



# Norris Police Department

Chief of Police Mike Poole  
9 west circle road, Norris TN 37828  
865-494-0880

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March 21, 2024

The City of Norris is now accepting applications for a Tennessee P.O.S.T Certified Police Officer. Successful applicants will be required to pass a background check, physical, psychological, and drug test prior to any final decision for this position. Applicants must also be at least 21 years of age and if discharged from the armed forces it must be under honorable conditions (if applicable).

Officers are expected to interact with citizens to promote a positive and community-oriented style of policing. Further, we seek to build partnerships with residents, faith-based organizations, businesses, and other community groups in order to improve our ability to prevent crimes, solve problems and improve the quality of services we provide.

### **Salary Range:**

\$37,756 to \$47,667 based on experience and qualifications

### **Duties and Responsibilities**

Included but are not limited to:

1. Protect the lives and property of all persons and maintain peace and order within the City of Norris.
2. Uphold the Constitution of the United States and the State of Tennessee and enforce State and Local Law along with the ordinances of the City of Norris.
3. Maintain a police presence through active patrolling in order to deter criminal activity.
4. Utilize a community-based policing strategy while dealing with the public.
5. Investigate suspicious persons, vehicles, and activities, including those reported by citizens while on patrol.
6. Respond to calls for service in a safe manner.
7. Accurately prepare and promptly submit all required reports that come as the result of any official investigation, assignment, or vehicle accident.
8. Control and direct traffic as necessary
9. Enforce laws and ordinances to ensure drivers observe traffic regulations.
10. Arrest and incarcerate persons in accordance with legal requirements and Department Policy.
11. Participate in any special assignments as instructed by the Chief or other commanding officer.
12. May be required to fill animal control duties when Public Works is unavailable.

### **Qualifications**

1. A Tennessee POST certification is preferred but not required. A successful candidate must obtain a certification within six months of employment.
2. High School Diploma or GED is required.
3. Applicants must be 21 years or older with no criminal record.
4. MUST be of high moral character.
5. Discharged under the honorable conditions from the armed forces, if applicable. You will need to provide a DD214.
6. You must be a United States Citizen.
7. You must be willing to undergo and pass a background check, drug test, physical, and psychological testing.

Interested candidates will need to submit their application to the Norris Chief of Police by 4 pm on Friday, April 26, 2024. The City of Norris is an Equal Opportunity Employer and a Certified Drug-Free Workplace.