

NORRIS MUNICIPAL WATERSHED BOARD MEETING

AGENDA

February 19, 2026

- I. Call to Order – 6:00 p.m. EST**
- II. Approval of the Agenda**
- III. Approval of Minutes:**
 - **November 20, 2025 Meeting**
 - **January 15, 2026 Meeting**
- IV. Hear the Public**
- V. New Business**
 - **Fiscal Year 2027 Budget**
- VI. Continuing Business**
 - **Rifle Range Management Plan Update**
 - **Clear Creek Parking Area Improvements**
 - **March 28, 2026 – Annual Spring Cleanup**
- VII. Reports**
 - **Budget**
 - **Public Works**
 - **Public Safety**
 - **Resource Management**
- VIII. Adjourn**



**NORRIS WATERSHED BOARD MINUTES
November 20, 2025**

The following members were present:

Chairperson: Ralph Jordan	Present	3yr. Term Expiration – 1/2028
Member: Robin Sain	Present	3yr. Term Expiration – 1/2029
Member: Allen Hendry	Present	3yr. Term Expiration – 1/2029
Member: Gene Lane	Present	3yr. Term Expiration – 1/2027
Member: Dennis Yankee	Absent	3yr. Term Expiration – 1/2028
Member: Don Barger	Present	3yr. Term Expiration – 1/2027
Member: Bill Grieve	Absent	City Council Representative

Quorum Met

I. Call to Order

The meeting was called to order by Ralph Jordan at 6:00 pm.

II. Approval of the Agenda

A motion was made by Don Barger and seconded by Ralph Jordan **to approve the agenda with the addition of a “Kudzu Treatment and Removal” to New Business.**

The proposal passed on a vote of 5 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Robin Sain, Don Barger, Gene Lane

III. Minutes:

A motion was made by Don Barger and seconded by Allen Hendry **to approve the minutes of the October 17, 2025, meeting as presented.**

The proposal passed on a vote of 5 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Robin Sain, Don Barger, Gene Lane

IV. Hear the Public:

Cody Edrington reported that he was nearing completion of a “fixtures inventory” for the Watershed that lists the locations and conditions of various fixtures throughout the Watershed, including benches and trail signs.

V. New Business

- **2026 Poker Run** – Chuck Morris of the Norris Lake Project presented the proposed date for the 2026 Poker Run event. The event would take place on April 25, 2026, with runs starting at 9:00 and 10:00 a.m. A proposed rain date would be May 9, 2026. Compared to last year, the proposed route adds Ridge Crest and White Pine trails.

A motion was made by Robin Sain and seconded by Allen Hendry **to approve and accept the proposed route and dates for the Norris Lake Project’s 2026 Poker Run event.**

The proposal passed on a vote of 5 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Robin Sain, Don Barger, Gene Lane

- **Kudzu Treatment and Removal** – Joe Feeman requested the Board consider approving a third party to conduct forestry mulching to facilitate the removal of Belmont kudzu.

A motion was made by Don Barger and seconded by Allen Hendry **to approve entering into an agreement with a third party for forestry mulching services for an amount up to \$2,500.**

The proposal passed on a vote of 5 to 0 as follows:

Yes: Ralph Jordan, Allen Hendry, Robin Sain, Don Barger, Gene Lane

VI. Continuing Business

- **2025 Deer Inventory** – Lindsay Shaw presented the results of the 2025 deer inventory study. She noted that in now the second year of study, the herd is shifting to be buck-heavy. However, she further noted that it is too early to draw meaningful conclusions due to sample size.
- **Youth Hunt Event** – It was reported that 21 youth hunt permits had been sold.
- **TWRA Classes** – Lindsay Shaw reported that the opportunity for a dedicated TWRA safety class for the youth hunt had passed. However, she has worked with the city office to provide items to be handed out along with the permits including safety vests.
- **Water Recharge and Analysis Project** – Don Barger reported that he and Randy Kurth had inspected the recent Rifle Range upgrades and were extremely satisfied. He further reported that data continues to be collected for the water recharge and analysis. He further noted that he and Mr. Kruth would be looking into the development of a Range Management Plan as recommended by Cannon and Cannon.
- **Clear Creek Parking Area Improvements** – Joe Feeman reported that he has been in coordination with the Public Works Director.
- **Mapping Update** – Joe Feeman reported that the maps have been ordered and should be ready soon.

VII. Reports

- **Budget** – Written report submitted.
- **Norris Public Works** – Written report submitted.
- **Norris Public Safety** – Written report submitted.
- **Resource Management** – Joe Feeman submitted his report.

