Jordan represented a desire of the Watershed to spray herbicide on invasive species. The need for baseline data on the water system source was expressed. Dye testing was also suggested by Will Grinder.

A motion was made by Charles Nicholson and seconded **to approve treatment of the kudzu, after baseline water samples for testing, within the watershed, using**

herbicide if cutting, spot spraying, and spraying of root crowns is the method used.

The proposal passing on a vote of 2 to 1 as follows:

Yes: Loretta Painter, Charles Nicholson

No: Will Grinder

2. **Benny Carden Memorial**
Superintendent Wilkerson spoke on the outside plaque which did not get approved by council at the September meeting. An idea to place it on the courtyard property not the McNeeley Building was presented and discussed while making some modifications to the design.
3. **WTP/Telemetry**
Superintendent Wilkerson reported he was proceeding with eliminating the phone line to support the SCADA system.
4. **WWTP/Grants Update**
Superintendent Wilkerson had nothing to add beyond his written report.
5. **Water Distribution**
Superintendent Wilkerson updated the commission on recent improvements including over 400 feet of line. Plans to continue at Dairy Pond using a contractor were presented.
6. **Collection System**
Superintendent Wilkerson explained the steps being planned to reach out to property owners impacted by the INI line improvement projects.
7. **Cross Connection**
Superintendent Wilkerson had nothing to add beyond his written report.
8. **Water Line Inventory**
Superintendent Wilkerson had nothing to add beyond his written report.
9. **SB845 New TN Board of Utility Regulation**
No new updates.
10. **Review of Policies and Procedures (Bill Adjustments, Disconnections, Bad Debt, Deposits, Service Connection Fees, Penalty Distribution)**
Charles Nicholson reported that updates were not ready at this time. The city manager had been sick and unable to prepare his proposals before the meeting.
11. **Alternative Water Supply (AWS)**
Superintendent Wilkerson had nothing to add beyond his written report.
12. **Wastewater Regionalization Study**
No update was provided.
13. **Capital Equipment Discussion**
Charles Nicholson reported that updates were not ready at this time. The city manager had been sick and unable to prepare his proposals before the meeting.

Superintendent Wilkerson added the city still had the rental equipment for a short period of time and would continue to utilize it to address needs. The machinery being repaired is back in service and being used, but final pricing on repairs are outstanding.

14. **Norris Dam State Park – Waterline Improvements**

Superintendent Wilkerson shared that his letter of support had been sent and that the issue is now in the hands of the State.

15. **Norris Waterworks Employees – New Hires**

Superintendent Wilkerson shared progress on the development of new staff.

16. **Commission Training Requirements**

Loretta Painter indicated she was going to request that this subject be moved from the NWC meeting to the city council meeting so a date can be set to do training related to ARPA and SRF.

VI. **New Business**

1. **Training - Employees**

Superintendent Wilkerson shared progress on continuing education credits and the end results of the TAUD best tasting water competition. He further offered to share training opportunity with Community Unlimited.

2. **EPA Case Study**

Superintendent Wilkerson reported that he has been contacted by the EPA and that they would like to use Norris as part of a case study related the wastewater. He is in the process of collecting requested data to comply.

VII. **Reports**

1. **Superintendent Report:** The report is herein attached as part of these minutes. Superintendent Wilkerson emphasized plans to purchase a SCADA update for the sewer plant and chlorine feeders for both the sewer and water plants in the near future. He indicated the price would be around \$2,500 each for the feeders. TDEC was in town to take samples of raw water.
2. **August Financial Report:** Superintendent Wilkerson reported that changes to the personnel policy and inclusion of the on-call program was working and proving beneficial.
3. **August Unaccounted-for Water Report:** Superintendent Wilkerson reported that revenue is typically higher in the summer months. He further felt recent repairs had made a significant impact in revenue over expenses.

