

NORRIS MUNICIPAL WATERSHED BOARD MEETING

AGENDA

March 21, 2024

- I. **Call to Order - 6:00 p.m. EST**
- II. **Approval of the Agenda**
- III. **Approval of Minutes:**
 - February 15, 2024 Meeting
 - March 7, 2024 Special Meeting
- III. **Hear the Public**
- IV. **New Business**
 - Replacement Range Keys
 - Discussion and Possible Updates on the Watershed Management Plan
- V. **Old Business**
 - Clear Creek Parking Area Improvements
 - Update on Burns
 - Update on Timber Sale
 - 2024 Cleanup Day Update
 - Update on Range Expansion
- VI. **Reports**
 - Budget/Finances
 - Public Works
 - Public Safety
 - Resource Management
- VII. **Adjourn**



NORRIS WATERSHED BOARD MINUTES

February 15, 2024

The following members were present:

Chairperson: Ralph Jordan	Absent	3yr. Term Expiration – 6/2024
Member: Robin Sain	Present	3yr. Term Expiration – 1/2026
Member: Allen Hendry	Present	3yr. Term Expiration – 1/2026
Member: Gene Lane	Present	3yr. Term Expiration – 1/2025
Member: Dennis Yankee	Present	3yr. Term Expiration – 6/2024
Member: OPEN	Absent	2yr. Term Expiration – OPEN
Member: Bill Grieve	Present	City Council Representative

Quorum Met

I. Call to Order

The meeting was called to order by Allen Hendry at 6:00 pm.

II. Approval of the Agenda

Vice Chairperson Allen Hendry announced he was adding a report by Joe Feeman to New Business and lawsuit update on Reports.

III. Minutes:

A motion was made by Robin Sain and seconded by Bill Grieve **to approve the minutes of the January 18, 2024 meeting while correcting minor adjustments.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Gene Lane, Allen Hendry, Bill Grieve, Dennis Yankee, Robin Sain

IV. Hear the Public:

No public comments.

V. New Business

- **Update on Range Expansion** – Allen Hendry reported that a party of stakeholders met at the range to further discuss development of additional lanes.
- **Joe Feeman Recommendations** – Timber RFBs are published and due back by the end of February. He reported the details for closing some roads and providing communication to the public.

A motion was made by Bill Grieve and seconded by Gene Lane **to purchase some metal signage.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Gene Lane, Allen Hendry, Bill Grieve, Dennis Yankee, Robin Sain

- **Setting of 2024 Cleanup Day and Time** – Allen Hendry opened the floor to discuss the possibility of having a spring cleanup day again this year. Joe Feeman suggested Carson Brewer in addition to Upper Lower Clear Creek. Dennis Yankee was asked to schedule a day with the boy scouts to lead the volunteer efforts.

Gene Lane motioned and Dennis Yankee seconded **to authorize refreshments for the volunteers for the upcoming cleanup day event.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Bill Grieve, Dennis Yankee, Robin Sain

VI. Old Business

- **Clark Creek Springhead** – City Manager Ledford reported Mr. McGhee was awaiting dry weather but had the order to proceed with removal of the trees consistent with terms agreed to during his meeting with Ralph Jordan.
- **Clear Creek Parking Area/Stream Bank Stabilization** – Joe Feeman had no new information to share.
- **Boundary Trail Tree Removal/Cleanup** – City Manager Ledford reported that the homeowner and the city's insurance company have been speaking and inspecting the matter.
- **Tree Complaint Policies** – A deeper review of laws and responsibility was discussed before updating the current policies on tree removal.
- **Watershed Ordinance Update** – City Manager Ledford notified the board the recent changes to the governing watershed board ordinance to alter the NWC member to an at-large position.