VIII. Adjournment

Motion by Don Barger and seconded by Gene Lane to adjourn at 7:47 p.m. with the next meeting to take place on the Third Thursday in January 2026, All: AYE

Chairperson: _____

Secretary: _____



NORRIS WATERSHED BOARD MINUTES
January 15, 2026

The following members were present:

Chairperson: Ralph Jordan	Present	3yr. Term Expiration – 1/2028
Member: Robin Sain	Present	3yr. Term Expiration – 1/2029
Member: Allen Hendry	Present	3yr. Term Expiration – 1/2029
Member: Gene Lane	Absent	3yr. Term Expiration – 1/2027
Member: Dennis Yankee	Present	3yr. Term Expiration – 1/2028
Member: Don Barger	Present	3yr. Term Expiration – 1/2027
Member: Bill Grieve	Present	City Council Representative

Quorum Met

I. Call to Order

The meeting was called to order by Ralph Jordan at 6:00 pm.

II. Approval of the Agenda

A motion was made by Ralph Jordan and seconded by Don Barger **to approve the agenda with the addition of “Annual Spring Cleanup” to New Business.**

The proposal passed on a vote of 6 to 0 with all members present voting in the affirmative.

III. Minutes:

City Manager Bailey Whited acknowledged that only a partially completed version of the November 2025 minutes had accidentally made it into the Watershed packet and requested that the Board waiting to vote on those minutes until the February meeting.

IV. Hear the Public:

Cody Edrington requested that the new Watershed Trail map be placed on the city’s website.

Cody Edrington gave a summary of the totals from the “Watershed Fixtures” inventory; he tallied 17 benches, 8 picnic tables, and 4 trailhead kiosks. He requested the city and the Watershed determine how to best manage the inventory moving into the future.

Cody Edrington suggested that an effort be made to survey users of the Watershed by physically setting up tables at entries on certain target dates. The board thought it would be a good idea and multiple members offered to assist and be involved in the effort.

V. New Business

- **Election of Officers** – After discussion, a motion was made by Bill Grieve and seconded by Don Barger **to approve and accept the reelection of Ralph Jordan and Chair and Allen Hendry as Vice Chair.** The proposal passed on a vote of 6 to 0 with all members present voting in the affirmative.
- **2025/2026 Workplan Update** – Joe Feeman gave an update on the workplan for 2025/2026. In summary, everything that was supposed to be done by this point had been completed. Looking forward to the rest of the year, activities will include brush clearing and controlled burns.
- **Road Safety** – Robin Sain reported recent altercations and incidents that have taken place on upper Clear Creek Road between drivers and horseback riders. She has spoken with Chief Mike Poole about potential solutions to the speeding on the road, reporting that Chief Poole agreed to work with Public

Works to ensure proper signage is installed.

The Board discussed potential long-term options that could make that area safer for Watershed uses, included both horseback riders and cyclists. Much of the discussion centered around potentially negating the need for use of that area by those users. Robin Sain offered to bring suggestions of potential locations that could be used to establish a small parking area that would allow riders to be further from the roads.

- **Annual Spring Cleanup** – Ralph Jordan stated he would lead a Spring Cleanup event on March 28, 2026 beginning at 9:00 a.m. He requested the Robin Sain coordinate with her Keep Anderson County Beautiful contacts and Dennis Yankee coordinate to get the Scouts involved.

VI. Continuing Business

- **Water Recharge and Analysis Project** – Dennis Yankee reported that data logging continues and follow-up with Tony will take place in July.
Don Barger reported that he and Randy Kurth will be putting together a Rifle Range Management Plan that will protect the city long term. The plan will be based off of standardized templates and will recommend actions that take minimal effort to maintain but provide a security net for the city.
- **Clear Creek Parking Area Improvements** – Joe Feeman reported that work with Kerry was ongoing.

VII. Reports

- **Budget** – City Manager Whited reported that rifle range sales have begun to dip slightly compared to last fiscal year. He further reported that a small increase has been included in the budget amendment sent to council to align with spending patterns for the year. Allen Hendry requested the Board be provided detailed budget sheets showing specific revenues and expenditures; City Manager Whited agreed to provide.
- **Norris Public Works** – Written report submitted.
- **Norris Public Safety** – Written report submitted.
- **Resource Management** – Joe Feeman submitted his report. Mr. Feeman further requested that a board member develop and manage a program that would allow for interested volunteers to engage in light trail maintenance. Ideally, this would include a maintained list of project in which approved volunteers could take on and proper paperwork including signed waivers be kept on file in the City office. Dennis Yankee volunteered to lead that effort.