VIII. **Adjournment: 7:17 p.m.,** Motion by Will Grinder and seconded by Loretta Painter to adjourn, All: AYE

Modified Ordinances

18-110. Reading of meters and billing date. (Water and Sewers)

All water meters shall be read monthly to the nearest one hundred (100) gallons and bills rendered on or as nearly as practicable to the tenth (10th) of each month, based on such reading. In the event of extreme weather conditions or other calamity, meter readings may be estimated based on the customer's average usage for the previous twelve (12) months. Any decision to issue a billing based on average usage will be made jointly by the waterworks superintendent and ~~secretary/treasurer~~ **city manager**, and billings will be noted "This billing is estimated based on customer average use." All bills shall be due and payable from and after the date such bills are rendered, at the office of the system, during the regular hours of business. (1972 Code, § 13-301, as replaced by Ord. #529, June 2011, and Ord. #588, Dec. 2015)

18-113. Discontinuance of service to delinquent customers. (Water and Sewers)

If any bill for water or sewer service remains past due and unpaid thirty (30) days after the initial billing, the city will send a delinquent customer notice. The water commission will disconnect delinquent customers after forty-three (43) days from the initial billing, and not be reconnected until all past due bills have been paid in full, together with a reconnection charge as defined in the fee schedule ordinance adopted by city council. It shall be the duty of the **waterworks** superintendent ~~of the system~~ to notify the operator of the system of such delinquency. The operator shall proceed to the premises of the user so in arrears and disconnect service. The arrival of the operator at the premises constitutes a charge to the delinquent customer. ~~If the customer desires to pay the bill at that time, a collection fee as defined in the fee schedule ordinance adopted by city council must be paid along with all other past due bills or the water service must be disconnected.~~ The **waterworks** superintendent ~~of the system~~ shall have discretion in instances where strict compliance is not enforced based upon knowledge of unique problems or circumstances of the residents involved; for instance, a death in the family or other hardship; ~~in the absence of the superintendent, the secretary/treasurer shall have the same discretion.~~ (as added by Ord. #529, June 2011, and replaced by Ord. #588, Dec. 2015)

New Ordinances

18-125. Test fire hydrants.

The city reserves the right to use or test fire hydrants without liability for any damage claims resulting from water discoloration or chemical or other change that might be caused by such practice.

18-126. Leak adjustment policy.

Whenever the Norris Water Department detects a meter that has an unusual high reading the department will immediately conduct an investigation to determine if the meter was misread. The Norris Water Department will then notify the consumer either in person, or currently provided forms of communication informing them of a possible leak.

(1) When the Norris Water Department receives a complaint of excessive billing, the department will first determine if the meter was misread.

(2) If the meter was misread, the City Manager or Waterworks Superintendent may give credit based on an average daily use since the previous months bill.

(3) If the City Manager or Waterworks Superintendent finds the excessive billing is due to the consumer's plumbing, an adjustment may be made under the following conditions:

(a) An excessive bill must be at least twice the last six months average.

(b) An excessive bill may be adjusted only once in any twelve-month period.

(c) After the complaint is received, the City Manager or Waterworks Superintendent will have the meter inspected to see that the leak has been permanently repaired, and a letter be prepared by the consumer stating the repair.

(d) The adjustment shall be for sanitary sewer only, based on an average of the last six months in which no leak was recorded.

(e) The customer will not pay a late charge if the adjustment procedure delays payment past the penalty date.

(f) The City Manager or Waterworks Superintendent was able to reasonably determine the water did not discharge into the sanitary sewer system.

(g) For purposes of complying with this section, consumer's plumbing, is defined as the portion of the water service extended and including the service line beyond the property's water meter.

To: Norris Water Commission Board

From: Tony Wilkerson, Waterworks Superintendent

Date: October 16, 2023

RE: Superintendent Report

1. **Water Pumped MG/Sold/% loss**—See attached
Sold to ACWA: Alley-635,100/Alley Road-337,700/Res.1,211,300- each location
2. **Water Budget**-see financial reports thru 2023
- a) **Rainfall** September 2023 - "-" -YTD:" Source ok presently-
3. **Operations Building:** clean

- 4 . **WWTP-Non-Compliance-VIOLATIONS**—(NO VIOLATIONS)- In the month of September 2023
 - a. -Reports-Monthly to TDEC-(3 monthly-12 hours)
 - b. Dailey Inspections (84 points to inspect) and Operations
 - i. Recorded Dailey on Log Book and Computer
 - c. **WWTP-Training**-Adam Roberson
 - d. **Press Sludge**-__5_ times this month.
 - e. **Supernatant**- _2__ times
 - f. **Pumped Aeration to Digester**-_11__times mth
 - Tons of sludge hauled-
 - Rain:- 3.27 " at STP
 - Ferm Zone-Dailey mixing/logging
 - Ground Maintenance-weekly
 - 9-9-2023-Power Failure-Tree Fell-single phase-CUB restored power-OT-required-Sunday