VII. Reports

- **Financials/Budget** – City Manager Ledford lead a review of the current year budget status. He further presented his initial proposal for next year's budget.
- **Norris Public Works** – Written report submitted without comment.
- **Norris Public Safety** – Written report submitted without comment.
- **Resource Management** – Joe Feeman spoke about some burns he was planning soon and some updates he suggested to the website to include descriptions of trails. Joe indicated he would need to review and update the previously used information prior to posting. As a final recommendation Joe recommended hiring Stephen Bakaletz to assist him and cleaning up some locations through the end of the fiscal year.

A motion was made by Gene and seconded by Robin Sain **to hire a field assistant through June 30, 2024.**

The proposal passing on a vote of 5 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Bill Grieve, Dennis Yankee, Robin Sain

- **Lawsuit Update** – City Manager Ledford reported that the case against the watershed had been dropped.

VIII. Adjournment

Motion by Bill Grieve and seconded by Dennis Yankee to adjourn at 7:12 p.m., All: AYE



NORRIS WATERSHED SPECIAL BOARD MEETING MINUTES

March 7, 2024

The following members were present:

Chairperson: Ralph Jordan	Present	3yr. Term Expiration – 6/2024
Member: Robin Sain	Absent	3yr. Term Expiration – 1/2026
Member: Allen Hendry	Present	3yr. Term Expiration – 1/2026
Member: Gene Lane	Present	3yr. Term Expiration – 1/2025
Member: Dennis Yankee	Present	3yr. Term Expiration – 6/2024
Member: OPEN	Absent	2yr. Term Expiration – OPEN
Member: Bill Grieve	Absent	City Council Representative

Quorum Met

I. Call to Order

The meeting was called to order by Ralph Jordan at 6:00 pm.

II. Approval of the Agenda

A motion **to approve the agenda** was made by Dennis Yankee and seconded by Gene Lane.

The proposal passing on a vote of 4 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Dennis Yankee, Gene Lane

III. Hear the Public:

No comments.

IV. Business

- **Update on Range Expansion Discussion** - Ralph Jordan updated the Board on information he has collected on mitigating lead using a lead and copper harvesting company. He suggesting it might be an option to reuse the dirt spoils to level an area for new lanes.
- **Range Key Replacement Policy** – Ralph Jordan shared that recently someone lost their range key. He wanted to discuss the policy for replacement.
- **2024 Cleanup Day** – Ralph Jordan reminded the Board that March 23 was the day selected for 2023. Upper Lower Clear Creek was the selected area for target of the event. Dennis Yankee reported that the meetup time was 9 am at the water plant.

A motion was made by Gene Lane and seconded by Dennis Yankee **to authorize the purchase of refreshments for the cleanup day volunteers.**

The proposal passing on a vote of 4 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Dennis Yankee, Gene Lane

- **Proposed Modifications to Burn Plan and Associated Budget** – Joe Feeman reported that the current plan and budget called for a 50-acre burn on Mockingbird, however he was proposing an additional a 32-acre area on East Trail up to Gooseneck. A request to include UT in the burn has been made, but no commitment is currently in place.

A motion was made by Dennis Yankee and seconded by Gene Lane **to adjust the work plan to include the 32-acre East Trail burn proposed by Joe Feeman.**

The proposal passing on a vote of 4 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Dennis Yankee, Gene Lane

A motion was made by Allen Hendry and seconded by Gene Lane **to recommend an adjustment to the budget of \$1,500 for the 32-acre East Trail burn proposed by Joe Feeman.**

The proposal passing on a vote of 4 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Dennis Yankee, Gene Lane

- **Consideration of Awarding Timber Sale** – Joe Feeman presented a comparison of the proposed bids this year to the last burn in 2014 which concluded with his recommendation to award the bid to Straight Fork Timber LLC.

A motion was made by Allend Hendry and seconded by Gene Lane **to proposed city council award the timber sale to Straight Fork Timber LLC.**

The proposal passing on a vote of 4 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Dennis Yankee, Gene Lane

- **Watershed Management Plan** – Ralph Jordan suggested the board members review and be prepared to discuss updates to the plan over the next few meetings.