VIII. Adjournment

Motion by Bill Grieve and seconded by Don Barger to adjourn at 7:43 p.m. All: AYE

Chairperson: _____

Secretary: _____

Fund 123

Fiscal Year 2027

Current Month(1=Jul ... 12=Jun) 7

Watershed Fund Balance Sheet

Budget to Actual Report
January 2027

	Actual FY2025	Jan FY2026	Actual FY2026 YTD	Actual FY2026	Budget FY2027
Revenues					
Operating Revenues	\$ 103,436	\$ 2,716	\$ 78,461	\$ 78,461	\$ 101,900
Non-Operating Revenues	\$ 17,415	\$ 1,175	\$ 9,142	\$ 9,142	\$ 16,000
Total Revenues	\$ 120,851	\$3,891	\$87,603	\$ 87,603	\$ 117,900
Expenditures					
Conservation Of Natural Resources	\$ 99,193	\$ 8,508	\$ 78,178	\$ 78,178	\$ 95,370
Operating Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 87,544	\$ 8,508	\$ 63,188	\$ 63,188	\$ 95,370
Non-Operating Expenditures	\$ 11,649	\$ -	\$ 14,990	\$ 14,990	\$ -
Total Expenditures	\$ 99,193	\$8,508	\$78,178	\$ 78,178	\$ 95,370
Net Change in Fund Balance	\$ 21,659	\$ (4,617)	\$ 9,425	\$ 9,425	\$ 22,530
Beginning Fund Balance	\$ -	\$ 35,701	\$ 21,659	\$ 21,659	\$ 31,084
Ending Fund Balance	\$ 21,659	\$ 31,084	\$ 31,084	\$ 31,084	\$ 53,614

Fund 123

Fiscal Year 2027

Current Month(1=Jul ... 12=Jun) 7

Watershed Fund Revenues

Budget to Actual Report
January 2027

Account Code	Description	Actual FY2025	Jan FY2026	Actual FY2026 YTD	Actual FY2026	Budget FY2027
123-36100	Interest Earnings	\$ 17,415	\$ 1,175	\$ 9,142	\$ 9,142	\$ 16,000
123-36140	Interest Earnings - Leases	\$ 3,413	\$ -	\$ -	\$ -	\$ -
123-36212	Tower Rent	\$ 21,657	\$ 466	\$ 16,586	\$ 16,586	\$ 31,000
123-36240	Lease/Rental/PPP	\$ 6,006	\$ -	\$ -	\$ -	\$ -
123-36550	Sale Of Natural Resources	\$ -	\$ -	\$ -	\$ -	\$ -
123-36690	Wood Permits	\$ -	\$ -	\$ -	\$ -	\$ -
123-36691	Hunting Permits	\$ 3,735	\$ -	\$ 3,920	\$ 3,920	\$ 3,900
123-36693	Rifle Range Permits	\$ 66,600	\$ 2,250	\$ 56,745	\$ 56,745	\$ 65,000
123-37199	Miscellaneous	\$ 2,025	\$ -	\$ 1,210	\$ 1,210	\$ 2,000
TOTAL		\$120,851	\$3,891	\$87,603	\$87,603	\$117,900

Fund 123
 Function 45100
 Fiscal Year 2027
 Current Month(1=Jul ... 12=Jun) 7

Watershed Fund
Conservation Of Natural Resources
 Budget to Actual Expenditure Report
 January 2027