5. **WTP-Water Plant:**
 - a. -Reports-Monthly-to TDEC completed (5 monthly-12 hrs)
 - b. -Dailey Inspections conducted (7 days a week) morning-evening inspection (52 points of inspection each time entered the plant)
 - c. Dailey Testing conducted morning /evening
 - i. Record Dailey on Log Book and Computer
 - d. – Samples- Bacteriological ,Lagoon and quarterly Samples collected
 - e. -Backwashed Filters-__1__ this month-Requires 6 hours each BW. (coating)
 - i. -Xan Ridenour-is training in the operations of the WTP
 - f. Ground Maintenance -weekly
 - g. High Service Pump #2-NWC Team assisted Tennessee Associated Jeff Brown with repacking the Pump-monitored after.

7. Distribution System:

- a. -Read Meters/Rereads-4 day
- b. b.-Bact Samples-Collected 2-regular
- c. c.-Spring – checked 6 times this month
 - a. Ground Maintenance
- d. -Service Calls- for the month of September 2023 _____ Qty
- e. Ridgeway Road -water line break-OT required-8"x4" tee and 4" line abandon-and some galvanized line eliminated-500'
- f. Dairy Pond Road-eliminated (2) galvanized service lines and 1 ¼" galvanized supply line-
Eliminated galvanized water line leaking under the road
- g. Dairy Pond-dressed up areas
- h. Water main breaks: Ridgeway-8"x4" Tee and 4" GV-OT required
Deer Ridge-6" cast iron -OT required -Sat
Pine Road-4" cast iron split

8. Flushing Program: NWC Team flushed -Orchard Road, Oak Road-Pine Road - Ridgeway Road-
Deer Ridge Road- all fire hydrants-Dairy Pond Road-service line

9. Sewer Collection System:

- Sewer Stoppages _____ Qty

Old Business:

0-1: WTP-Telemetry/Tank Project: *Supt Wilkerson reports Tennessee Associated* is making progress with the installation of needed wires in conduit connecting from relays to SCADA and installation of a new telemetry box at the Reservoir Tank, along with electric connections. T/A will be back on-site the week of October 16, 2023 and projected to be ready to start operating wirelessly. Supt. Wilkerson will report back in the month of November 2023.

0-2: WWTP: Update on the following Directors Order/ City Council Update, CCI up-date-Open for Discussion /Also see #4 Supt Report

0-3: Distribution System: See #7 in Supt Report

0-4: Collection System: See #9 Supt Report and

- NWC Staff visited 79 residents with Private identified Issues/NWC will need to re-smoke some areas identified
- NWC is reviewing Public Identified issues-NWC side

0-5: Cross Connection: (RPBP)

- Failed-(1)-Done repaired -Customer
- Follow up Required: Zero
- Invoiced: 8 Customers
- Inspection Reports filed-15

0-6: Galvanized Pipe replacement/Eliminate Projects

Dairy Pond service line-Completed

Ridgeway Road-eliminated old service line

Next Projects Upcoming: Oak Road Pool Line-West Norris Road service line

- UPDATE REQUEST from TDEC: Supt. Wilkerson completed Lead Service Line -Status Update Request Oct. 16, 2023-per EPA 40 CFR/141.86. **(Method-Completed -Questions-In Progress-Not Started) NWC IS -IN PROGRESS**, Final inventory is required to be developed and submitted to TDEC no later than Oct. 16, 2024
- Visual Inspections are being conducted by NWC Team-It definitely will be time consuming and consist of manually hand digging/machine digging some service lines to identify

0-7: SB845 TN Board of Utility Regulation

0-8: Review of Policies & Procedures Update: City Mgr.

Utility Bill Adjustments

Disconnections

Bad Debit

Deposits/Service Connections

0-9: Wastewater Regionalization Study

0-10: Norris Dam State Park Contract Services-Wastewater Plant (2 yr contract)

0-11: Capitol Equipment Discussion: Mini – Excavator/Skid Steer/Jet Machine

0-12:Norris Dam State Park-water line Improvements-

NEW BUSINESS:

N-1: Employee-Headcount Change

NORRIS WATER COMMISSION Unaccounted for Water Report July2023-June 2024

MONTH	WATER PUMPED	WATER SOLD/ METERED	METERED FOR	FIRE DEPT. USAGE	FLUSHING	Tank Clean/Fill	Water BILL ADJ.	Water LOST	% LOST	# Cust.
			CONSUMPTION NOT SOLD							
July	8,067,000	6,329,600	653,400	5,000	580,000		31,600	472,400	5.86%	798
August	8,644,000	7,391,800	714,200		505,000		8,900	24,100	0.28%	798
Sept.	7,382,000	6,372,700	576,400		425,000		0	7,900	0.11%	798
Oct.								0	#DIV/0!	
Nov.								0	#DIV/0!	
Dec.								0	#DIV/0!	
Jan.								0	#DIV/0!	
Feb.								0	#DIV/0!	
March								0	#DIV/0!	
April								0	#DIV/0!	
May								0	#DIV/0!	
June								0	#DIV/0!	
Total	24,093,000	20,094,100	1,944,000	5,000	1,510,000	0	8,900	504,400		

A	B	C	D	E	F	G	H	I	J
September	2023								
	West Norris Road-Valve								
	West Circle-Valve			50,000					
	Fire Hydrant/Deadend Flushing			200,000					
	Pine Road			75,000					
	22 Dairy Pond Road-1 1/4" Galv			50,000					
	Oak Road-F/Hyd			50,000					

Total----- 425,000

Tony Wilkerson
 Superintendent

City of Norris
Statement of Revenues - City
September 2023

Template Name: LGC Statement of Revenues -
Created by: LGC

Fund : **413** Water And Sewer

Monthly Comparative 25.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% Unrealized
33100	Federal Grants	815,140.00	0.00	0.00	815,140.00	100.00%
36100	Interest Earnings	3.00	(1,460.27)	(1,460.50)	(1,457.50)	-48583.33%
37110	Metered Water Sales	525,000.00	(54,950.03)	(149,920.80)	375,079.20	71.44%
37120	Flat Rate Water Sales To Gen Customers	4,000.00	(307.86)	(923.58)	3,076.42	76.91%
37130	Fire Service And Hydrant Rentals	12,200.00	0.00	0.00	12,200.00	100.00%
37191	Forfeited Discounts And Penalties	13,000.00	0.00	0.00	13,000.00	100.00%
37195	Installation Charges	4,800.00	(215.00)	(355.00)	4,445.00	92.60%
37196	Water Tap Fees	1,100.00	0.00	0.00	1,100.00	100.00%
37199	Miscellaneous	2,000.00	0.00	(6,766.53)	(4,766.53)	-238.33%
37210	Sewer Service Charges	510,000.00	(47,427.82)	(133,219.88)	376,780.12	73.88%
37220	Sewer Inspection Fees	550.00	0.00	0.00	550.00	100.00%
37290	Other Operating Rev-Sewer Stoppages	150.00	0.00	0.00	150.00	100.00%
37299	Miscellaneous	500.00	2.00	0.00	500.00	100.00%
37990	Other Revenue	11,000.00	0.00	0.00	11,000.00	100.00%
Total For Fund:	413	1,899,443.00	(104,358.98)	(292,646.29)	1,606,796.71	84.59 %

City of Norris
Statement of Expenditures and Encumbrances
September 2023

Fund : **413**

Monthly Comparative:

25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
52113		Purification						
110			(69,777.00)	(69,777.00)	13,414.02	(56,362.98)	19.22%	3,896.84
	Personnel		0.00		0.00			0.00
112			(3,800.00)	(3,800.00)	1,200.00	(2,600.00)	31.58%	200.00
	Over-Time Personnel		0.00		0.00			0.00
114			(9,620.00)	(9,620.00)	12,425.15	2,805.15	129.16%	3,711.81
	Part-Time Personnel		0.00		0.00			0.00
134			(217.00)	(217.00)	0.00	(217.00)	0.00%	0.00
	Christmas Bonus		0.00		0.00			0.00
137			(1,700.00)	(1,700.00)	0.00	(1,700.00)	0.00%	0.00
	Certification Bonus		0.00		0.00			0.00
141			(6,512.00)	(6,512.00)	2,039.78	(4,472.22)	31.32%	588.78
	Payroll Taxes (Ssa-Med.)		0.00		0.00			0.00
142			(34,539.00)	(34,539.00)	4,435.82	(30,103.18)	12.84%	1,187.43
	Hospital And Health Insurance		0.00		0.00			0.00
143			(2,627.00)	(2,627.00)	501.10	(2,125.90)	19.07%	142.58
	Retirement - Current		0.00		0.00			0.00
148			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
170			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Fees		0.00		0.00			0.00
241			(40,500.00)	(40,500.00)	10,167.80	(30,332.20)	25.11%	3,469.38
	Electric		0.00		0.00			0.00
244			(6,000.00)	(6,000.00)	58.00	(5,942.00)	0.97%	0.00
	Gas		0.00		0.00			0.00
245			(6,000.00)	(6,000.00)	535.22	(5,464.78)	8.92%	0.00
	Telephone And Other Communications		0.00		0.00			0.00
260			(15,000.00)	(15,000.00)	507.50	(14,492.50)	3.38%	0.00
	Repair And Maintenance Services		0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
September 2023