V. Adjournment

Motion by Gene Lane and seconded by Allen Hendry to adjourn at 6:46 p.m., All: AYE

Watershed Board Meeting Packet

Watershed Fund Balance Report

	2019-20	2020-21	2021-22	2022-23	2023-24	2022-23	2022-23	2022-23	2022-23	2022-23	2022-23	2022-23	2022-23	2022-23	2024-25
	ADJ Totals	ADJ Totals	ADJ Actual	ADJ Actual	Budget	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Actual	Budget
Revenues	\$ 69,188	\$ 76,585	\$ 74,189	\$ 95,225	\$ 102,820	\$ 24,834	\$ 17,010	\$ 8,089	\$ 12,715	\$ 9,925	\$ 4,166	\$ 12,093	\$ 9,115	\$ 97,947	95.3% \$ 104,225
Expenses	\$ 45,929	\$ 29,701	\$ 60,548	\$ 61,352	\$ 149,408	\$ 7,754	\$ 9,005	\$ 1,145	\$ 2,658	\$ 2,245	\$ 1,085	\$ 1,097	\$ 3,099	\$ 28,088	18.8% \$ 102,596
Balance	\$ 23,259	\$ 46,884	\$ 13,641	\$ 33,873	\$ (46,588)	\$ 17,080	\$ 8,005	\$ 6,944	\$ 10,057	\$ 7,680	\$ 3,081	\$ 10,996	\$ 6,016	\$ 69,859	\$ 1,629
Transfer to Special Projects					\$ 5,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,900.00
Balance after Transfer					\$ (52,488)	\$ 17,080	\$ 8,005	\$ 6,944	\$ 10,057	\$ 7,680	\$ 3,081	\$ 10,996	\$ 6,016	\$ 69,859	\$ (4,271)
Beginning Fund Balance	\$ 178,621	\$ 201,880	\$ 248,764	\$ 262,405	\$ 296,278	\$ 296,278	\$ 313,358	\$ 321,363	\$ 328,307	\$ 338,364	\$ 346,044	\$ 349,125	\$ 360,121	\$ 296,278	\$ 243,790
Ending Fund Balance	\$ 201,880	\$ 248,764	\$ 262,405	\$ 296,278	\$ 243,790	\$ 313,358	\$ 321,363	\$ 328,307	\$ 338,364	\$ 346,044	\$ 349,125	\$ 360,121	\$ 366,137	\$ 366,137	\$ 239,519
Capital Outlays					\$ 63,500	\$ -	\$ 4,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900	7.7% \$ 14,000