Account Code	Description	Actual FY2025	Jan FY2026	Actual FY2026 YTD	Actual FY2026	Budget FY2027
123-45100-114	Part-Time Personnel	\$ 1,808	\$ -	\$ -	\$ -	\$ -
123-45100-134	Christmas Bonus	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-141	Payroll Taxes (Ssa-Med.)	\$ (63)	\$ -	\$ -	\$ -	\$ -
123-45100-142	Hospital And Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-143	Retirement - Current	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-146	Workmen's Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-147	Unemployment Insurance	\$ (2)	\$ -	\$ -	\$ -	\$ -
123-45100-211	Postage, Box Rent, Etc.	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-220	Printing, Duplicating, Typing, And Binding	\$ 3,639	\$ -	\$ 3,493	\$ 3,493	\$ 3,000
123-45100-235	Memberships, Registration Fees, And Tuitio	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-259	Other Professional Services	\$ 64,648	\$ 6,026	\$ 43,204	\$ 43,204	\$ 70,745
123-45100-261	Repair And Maintenance Motor Vehicles	\$ 3,487	\$ -	\$ 2,017	\$ 2,017	\$ 2,500
123-45100-265	Repair And Maintenance Grounds And Grou	\$ 11,516	\$ 2,009	\$ 12,662	\$ 12,662	\$ 15,000
123-45100-280	Travel	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-290	Other Contractual Services	\$ 1,236	\$ 473	\$ 473	\$ 473	\$ 1,800
123-45100-291	Physical/Drug Testing	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-310	Office Supplies And Materials	\$ 78	\$ -	\$ 94	\$ 94	\$ 200
123-45100-320	Operating Supplies	\$ 435	\$ -	\$ 138	\$ 138	\$ 200
123-45100-331	Fuel Charges	\$ 762	\$ -	\$ 445	\$ 445	\$ 750
123-45100-342	Sign Parts And Supplies	\$ -	\$ -	\$ -	\$ -	\$ 500
123-45100-390	Other Supply Items	\$ -	\$ -	\$ -	\$ -	\$ -
123-45100-551	Trustee Fees	\$ -	\$ -	\$ 662	\$ 662	\$ 675
123-45100-900	Capital Outlay	\$ 11,649	\$ -	\$ 14,990	\$ 14,990	\$ -
123-45100-940	Machinery And Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$99,193	\$8,508	\$78,178	\$78,178	\$95,370

Fund 123

**Watershed Fund
Balance Sheet**

123 - Watershed Fund

Fiscal Year 2026

Budget to Actual Report

2026

Current Month(1=Jul ... 12=Jun) 7

January 2026

7 - January

	Actual FY2024	Jan FY2025	Actual FY2025 YTD	Actual FY2025	Budget FY2026	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual FY2026	Var %
Revenues														
Operating Revenues	\$ 151,342	\$ 5,817	\$ 81,168	\$ 103,436	\$ 100,600	\$ 25,636	\$ 15,366	\$ 11,707	\$ 6,333	\$ 6,051	\$ 10,653	\$ 2,716	\$ 78,461	
Non-Operating Revenues	\$ 12,427	\$ 1,451	\$ 10,713	\$ 17,415	\$ 15,000	\$ 1,381	\$ 1,383	\$ 1,335	\$ 1,372	\$ 1,282	\$ 1,212	\$ 1,175	\$ 9,142	
Total Revenues	\$ 163,769	\$ 7,268	\$ 91,881	\$ 120,851	\$ 115,600	\$ 27,017	\$ 16,749	\$ 13,042	\$ 7,705	\$ 7,333	\$ 11,865	\$ 3,891	\$ 87,603	
Expenditures														
Conservation Of Natural Resources	\$ 63,526	\$ 7,999	\$ 59,682	\$ 99,193	\$ 139,365	\$ 8,430	\$ 27,103	\$ 10,533	\$ 7,698	\$ 8,915	\$ 6,991	\$ 8,508	\$ 78,178	56.1%
Operating Transfers Out	\$ 48,290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenditures	\$ 80,378	\$ 7,999	\$ 55,536	\$ 87,544	\$ 94,865	\$ 8,430	\$ 12,113	\$ 10,533	\$ 7,698	\$ 8,915	\$ 6,991	\$ 8,508	\$ 63,188	
Non-Operating Expenditures	\$ 31,438	\$ -	\$ 4,146	\$ 11,649	\$ 44,500	\$ -	\$ 14,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,990	
Total Expenditures	\$ 111,816	\$ 7,999	\$ 59,682	\$ 99,193	\$ 139,365	\$ 8,430	\$ 27,103	\$ 10,533	\$ 7,698	\$ 8,915	\$ 6,991	\$ 8,508	\$ 78,178	
Net Change in Fund Balance	\$ 51,952	\$ (731)	\$ 32,198	\$ 21,659	\$ (23,765)	\$ 18,587	\$ (10,354)	\$ 2,509	\$ 7	\$ (1,582)	\$ 4,874	\$ (4,617)	\$ 9,425	
Beginning Fund Balance	\$ 245,358	\$ 330,240	\$ 297,311	\$ 297,311	\$ 318,970	\$ 318,970	\$ 337,557	\$ 327,203	\$ 329,712	\$ 329,719	\$ 328,137	\$ 333,011	\$ 318,970	
Ending Fund Balance	\$ 297,311	\$ 329,509	\$ 329,509	\$ 318,970	\$ 295,205	\$ 337,557	\$ 327,203	\$ 329,712	\$ 329,719	\$ 328,137	\$ 333,011	\$ 328,395	\$ 328,395	