Fund : **413**

Monthly Comparative:

25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
291			(240.00)	(240.00)	0.00	(240.00)	0.00%	0.00
		Physical/Drug Testing	0.00		0.00			0.00
320			(2,500.00)	(2,500.00)	1,268.26	(1,231.74)	50.73%	33.60
		Operating Supplies	0.00		0.00			0.00
322			(15,000.00)	(15,000.00)	9,577.43	(5,422.57)	63.85%	59.75
		Chemical, Laboratory, And Medical Supplies	0.00		0.00			0.00
329			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Other Oper. Supplies	0.00		0.00			0.00
389			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Independent Lab Anaylsis	0.00		0.00			0.00
900			(41,000.00)	(41,000.00)	0.00	(41,000.00)	0.00%	0.00
		Capital Outlay	0.00		0.00			0.00
52114		Transmission And Distribution						
110			(37,980.00)	(37,980.00)	5,376.44	(32,603.56)	14.16%	3,097.12
		Personnel	0.00		0.00			0.00
112			(4,600.00)	(4,600.00)	944.15	(3,655.85)	20.53%	786.35
		Over-Time Personnel	0.00		0.00			0.00
114			(9,620.00)	(9,620.00)	2,713.23	(6,906.77)	28.20%	767.38
		Part-Time Personnel	0.00		0.00			0.00
134			(108.00)	(108.00)	0.00	(108.00)	0.00%	0.00
		Christmas Bonus	0.00		0.00			0.00
137			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
		Certification Bonus	0.00		0.00			0.00
141			(4,117.00)	(4,117.00)	689.02	(3,427.98)	16.74%	355.23
		Payroll Taxes (Ssa-Med.)	0.00		0.00			0.00
142			(22,334.00)	(22,334.00)	279.98	(22,054.02)	1.25%	75.63
		Hospital And Health Insurance	0.00		0.00			0.00
143			(1,538.00)	(1,538.00)	94.97	(1,443.03)	6.17%	10.17
		Retirement - Current	0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
September 2023

Fund : **413**

Monthly Comparative:

25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
260			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Repair And Maintenance Services	0.00		0.00			0.00
291			(240.00)	(240.00)	270.00	30.00	112.50%	270.00
		Physical/Drug Testing	0.00		0.00			0.00
320			(1,000.00)	(1,000.00)	1,028.28	28.28	57.99%	579.86
		Operating Supplies	0.00		0.00			0.00
322			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Chemical, Laboratory, And Medical Supplies	0.00		0.00			0.00
331			(9,000.00)	(9,000.00)	1,958.93	(7,041.07)	21.77%	618.49
		Fuel Charges	0.00		0.00			0.00
332			(3,000.00)	(3,000.00)	77.60	(2,922.40)	2.59%	0.00
		Motor Vehicle Parts	0.00		0.00			0.00
338			(26,000.00)	(26,000.00)	6,389.62	(19,610.38)	24.58%	5,160.71
		Repair Parts For Water Or Sewer Lines, Meters,	0.00		0.00			0.00
341			(1,000.00)	(1,000.00)	199.05	(800.95)	19.91%	0.00
		Consumable Tools	0.00		0.00			0.00
391			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Water Meters	0.00		0.00			0.00
900			(44,000.00)	(44,000.00)	361.74	(43,638.26)	0.82%	361.74
		Capital Outlay	0.00		0.00			0.00
934			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
		Drainage, Water Supply And Storage, Sewage	0.00		0.00			0.00
52211		Sewer Collection (Lines)						
110			(19,118.00)	(19,118.00)	1,949.00	(17,169.00)	10.19%	1,559.20
		Personnel	0.00		0.00			0.00
112			(6,600.00)	(6,600.00)	0.00	(6,600.00)	0.00%	0.00
		Over-Time Personnel	0.00		0.00			0.00
114			(9,620.00)	(9,620.00)	2,439.35	(7,180.65)	25.36%	744.81
		Part-Time Personnel	0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
September 2023