Watershed Board Meeting Packet

Watershed Fund Expenses

	2019-20	2020-21	2021-22	2022-23	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2024-25	
	ADJ Totals	ADJ Totals	ADJ Totals	Actual	Budget	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Actual	Budget	
45100-114 PT Personnel	\$ 3,391	\$ 5,356	\$ 11,112	\$ 11,117	\$ 18,600	\$ 2,304	\$ 3,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,517	29.7%	\$ -
45100-141 Payroll Taxes	\$ 256	\$ -	\$ 717	\$ 850	\$ 1,423	\$ 176	\$ 246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 422	29.7%	\$ -
45100-142 Hospital & Health Ins	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
45100-143 Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
45100-146 Worker's Comp Ins	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
45100-147 Unemployment Ins	\$ 18	\$ -	\$ 28	\$ 33	\$ 30	\$ 7	\$ 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17	56.7%	\$ -
45100-220 Printing & Duplicating	\$ 260	\$ 1,912	\$ 1,640	\$ 253	\$ 1,000	\$ 1,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,713	171.3%	\$ 1,000
45100-259 Other Professional Services	\$ 350	\$ -	\$ -	\$ 2,700	\$ -	\$ 2,461	\$ -	\$ 214	\$ -	\$ -	\$ 535	\$ 586	\$ 403	\$ 4,199		\$ 68,326
45100-261 Repair & Maint Motor Vehicles	\$ 1,779	\$ 1,836	\$ 6,121	\$ -	\$ 1,500	\$ 143	\$ 211	\$ 217	\$ -	\$ -	\$ -	\$ -	\$ 165	\$ 736	49.1%	\$ 1,500
45100-265 Repair & Maint Grounds	\$ 5,181	\$ 5,465	\$ 15,119	\$ 2,870	\$ 13,500	\$ 950	\$ 425	\$ 491	\$ 1,606	\$ 2,245	\$ 550	\$ 151	\$ 1,232	\$ 7,650	56.7%	\$ 13,500
45100-290 Other Contractual Services (ETP)	\$ 819	\$ 504	\$ 504	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 1,500
45100-291 Physical/Drug Testing	\$ -	\$ 210	\$ 405	\$ 135	\$ 360	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
45100-310 Office Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ 85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 100
45100-320 Other Operating Supplies	\$ 1,697	\$ 863	\$ 188	\$ -	\$ 200	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30	15.0%	\$ 200
45100-331 Fuel Charges	\$ 182	\$ 338	\$ -	\$ 62	\$ 350	\$ -	\$ -	\$ 193	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 193	55.1%	\$ 400
45100-342 Sign Parts & Supplies	\$ 489	\$ 397	\$ 744	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360	\$ -	\$ 360	90.0%	\$ 400
45100-551 Trustee Fees	\$ 1,307	\$ 1,670	\$ 1,670	\$ 618	\$ 1,670	\$ -	\$ -	\$ -	\$ 1,052	\$ -	\$ -	\$ -	\$ 1,299	\$ 2,351	140.8%	\$ 1,670
45100-940 Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
45100-900 Capital Projects				\$ -	\$ 63,500	\$ -	\$ 4,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900	7.7%	\$ 14,000
51600-759 Operating Transfers Out	\$ 30,200	\$ 11,150	\$ 22,300	\$ 42,714	\$ 45,290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Total	\$ 45,929	\$ 29,701	\$ 60,548	\$ 61,352	\$ 149,408	\$ 7,754	\$ 9,005	\$ 1,145	\$ 2,658	\$ 2,245	\$ 1,085	\$ 1,097	\$ 3,099	\$ 28,088	18.8%	\$ 102,596

Watershed Board Meeting Packet

Watershed Fund Revenues

	2019-20	2020-21	2021-22	2022-23	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2023-24	2024-25	
	ADJ Totals	ADJ Totals	ADJ Totals	Actual	Budget	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Actual	Budget	
123-36690 Wood Permits	\$ 20	\$ 20	\$ 25	\$ 30	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 25
123-36691 Hunting	\$ 2,940	\$ 50	\$ 3,855	\$ 4,150	\$ 3,800	\$ -	\$ 3,320	\$ 40	\$ 140	\$ -	\$ -	\$ -	\$ -	\$ 3,500	92.1%	\$ 3,500
123-36693 Rifle Range Permits	\$ 37,350	\$ 51,350	\$ 43,925	\$ 61,390	\$ 59,000	\$ 19,701	\$ 10,200	\$ 6,575	\$ 6,025	\$ 5,100	\$ 3,800	\$ 3,450	\$ 3,925	\$ 58,776	99.6%	\$ 59,000
123-36212 Tower Rent	\$ 28,768	\$ 25,115	\$ 25,784	\$ 28,700	\$ 28,000	\$ 2,393	\$ 3,490	\$ 1,328	\$ 5,877	\$ 3,490	\$ 366	\$ 5,826	\$ 3,855	\$ 26,625	95.1%	\$ 28,700
Interest					\$ 11,000	\$ -	\$ -	\$ 146	\$ 673	\$ 1,335	\$ -	\$ 2,817	\$ 1,335	\$ 6,306		\$ 12,000
123-37199 Miscellaneous Income	\$ 110	\$ 50	\$ 600	\$ 955	\$ 1,000	\$ 2,740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,740	274.0%	\$ 1,000
Total	\$ 69,188	\$ 76,585	\$ 74,189	\$ 95,225	\$ 102,820	\$ 24,834	\$ 17,010	\$ 8,089	\$ 12,715	\$ 9,925	\$ 4,166	\$ 12,093	\$ 9,115	\$ 97,947	95.3%	\$ 104,225