Fund 123

**Watershed Fund
Revenues**

123 - Watershed Fund

Fiscal Year 2026

Budget to Actual Report
January 2026

2026

Current Month(1=Jul... 12=Jun) 7

7 - January

Account Code	Description	Actual FY2024	Jan FY2025	Actual FY2025 YTD	Actual FY2025	Budget FY2026	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual FY2026	Var %
123-36100	Interest Earnings	\$ 12,427	\$ 1,451	\$ 10,713	\$ 17,415	\$ 15,000	\$ 1,381	\$ 1,383	\$ 1,335	\$ 1,372	\$ 1,282	\$ 1,212	\$ 1,175	\$ 9,142	60.9%
123-36140	Interest Earnings - Leases	\$ 3,552	\$ -	\$ -	\$ 3,413	\$ 3,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
123-36212	Tower Rent	\$ 26,895	\$ 2,492	\$ 16,383	\$ 21,657	\$ 19,000	\$ 2,126	\$ 1,181	\$ 4,287	\$ 963	\$ 1,181	\$ 6,383	\$ 466	\$ 16,586	87.3%
123-36240	Lease/Rental/PPP	\$ 6,006	\$ -	\$ -	\$ 6,006	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
123-36550	Sale Of Natural Resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123-36690	Wood Permits	\$ 45,453	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123-36691	Hunting Permits	\$ 3,700	\$ 75	\$ 3,735	\$ 3,735	\$ 3,700	\$ -	\$ 3,360	\$ 20	\$ 20	\$ 420	\$ 100	\$ -	\$ 3,920	105.9%
123-36693	Rifle Range Permits	\$ 62,976	\$ 3,250	\$ 59,025	\$ 66,600	\$ 66,000	\$ 22,400	\$ 10,725	\$ 7,400	\$ 5,350	\$ 4,450	\$ 4,170	\$ 2,250	\$ 56,745	86.0%
123-37199	Miscellaneous	\$ 2,760	\$ -	\$ 2,025	\$ 2,025	\$ 2,200	\$ 1,110	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,210	55.0%
TOTAL		\$163,769	\$7,268	\$91,881	\$120,851	\$115,600	\$27,017	\$16,749	\$13,042	\$7,705	\$7,333	\$11,865	\$3,891	\$87,603	75.8%

Fund 123
 Function 45100
 Fiscal Year 2026
 Current Month(1=Jul... 12=Jun) 7

Watershed Fund
Conservation Of Natural Resources
 Budget to Actual Expenditure Report
 January 2026

123 - Watershed Fund
 45100 - Conservation Of Natural Resources
 2026
 7 - January

Account Code	Description	Actual FY2024	Jan FY2025	Actual FY2025 YTD	Actual FY2025	Budget FY2026	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual FY2026	Var %
123-45100-114	Part-Time Personnel	\$ 4,649	\$ -	\$ -	\$ 1,808	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-134	Christmas Bonus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-141	Payroll Taxes (Ssa-Med.)	\$ 422	\$ -	\$ -	\$ (63)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-142	Hospital And Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-143	Retirement - Current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-146	Workmen's Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-147	Unemployment Insurance	\$ 17	\$ -	\$ -	\$ (2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-211	Postage, Box Rent, Etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-220	Printing, Duplicating, Typing, And Binding	\$ 1,883	\$ -	\$ 2,695	\$ 3,639	\$ 3,000	\$ 1,063	\$ -	\$ 50	\$ 79	\$ 2,301	\$ -	\$ -	\$ 3,493	116.4%
123-45100-235	Memberships, Registration Fees, And Tuitio	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-259	Other Professional Services	\$ 4,199	\$ 6,759	\$ 41,312	\$ 64,648	\$ 72,315	\$ 6,026	\$ 6,065	\$ 7,008	\$ 6,026	\$ 6,026	\$ 6,026	\$ 6,026	\$ 43,204	59.7%
123-45100-261	Repair And Maintenance Motor Vehicles	\$ 2,394	\$ 593	\$ 1,717	\$ 3,487	\$ 2,200	\$ 550	\$ 49	\$ 831	\$ -	\$ -	\$ 587	\$ -	\$ 2,017	91.7%
123-45100-265	Repair And Maintenance Grounds And Grou	\$ 11,014	\$ 647	\$ 7,963	\$ 11,516	\$ 14,000	\$ 790	\$ 5,998	\$ 2,288	\$ 931	\$ 498	\$ 147	\$ 2,009	\$ 12,662	90.4%
123-45100-280	Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-290	Other Contractual Services	\$ 4,000	\$ -	\$ 1,236	\$ 1,236	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 473	\$ 473	26.3%
123-45100-291	Physical/Drug Testing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-310	Office Supplies And Materials	\$ -	\$ -	\$ -	\$ 78	\$ 100	\$ -	\$ -	\$ 94	\$ -	\$ -	\$ -	\$ -	\$ 94	94.0%
123-45100-320	Operating Supplies	\$ 30	\$ -	\$ 68	\$ 435	\$ 200	\$ -	\$ -	\$ 48	\$ -	\$ 90	\$ -	\$ -	\$ 138	69.1%
123-45100-331	Fuel Charges	\$ 456	\$ -	\$ 544	\$ 762	\$ 750	\$ -	\$ -	\$ 214	\$ -	\$ -	\$ 231	\$ -	\$ 445	59.4%
123-45100-342	Sign Parts And Supplies	\$ 738	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
123-45100-390	Other Supply Items	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
123-45100-551	Trustee Fees	\$ 2,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 662	\$ -	\$ -	\$ -	\$ 662	-
123-45100-900	Capital Outlay	\$ 31,438	\$ -	\$ 4,146	\$ 11,649	\$ 44,500	\$ -	\$ 14,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,990	33.7%
123-45100-940	Machinery And Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL		\$63,526	\$7,999	\$59,682	\$99,193	\$139,365	\$8,430	\$27,103	\$10,533	\$7,698	\$8,915	\$6,991	\$8,508	\$78,178	56.1%