Fund : **413**

Monthly Comparative:

25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
137			(750.00)	(750.00)	0.00	(750.00)	0.00%	0.00
		Certification Bonus	0.00		0.00			0.00
141			(2,761.00)	(2,761.00)	335.75	(2,425.25)	12.16%	176.28
		Payroll Taxes (Ssa-Med.)	0.00		0.00			0.00
142			(11,513.00)	(11,513.00)	338.01	(11,174.99)	2.94%	338.01
		Hospital And Health Insurance	0.00		0.00			0.00
143			(921.00)	(921.00)	0.00	(921.00)	0.00%	0.00
		Retirement - Current	0.00		0.00			0.00
148			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Employee Education And Training	0.00		0.00			0.00
241			(1,300.00)	(1,300.00)	253.38	(1,046.62)	19.49%	87.36
		Electric	0.00		0.00			0.00
260			(7,500.00)	(7,500.00)	2,642.60	(4,857.40)	35.23%	983.25
		Repair And Maintenance Services	0.00		0.00			0.00
291			(240.00)	(240.00)	0.00	(240.00)	0.00%	0.00
		Physical/Drug Testing	0.00		0.00			0.00
320			(1,000.00)	(1,000.00)	579.86	(420.14)	57.99%	579.86
		Operating Supplies	0.00		0.00			0.00
900			(10,000.00)	(10,000.00)	12,884.91	2,884.91	128.85%	0.00
		Capital Outlay	0.00		0.00			0.00
934			(815,140.00)	(815,140.00)	7,000.00	(808,140.00)	0.86%	0.00
		Drainage, Water Supply And Storage, Sewage	0.00		0.00			0.00
52213		Sewer Treatment And Disposal						
110			(64,597.00)	(64,597.00)	19,394.48	(45,202.52)	30.02%	6,528.20
		Personnel	0.00		0.00			0.00
112			(6,100.00)	(6,100.00)	961.76	(5,138.24)	15.77%	200.00
		Over-Time Personnel	0.00		0.00			0.00
134			(2,008.00)	(2,008.00)	0.00	(2,008.00)	0.00%	0.00
		Christmas Bonus	0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
September 2023

Fund : **413**

Monthly Comparative:

25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
137			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
		Certification Bonus	0.00		0.00			0.00
141			(5,677.00)	(5,677.00)	1,542.41	(4,134.59)	27.17%	510.35
		Payroll Taxes (Ssa-Med.)	0.00		0.00			0.00
142			(17,727.00)	(17,727.00)	5,401.69	(12,325.31)	30.47%	1,803.87
		Hospital And Health Insurance	0.00		0.00			0.00
143			(4,319.00)	(4,319.00)	1,063.96	(3,255.04)	24.63%	300.84
		Retirement - Current	0.00		0.00			0.00
148			(500.00)	(500.00)	800.00	300.00	160.00%	800.00
		Employee Education And Training	0.00		0.00			0.00
170			(4,000.00)	(4,000.00)	2,867.50	(1,132.50)	71.69%	2,867.50
		Fees	0.00		0.00			0.00
241			(35,000.00)	(35,000.00)	7,187.01	(27,812.99)	20.53%	2,353.08
		Electric	0.00		0.00			0.00
245			(5,000.00)	(5,000.00)	897.61	(4,102.39)	17.95%	165.35
		Telephone And Other Communications	0.00		0.00			0.00
260			(16,500.00)	(16,500.00)	13,399.22	(3,100.78)	81.21%	1,203.20
		Repair And Maintenance Services	0.00		0.00			0.00
295			(15,000.00)	(15,000.00)	2,686.04	(12,313.96)	17.91%	1,226.58
		Landfill Services	0.00		0.00			0.00
320			(10,000.00)	(10,000.00)	1,488.18	(8,511.82)	14.88%	0.00
		Operating Supplies	0.00		0.00			0.00
322			(21,000.00)	(21,000.00)	6,608.43	(14,391.57)	31.47%	870.25
		Chemical, Laboratory, And Medical Supplies	0.00		0.00			0.00
326			(5,000.00)	(5,000.00)	1,522.76	(3,477.24)	30.46%	549.80
		Clothing And Uniforms	0.00		0.00			0.00
329			0.00	0.00	172.82	172.82	No Budget	80.81
		Other Oper. Supplies	0.00		0.00			0.00
934			0.00	0.00	12,219.25	12,219.25	No Budget	8,781.25
		Drainage, Water Supply And Storage, Sewage	0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
September 2023