Watershed Board Meeting Packet

Asset Description	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	
123 - WATERSHED FUND								
Clear Creek Spring Enclosure								removed project
Clear Creek Shoreline Public Area Improvements		\$10,000						
Reservoir Hill Gates		\$5,000						
Predestian Bridges (3)			\$2,000	\$2,000	\$2,000			moved from 23/24 to 26/27
Entrance Servicing Stations (3)			\$9,000					
Parking Area Expansion/New			\$5,000					moved from 23/24 to 24/25
Sedimentation/Drainage Road Improvements		\$1,000	\$3,000	\$3,000	\$3,000			
Mini-Excavator (Shared Purchase)		\$33,000						
GIS Software (Potential Share w/ Trees, GF, W&S)								
New Rifle Range Gate		\$4,900						moved from 22/23 to 23/24 increased by 3.4k
New Wildlife Opening			\$4,000					moved from 22/23 to 24/25
123 - WATERSHED FUND TOTAL	\$0	\$53,900	\$23,000	\$5,000	\$5,000	\$0	\$0	
State Grants								
Local Grants								
Watershed Fund Outlay	\$ -	\$ 53,900	\$ 23,000	\$ 5,000	\$ 5,000	\$ -	\$ -	

**CITY OF NORRIS
DEPARTMENT OF PUBLIC WORKS
MONTHLY REPORT
February Year 2024**

Community building Maint.	49
Public Works Building Maint.	28
Public Safety Building Maint.	2
McNeeley Building Maint.	24
Lions Pavilion & Gazebo	0
Equip. & Vehicle Maintenance	120
Watershed, Rifle Range, Trash & Litter	151.5
Street and Roads	12
Mowing	0
Sidewalks	0
Leaf Collection	0
Brush Pickup, Pruning, Mulching, Tree Work	27
Drainage (Gutter/Basins) Maintenance	22
Eric Harold Park	10
Oak Road Park	8
Ridgeway Park	32.5
Town Clean Up/ garbage, Litter in Town	35.5
Animal control	24
Signs repair and replace	2
Tree Commission	1
Volunteer Fire Dept.	1
Overtime	0
Administration Work	4

Loads	
0	Leaves
2	Brush
0	Chips

Vehicle Report Current Miles for
 Mileage the Month

2017 Chev	61906	788
2013 Chev	560541	493
2000 Ford	n/a	n/a
2005 Dump Truck	56996	100
2022 Kenworth	3049	99

Equipment Report

Chipper, Vermeer 1995		CUB Walk Behin	
Leaf Vacuum 2000			
		Hustler	
Bobcat		CUB	
Kubota		Kubota Tractor	

PUBLIC WORKS MONTHLY REPORT
Month & Year Work Completed
Page 2

1 Community

- a) Repair garbage can lids around town
- b) New bench installed at Ridgeway Rd Island

2 Community Building

- a) Weekly cleaning and set ups
- b) Buffed floors
- c) Cleaned out closets in Gym to use as storage
- d) Picked up new racks
- e) Worked on New lighting for parking lot

3 McNeeley Municipal Building

- a) Weekly cleaning
- b) New locks for Archives door
- c) New keys for museum entrance doors
- d) Finished up repairs in kitchen storage room of museum

4 Lion's Pavillion and Gazebo

- a) Trash in trash cans picked up weekly

5 Vehicles and Equipment

- a) Monthly checklist performed
- b) Repaired plow disc
- c) Repaired brakes and lighting on utility trailer
- d) Repair work truck heating and air controller
- e) Repaired wiring for truck trailer brakes
- f) Installed new brake controller on 2017 Chevy
- g) Repaired 2013 Chevy door latch
- h) Repaired side by side tires