**CITY OF NORRIS
DEPARTMENT OF PUBLIC WORKS
MONTHLY REPORT
January Year 2026**

Community building Maint.	53
Public Works Building Maint.	36
Public Safety Building Maint.	0
McNeeley Building Maint.	21
Lions Pavilion & Gazebo	14
Equip. & Vehicle Maintenance	118
Watershed, Rifle Range, Trash & Litter	16
Street and Roads	43.5
Mowing	0
Sidewalks	0
Leaf Collection	40.5
Brush Pickup, Pruning, Mulching, Tree Work	40
Drainage (Gutter/Basins) Maintenance	17.5
Eric Harold Park	0
Oak Road Park	0
Ridgeway Park	0
Town Clean Up/ garbage, Litter in Town	64
Animal control	17.5
Signs repair and replace	12
Tree Commission	0
Over time	0
Administrative work	10

Loads	
10	Leaves
12	Brush
0	Chips

Vehicle Report	Current Mileage	Miles for the Month
2017 Chev	72577	375
2013 Chev	63247	244
2022 Kenworth	10132	218
2025 Chevy	7009	488

Equipment Report

Chipper, Vermeer 1995		CUB Walk Behin	
Leaf Vacuum 2000			
		Hustler	
Bobcat		CUB	
Kubota		Kubota Tractor	

PUBLIC WORKS MONTHLY REPORT
Month & Year Work Completed
Page 2

1 Community

- a) Christmas lights taken down on street poles
- b) Picked up Lions Club wreaths all over town
- c) Took Lions Club wreaths apart

2 Community Building

- a) Weekly cleaning and set ups
- b) Shampooed carpet in office and council room
- c) Removed ice from gutters

3 McNeeley Municipal Building

- a) Weekly cleaning
- b) changed all light bulbs in Museum to brighter light
- c) Shampooed carpet in museum

4 Lion's Pavillion and Gazebo

- a) Trash in trash cans picked up weekly

5 Vehicles and Equipment

- a) Monthly checklist performed
- b) Tractor taken to repair shop clutch and steering issues
- c) 2017,2025 trucks oil changed and tires rotated

6 Public Works Building

- a) Weekly cleaning
- b) New sink and faucet installed in shop

7 Public Safety Building

- a)

7 Drainage

- a) Cleaned as needed
- b) Cleared drainage of leaves

8 Streets / Sidewalks / Right of Ways

- a) Last leaf route January 5th thru 9th
- b) Patched pot holes

9 Parks

10 Watershed

- a) Location for new bridge
- b) Paint ordered for marking safety zones
and rifle range
Rifle Range
 - 1) 2 boards 8th
 - 2) 1 board 15th
 - 3) 2 boards 29 th