Fund : **413**

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52316 Customer Accounting & Collection								
211			(6,000.00)	(6,000.00)	2,136.90	(3,863.10)	35.62%	0.00
	Postage, Box Rent, Etc.		0.00		0.00			0.00
255			(14,000.00)	(14,000.00)	15,010.74	1,010.74	107.22%	0.00
	Data Processing Services		0.00		0.00			0.00
52317 Administrative & General Expenses								
110			(99,999.00)	(99,999.00)	27,022.03	(72,976.97)	27.02%	7,307.70
	Personnel		0.00		0.00			0.00
111			(9,000.00)	(9,000.00)	1,615.32	(7,384.68)	17.95%	461.52
	Secretary/Treasury Personnel		0.00		0.00			0.00
112			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Over-Time Personnel		0.00		0.00			0.00
114			0.00	0.00	448.20	448.20	No Budget	0.00
	Part-Time Personnel		0.00		0.00			0.00
133			(750.00)	(750.00)	375.00	(375.00)	50.00%	0.00
	City Bonus		0.00		0.00			0.00
134			(217.00)	(217.00)	0.00	(217.00)	0.00%	0.00
	Christmas Bonus		0.00		0.00			0.00
137			(6,000.00)	(6,000.00)	3,000.00	(3,000.00)	50.00%	0.00
	Certification Bonus		0.00		0.00			0.00
141			(8,566.00)	(8,566.00)	2,460.14	(6,105.86)	28.72%	590.01
	Payroll Taxes (Ssa-Med.)		0.00		0.00			0.00
142			(17,727.00)	(17,727.00)	5,422.26	(12,304.74)	30.59%	1,465.86
	Hospital And Health Insurance		0.00		0.00			0.00
143			(6,597.00)	(6,597.00)	1,588.85	(5,008.15)	24.08%	441.36
	Retirement - Current		0.00		0.00			0.00
146			(10,100.00)	(10,100.00)	8,346.00	(1,754.00)	82.63%	8,346.00
	Workmen's Compensation		0.00		0.00			0.00
147			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00

City of Norris
Statement of Expenditures and Encumbrances
September 2023

Fund : **413**

Monthly Comparative:

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148			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Employee Education And Training	0.00		0.00			0.00
220			(1,250.00)	(1,250.00)	517.26	(732.74)	41.38%	115.96
		Printing, Duplicating, Typing, And Binding	0.00		0.00			0.00
235			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
		Memberships, Registration Fees, And Tuition	0.00		0.00			0.00
237			(800.00)	(800.00)	75.00	(725.00)	9.38%	75.00
		Advertising	0.00		0.00			0.00
250			(88,275.00)	(88,275.00)	7,356.32	(80,918.68)	8.33%	0.00
		Professional Services	0.00		0.00			0.00
252			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
		Legal Services	0.00		0.00			0.00
253			(13,000.00)	(13,000.00)	0.00	(13,000.00)	0.00%	0.00
		Accounting And Auditing Services	0.00		0.00			0.00
256			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Consultant's Services	0.00		0.00			0.00
280			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Travel	0.00		0.00			0.00
310			(2,500.00)	(2,500.00)	1,424.03	(1,075.97)	56.96%	0.00
		Office Supplies And Materials	0.00		0.00			0.00
320			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
		Operating Supplies	0.00		0.00			0.00
510			(22,064.00)	(22,064.00)	0.00	(22,064.00)	0.00%	0.00
		Liability Insurance	0.00		0.00			0.00
555			(2,000.00)	(2,000.00)	441.42	(1,558.58)	22.07%	165.27
		Bank Service Charges	0.00		0.00			0.00
948			(3,000.00)	(3,000.00)	1,305.30	(1,694.70)	43.51%	367.95
		Computer Equipment	0.00		0.00			0.00

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September 2023

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52523 Depreciation								
540			(100,000.00)	(100,000.00)	0.00	(100,000.00)	0.00%	0.00
	Depreciation		0.00		0.00			0.00
Total For Fund: 413			(1,963,105.00)	(1,963,105.00)	261,693.84	(1,701,411.16)	13.33 %	77,419.33
			0.00		0.00			0.00