6 Public Works Building

- a) Weekly cleaning

7 Public Safety Building

- a) Worked with contractor with electrical issues
- b) Fire extinguishers took to firehall for yearly check

7 Drainage

- a) Cleaned as needed

8 Streets / Sidewalks / Right of Ways

- a) Brush pick up performed monthly

9 Parks

- a) New Pavilion started at Oak Park
- b) Signs repaired, repainted, and installed
- c) New bench at Ridgeway Park
- d) Oak Park will be getting rubber mulch and new barriers
- e) New kiosks installed at all parks

10 Watershed

- a) Bush hogged openings to be burned
- b) Disc or plowed around edges of wildlife openings to be burned
- c) Ordered more marking paint for clear cut
- d) Ordered signs for Clear cut
- e) Repaired gate at high point and Upper Clear creek
- f) Removed fallen trees off trails
- g) Cleaned out Summer crew storage shed

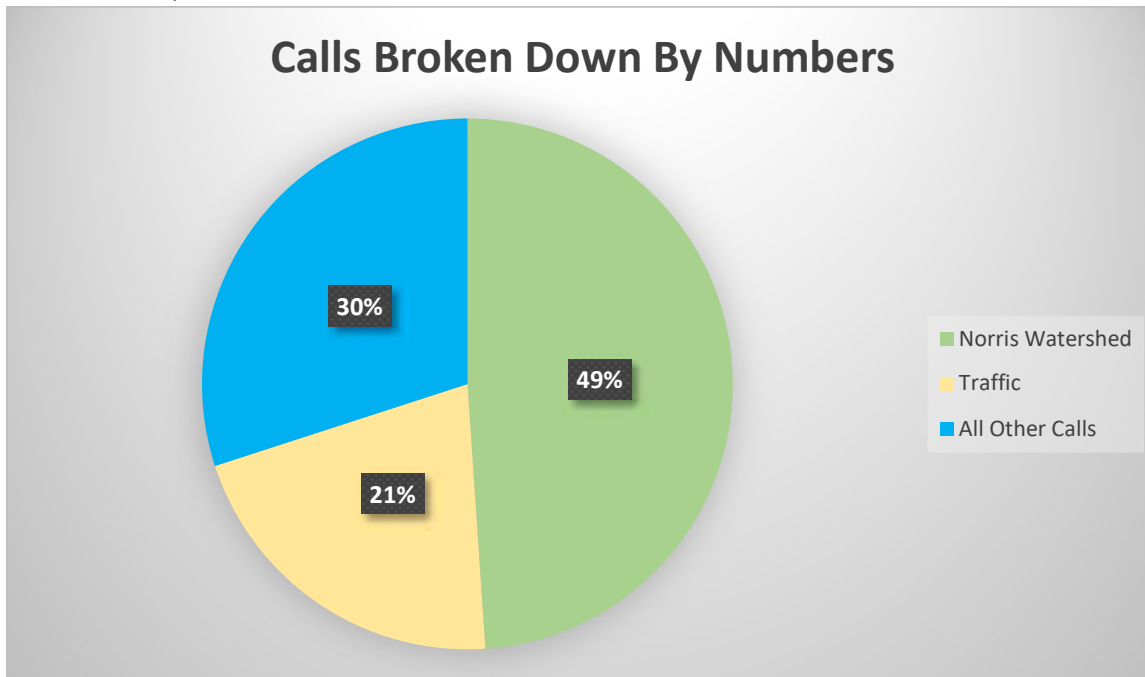
Rifle Range

- 1) removed all shell casings and installed new gravel around shooting sheds.
- 2) Filled Mud hole with gravel
- 3) Blew shed roofs off shooting sheds
- 4) Met with Ralph about new shooting lane
- 5) 2/8 2 boards replaced
- 6) 2/15 1 board replaced
- 7) 2/29 2 boards replaced