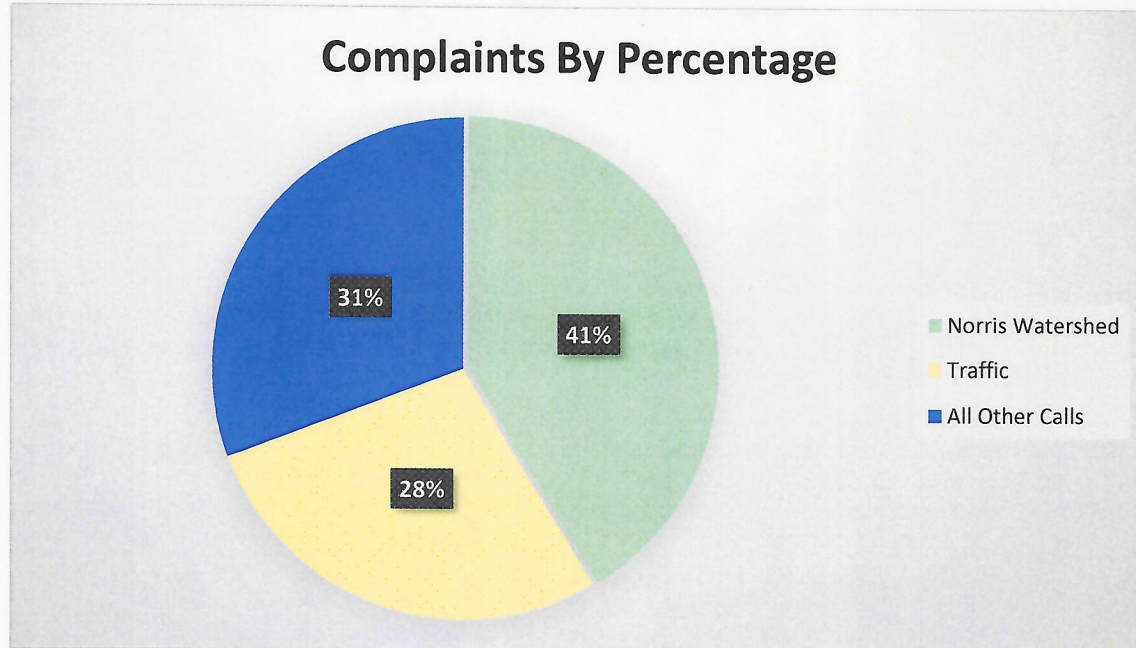
11 Brush Dump

12 Animal Control

- a) Animals fed in the morning daily and walked if needed
- b) Stray cat adopted
- c)

13 Comments:

To: Norris City Manager
From: Mike Poole, Chief
Subject: January Monthly Report
Date: February 2nd, 2026



The Above is the total number of calls broken down into three categories. "Norris Watershed", includes all calls for service and patrols conducted inside the watershed. Traffic Enforcement is the total amount of all documented sessions and stops within the city. The "All Other Calls" category includes all other calls for service, both officer-initiated calls and incoming calls from residents are grouped into this category.

In the month of January, the Norris Police Department had documented a total of 754 Calls for service. Of the total entries, 176 came in by complainant or were self-initiated and required some type of police action.

- Officers conducted a total of 122 Patrols and checks in and through the Norris Watershed. An additional 2 call for service was answered. This accounted for a total of 124 calls for service and 44.55 Total hours spent in or on the Norris Watershed.
- Following a complaint of speeding vehicles on Upper Clear Creek Road, Norris Police initiated traffic enforcement sessions to monitor vehicle speeds. Thus far the average speed has been found to be around 20 miles per hour. I have spoken to Public Works and they will be ordering replacement speed limit signs for the area.
- All mandatory training required by the TN P.O.S.T. commission for Norris Officers has been completed and was turned into the state on time.

Mike Poole
Chief of Police



NORRIS POLICE DEPARTMENT

CAD Summary Statistics By Nature (by Month)