12 Animal Control

- a) Fed daily and kennels cleaned
- b) One cat in and one was adopted

To: Adam Ledford, City Manager
 From: Mike Poole, Chief
 Subject: February Monthly Report
 Date: March 1st, 2024



The Above is the total number of calls broken down into three categories. “Norris Watershed”, includes all calls for service and patrols conducted inside the watershed. Traffic Enforcement is the total amount of all documented sessions and stops within the city. The “All Other Calls” category includes all other calls for service, both officer-initiated calls and incoming calls from residents are grouped into this category.

Below are some of the calls taken by police this month:

Accident – Motor Vehicle	3	Arrest of a Wanted Subject	1
Abandoned Vehicle	1	Assist Other Agency	1
Public Assist	2	Intoxicated Person	1
Animal Complaint	3	Open Door / Gate	1
B.O.L.O – A.P.B.	2	Threats/Assault	1
Case Follow Up Investigations	15	Suspicious Person-vehicle-Activity	10
Contact or Locate Person	1	Theft of Property	1
Disturbance	2	Traffic Enforcement	41
Disabled Vehicle	4	Traffic Complaint-Control-Hazard	11
Domestic Problem- Domestic Standby	3	Traffic Stops	18
EDP / Suicidal Person	2	Recovery of Property	2
Death investigation	1	Watershed Patrol/property checks	133
Fraud Investigation	2	Welfare Check	4
Officer Investigations	5	Stationary Observation at Norris Dam	1
Illegal Parking	2	Vandalism	1
Aggravated Stalking	1		

In the month of February, the Norris Police Department had documented a total of 576 Calls for service. Of the 576 Total entries, 143 came in by complainant or were self-initiated and required some type of police action.

- Officers conducted a total of 105 Patrols and 28 property checks in and through the Norris Watershed. An additional 4 calls for service were answered. This accounted for a total of 137 calls for service and 42.37 Total hours spent in or on the Norris Watershed.
- The Norris Rifle Range annual membership ended September at 760, which is up 29 permits from last year (2022-2023).
- At the time of this report, the roof for the fire bay is almost complete. All the roofing is up and in place. We are currently waiting on guttering and trim. However, I can report that the Fire Bay is dry.
- Norris Police Department lost one officer who took a job with another agency during the month of February. We will be working to fill this position as soon as possible.

Mike Poole
Chief of Police

Norris Watershed 2022-23 Work Plan
Watershed Board Meeting Packet

Task	Location	Size	Timing	Cost	Contract
Control burn	Forest Burn – site TBD	50 acres	Early April	\$2100	TDF
Control burn pretreatment	Forest Burn site – clear around leave trees	50 acres	February/March	\$600	UT Wildlife Club
Control burn	Wildlife opening- East Trail Upper	2 acres	February/March	\$84	TDF
Control burn	Wildlife opening- Upper Clear Creek Rd	2 acres	February/March	\$84	TDF
Control burn	Wildlife opening- Belmont Trail	3 acres	February/March	\$126	TDF
Control burn	Wildlife opening- Freeway Trail	2 acres	February/March	\$84	TDF
Treat Kudzu	Upper Clear Creek Road, at jct with Gooseneck		August/September		
Treat kudzu	Mockingbird		August/September		
Road maintenance	Various Roads (Belmont, East, Forester)			\$7000	Contractor
Wildlife Opening Maintenance; Mow	Benny's/Arnies Trail		February/March		City Maintenance Crew
Wildlife Opening Maintenance; Mow	Mockingbird		February/March		City Maintenance Crew
Mark Boundary	Reservoir Hill Rd		Winter		JCF/UT
Clear new wildlife opening; site TBD				\$5000	Contractor
Expand Red Hill wildlife opening				\$2000	Contractor
Seed new Wildlife Openings				\$1000	City Maintenance Crew Seed & Materials
			Total	\$18,078	