Received Dates From 01/01/2026 00:00 Through 01/31/2026 23:59

Description	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	% Total
ALARM -- OTHER	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
ALARM -- PANIC	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
ANIMAL COMPLAINT	7	0	0	0	0	0	0	0	0	0	0	0	7	0.93
BURGLARY -- VEHICLE	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
BURN PERMIT	6	0	0	0	0	0	0	0	0	0	0	0	6	0.80
BUSINESS CHECK	132	0	0	0	0	0	0	0	0	0	0	0	132	17.51
BUSINESS CHECK WALK THRU	18	0	0	0	0	0	0	0	0	0	0	0	18	2.39
CASE FOLLOW-UP	22	0	0	0	0	0	0	0	0	0	0	0	22	2.92
DISABLED VEHICLE	5	0	0	0	0	0	0	0	0	0	0	0	5	0.66
DISTURBANCE	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
DOMESTIC PROBLEM	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
EDP -- MENTAL PERSON	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
(EMS) LIFT ASSIST	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
(EMS) SICK/UNKNOWN MEDICAL	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
(EMS) UNCONSCIOUS/UNRESPONSIVE	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
ESCORT -- GENERAL	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
EXTRA JOB (OFF-DUTY WORK)	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
EXTRA PATROL	28	0	0	0	0	0	0	0	0	0	0	0	28	3.71
EXTRA PATROL	107	0	0	0	0	0	0	0	0	0	0	0	107	14.19
FIREARMS COMPLAINT	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
HARASSMENT	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
INVESTIGATION BY OFFICER	5	0	0	0	0	0	0	0	0	0	0	0	5	0.66
JUVENILE PROBLEM	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
MVA -- INJURY	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
MVA -- NON-INJURY	5	0	0	0	0	0	0	0	0	0	0	0	5	0.66
NOISE COMPLAINT	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
OPEN DOOR	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
OPEN GATE	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13



NORRIS POLICE DEPARTMENT

CAD Summary Statistics By Nature (by Month)

Received Dates From 01/01/2026 00:00 Through 01/31/2026 23:59

Description	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	% Total
OUT FOR VEHICLE MAINTENANCE	3	0	0	0	0	0	0	0	0	0	0	0	3	0.40
OUT - POLICE BUSINESS	4	0	0	0	0	0	0	0	0	0	0	0	4	0.53
OUT TRAINING	4	0	0	0	0	0	0	0	0	0	0	0	4	0.53
PROPERTY CHECK	136	0	0	0	0	0	0	0	0	0	0	0	136	18.04
PROPERTY -- LOST (NOT STOLEN)	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
PROWLER	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
PUBLIC ASSIST	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
ROAD CONDITIONS	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
SCHOOL WALK THROUGH	3	0	0	0	0	0	0	0	0	0	0	0	3	0.40
SCHOOL ZONE	31	0	0	0	0	0	0	0	0	0	0	0	31	4.11
SPECIAL ASSIGNMENT	13	0	0	0	0	0	0	0	0	0	0	0	13	1.72
STATIONARY OBSERVATION	17	0	0	0	0	0	0	0	0	0	0	0	17	2.25
SUSPICIOUS ACTIVITY	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
SUSPICIOUS PERSON	4	0	0	0	0	0	0	0	0	0	0	0	4	0.53
SUSPICIOUS VEHICLE	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
SUSPICIOUS VEHICLE	5	0	0	0	0	0	0	0	0	0	0	0	5	0.66
TEST CODE	1	0	0	0	0	0	0	0	0	0	0	0	1	0.13
THEFT -- PROPERTY	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
THREATS	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
TRAFFIC COMPLAINT	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
TRAFFIC CONTROL	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
TRAFFIC ENFORCEMENT	48	0	0	0	0	0	0	0	0	0	0	0	48	6.37
TRAFFIC HAZARD	8	0	0	0	0	0	0	0	0	0	0	0	8	1.06
TRAFFIC STOP	19	0	0	0	0	0	0	0	0	0	0	0	19	2.52
WATER SHED PATROL	85	0	0	0	0	0	0	0	0	0	0	0	85	11.27
WELFARE CHECK	2	0	0	0	0	0	0	0	0	0	0	0	2	0.27
Totals: 754	0	0	0	0	0	0	0	0	0	0	0	0	754	

Resource Management Report
19 February 2026

I am set on the forest control burn for this year. We will burn part of the area we burned in 2019 along Hi Point Trail and Mockingbird Trail. I have flagged one line, and we will burn off of the roads for the others. We are supposed to burn 50 acres and the area may be a little larger. I am going to ask TDF to start the fires inside of the area so we can keep it at 50. We will try to burn in early to mid-March, which is earlier than last few years. This should give us a better chance to burn before the risk of wildfire increases.

If there is any desire to expand the Upper Clear Creek Road opening let me know so I can include that in next years workplan. We could go look at the area if anyone is interested

It looks like the pond that was in the Belmont opening is no longer holding water. With recent rains it is hopefully refilling but it may just not hold water anymore. We could look at putting bentonite or other product in it to see if that will help. We might also get a dozer to run back and forth over it and see if that will help (when we have one out there). I'll keep my out on it and see if it fills.

Still no plan for the Clear Creek stabilization. I am in the middle of forest plan season for private landowners in my forestry consulting business and don't have much time. This will be over in a month or so.

It has been quite a while since we have toured the watershed. Once it dries out some it would be a good time to go out.